

QUARTERLY FINANCIAL STATEMENT CERTIFICATION

In accordance with the requirements of the Trial Court Policies and Procedures Manual (FIN 1.02, Section 6.2.2(c); FIN 4.02, Section 6.3.2; and FIN 5.01, Section 6.72(2)) and to the best of my knowledge, I certify that the attached statements fairly present in all material respects the financial condition of the court for the periods presented.


Signature of Presiding Judge or Court Executive

11/21/2012

Date

San Benito Superior Court

Court

2012 / Q1

Fiscal Year and Ending Quarter

**San Benito Superior Court
Trial Court Operations Fund
Balance Sheet
(Unaudited)**

For the month ended Sep									
Fiscal Year 2012/13									
	Governmental Funds					Proprietary Funds	Fiduciary Funds	Total Funds (Info. Purposes Only)	Total Funds (Info. Purposes Only)
	General	Special Revenue		Capital Project	Debt Service				
		Non-Grant	Grant						
ASSETS									
Operations	\$ (35,347)	\$ (2,741)	\$ (102,116)	\$ 182,100			\$ 727,954	\$ 769,849	\$ (10,857)
Payroll	\$ 0							\$ 0	\$ 0
Jury									
Revolving									
Other									
Distribution									
Civil Filing Fees							\$ 0	\$ 0	\$ 0
Trust							\$ (150)	\$ (150)	\$ 178,820
Credit Card									
Cash on Hand	\$ 1,885							\$ 1,885	\$ 1,885
Cash with County							\$ 0	\$ 0	\$ 0
Cash Outside of the AOC									
Total Cash	\$ (33,462)	\$ (2,741)	\$ (102,116)	\$ 182,100			\$ 727,804	\$ 771,584	\$ 169,848
Short Term Investment									
Investment in Financial Institution	\$ 2,054,962						\$ 111,187	\$ 2,166,149	\$ 2,427,635
Total Investments	\$ 2,054,962						\$ 111,187	\$ 2,166,149	\$ 2,427,635
Accrued Revenue	\$ 0	\$ 0					\$ 0	\$ 0	\$ 0
Accounts Receivable - General			\$ 28,350					\$ 28,350	\$ 17,131
Dishonored Checks									
Due From Employee									
Civil Jury Fees	\$ 0							\$ 0	\$ 0
Trust									
Due From Other Funds	\$ 0							\$ 0	\$ 0
Due From Other Governments	\$ 0	\$ 0						\$ 0	\$ 0
Due From Other Courts	\$ 0						\$ 0	\$ 0	\$ 0
Due From State	\$ 0		\$ 0					\$ 0	\$ 0
Trust Due To/From							\$ 0	\$ 0	\$ 0
Distribution Due To/From									
Civil Filing Fee Due To/From									
General Due To/From	\$ 293							\$ 293	\$ 117
Total Receivables	\$ 293	\$ 0	\$ 28,350				\$ 0	\$ 28,643	\$ 17,248
Prepaid Expenses - General	\$ 0							\$ 0	\$ 0
Salary and Travel Advances									
Counties									
Total Prepaid Expenses	\$ 0							\$ 0	\$ 0
Other Assets									
Total Other Assets									
Total Assets	\$ 2,021,792	\$ (2,741)	\$ (73,766)	\$ 182,100			\$ 838,991	\$ 2,966,376	\$ 2,614,731
LIABILITIES AND FUND BALANCES									
Accrued Liabilities	\$ 0		\$ 0					\$ 0	\$ 0
Accounts Payable - General	\$ 0	\$ 0	\$ 0				\$ 0	\$ 0	\$ 5,432
Due to Other Funds	\$ 0	\$ 0	\$ 0				\$ 293	\$ 293	\$ 117
Due to Other Courts	\$ 0							\$ 0	\$ 0
Due to State	\$ 0		\$ 0					\$ 0	\$ 0
TC145 Liability							\$ 113,458	\$ 113,458	\$ 126,875
Due to Other Governments				\$ 182,100			\$ 0	\$ 182,100	\$ 0
AB145 Due to Other Government Agency									
Due to Other Public Agencies									
Sales and Use Tax	\$ 10							\$ 10	\$ 0
Interest							\$ 83	\$ 83	\$ 31
Miscellaneous Accts. Pay. and Accrued Liab.									
Total Accounts Payable and Accrued Liab.	\$ 10	\$ 0	\$ 0	\$ 182,100			\$ 113,833	\$ 295,944	\$ 132,456
Civil							\$ 655,064	\$ 655,064	\$ 115,045
Criminal							\$ 7,000	\$ 7,000	\$ 1,379
Unreconciled - Civil and Criminal							\$ 52,878	\$ 52,878	\$ 52,878
Trust Held Outside of the AOC									
Trust Interest Payable							\$ 6,908	\$ 6,908	\$ 6,869
Miscellaneous Trust									
Total Trust Deposits							\$ 721,850	\$ 721,850	\$ 176,170
Accrued Payroll	\$ 0		\$ 0					\$ 0	\$ 0
Benefits Payable	\$ (4,066)							\$ (4,066)	\$ (2,436)
Deferred Compensation Payable	\$ 1,211							\$ 1,211	\$ 1,761
Deductions Payable	\$ 492							\$ 492	\$ 484
Payroll Clearing									
Total Payroll Liabilities	\$ (2,362)		\$ 0					\$ (2,362)	\$ (191)
Revenue Collected in Advance	\$ 0							\$ 0	\$ 0
Liabilities For Deposits	\$ 608						\$ 2,710	\$ 3,318	\$ 1,690
Jury Fees - Non-Interest							\$ 597	\$ 597	\$ 1,167
Fees - Partial Payment & Overpayment									
Uncleared Collections									
Other Miscellaneous Liabilities									
Total Other Liabilities	\$ 608						\$ 3,308	\$ 3,915	\$ 2,858
Total Liabilities	\$ (1,744)	\$ 0	\$ 0	\$ 182,100			\$ 838,991	\$ 1,019,347	\$ 311,293
Total Fund Balance	\$ 2,023,537	\$ (2,741)	\$ (73,766)	\$ 0			\$ 1,947,029	\$ 2,303,438	\$ 2,303,438
Total Liabilities and Fund Balance	\$ 2,021,792	\$ (2,741)	\$ (73,766)	\$ 182,100			\$ 838,991	\$ 2,966,376	\$ 2,614,731

**San Benito Superior Court
Trial Court Operations Fund
Statement of Program Expenditures
(Unaudited)**

	For the month ended Sep									
	Fiscal Year 2012/13							2011/12		
	Personal Services	Operating Expenses and Equipment	Special Items of Expense	Capital Costs	Internal Cost Recovery	Prior Year Expense Adjustment	Total Actual Expense	Current Budget (Annual)	Total Actual Expense	Final Budget (Annual)
PROGRAM EXPENDITURES:										
Judges & Courtroom Support	\$ 38,064	\$ 25,803					\$ 63,866	\$ 306,423	\$ 60,376	\$ 302,450
Traffic & Other Infractions	\$ 86,280	\$ 303					\$ 86,583	\$ 406,758	\$ 90,921	\$ 430,779
Other Criminal Cases	\$ 86,276	\$ 303					\$ 86,579	\$ 406,758	\$ 90,673	\$ 437,279
Civil	\$ 108,228	\$ 382					\$ 108,611	\$ 438,174	\$ 97,729	\$ 418,680
Family & Children Services	\$ 116,714	\$ 3,900				\$ 186	\$ 120,800	\$ 661,284	\$ 97,064	\$ 656,340
Probate, Guardianship & Mental Health Services	\$ 2,560						\$ 2,560	\$ 10,510	\$ 2,193	\$ 8,722
Juvenile Dependency Services		\$ 10,878					\$ 10,878	\$ 50,800	\$ 6,827	\$ 50,800
Juvenile Delinquency Services										
Other Court Operations										
Court Interpreters		\$ 14,085					\$ 14,085	\$ 109,900	\$ 21,427	\$ 110,000
Jury Services		\$ 2,122	\$ 1,462				\$ 3,584	\$ 25,000	\$ 3,824	\$ 25,000
Security		\$ 100					\$ 100	\$ 400	\$ 95	\$ 400
Trial Court Operations Program	\$ 438,123	\$ 57,876	\$ 1,462			\$ 186	\$ 497,647	\$ 2,416,007	\$ 471,130	\$ 2,440,450
Enhanced Collections										
Other Non-Court Operations		\$ 2,800					\$ 2,800	\$ 2,800		\$ 2,800
Non-Court Operations Program		\$ 2,800					\$ 2,800	\$ 2,800		\$ 2,800
Executive Office	\$ 75,125	\$ 15,587				\$ 186	\$ 90,898	\$ 423,047	\$ 93,735	\$ 436,228
Fiscal Services	\$ 76,425	\$ 2,992					\$ 79,416	\$ 543,351	\$ 76,799	\$ 542,861
Human Resources	\$ 25,648	\$ 520					\$ 26,168	\$ 97,026	\$ 26,649	\$ 100,511
Business & Facilities Services										
Information Technology	\$ 29,921	\$ 23,938					\$ 53,859	\$ 200,840	\$ 51,156	\$ 211,169
Court Administration Program	\$ 207,119	\$ 43,037				\$ 186	\$ 250,342	\$ 1,264,264	\$ 248,339	\$ 1,290,769
Expenditures Not Distributed or Posted to a Program										
Prior Year Adjustments Not Posted to a Program										
Total	\$ 645,242	\$ 103,712	\$ 1,462			\$ 373	\$ 750,789	\$ 3,683,071	\$ 719,469	\$ 3,734,019

**San Benito Superior Court
Trial Court Operations Fund
Statement of Revenues, Expenditures and Changes in Fund Balances
(Unaudited)**

For the month ended Sep										
Fiscal Year 2012/13										
2011/12										
	Governmental Funds						Total Funds (Info. Purposes Only)	Current Budget (Annual)	Total Funds (Info. Purposes Only)	Final Budget (Annual)
	General	Special Revenue		Capital Projects	Debt Service	Proprietary Funds				
		Non-Grant	Grant							
REVENUES										
State Financing Sources										
Trial Court Trust Fund	\$ 395,294						\$ 395,294	\$ 1,687,928	\$ 704,123	\$ 2,989,743
Trial Court Improvement Fund	\$ 0						\$ 0	\$ 7,751	\$ 0	\$ 7,751
Judicial Administration Efficiency & Mod Fund										
Judges' Compensation (45.25)	\$ 3,750						\$ 3,750	\$ 15,000	\$ 3,750	\$ 15,000
Court Interpreter (45.45)	\$ 6,065						\$ 6,065	\$ 101,928	\$ 19,874	\$ 101,928
Civil Coordination Reimbursement (45.55)										
MOU Reimbursements (45.10 and General)	\$ 8,790						\$ 8,790	\$ 88,640	\$ 6,279	\$ 101,106
Other Miscellaneous	\$ 0						\$ 0	\$ 9,417		\$ 9,417
	\$ 413,899						\$ 413,899	\$ 1,910,664	\$ 734,026	\$ 3,224,945
Grants										
AB 1058 Commissioner/Facilitator			\$ 0				\$ 0	\$ 239,717	\$ (75)	\$ 238,749
Other AOC Grants										
Non-AOC Grants			\$ 0				\$ 0	\$ 239,717	\$ (75)	\$ 238,749
Other Financing Sources										
Interest Income	\$ 363						\$ 363	\$ 8,200	\$ 151	\$ 10,000
Investment Income										
Donations	\$ 0						\$ 0			
Local Fees	\$ 9,502						\$ 9,502	\$ 46,000	\$ 16,208	\$ 50,000
Non-Fee Revenues										
Enhanced Collections										
Escheatment										
Prior Year Revenue	\$ 19,825						\$ 19,825		\$ 35,314	
County Program - Restricted			\$ 59				\$ 59	\$ 850	\$ 132	\$ 1,100
Reimbursement Other	\$ (420)						\$ (420)	\$ 1,250	\$ 76	\$ 1,500
Sale of Fixed Assets										
Other Miscellaneous	\$ 84						\$ 84		\$ 101	\$ 0
	\$ 29,355	\$ 59					\$ 29,414	\$ 56,300	\$ 51,981	\$ 62,600
Total Revenues	\$ 443,254	\$ 59	\$ 0				\$ 443,313	\$ 2,206,681	\$ 785,932	\$ 3,526,294
EXPENDITURES										
Personal Services										
Salaries - Permanent	\$ 377,688		\$ 45,137				\$ 422,824	\$ 1,807,889	\$ 395,968	\$ 1,835,537
Temp Help								\$ 700		\$ 500
Overtime								\$ 942,571		\$ 927,303
Staff Benefits	\$ 201,463		\$ 20,954				\$ 222,417		\$ 215,087	\$ 227,303
	\$ 579,151		\$ 66,091				\$ 645,242	\$ 2,751,160	\$ 611,055	\$ 2,763,340
Operating Expenses and Equipment										
General Expense	\$ 12,575		\$ 723				\$ 13,298	\$ 78,829	\$ 12,779	\$ 96,229
Printing	\$ 369						\$ 369	\$ 23,900	\$ 2,192	\$ 28,350
Telecommunications	\$ 1,101		\$ 393				\$ 1,494	\$ 11,500	\$ 2,309	\$ 12,000
Postage	\$ 4,429						\$ 4,429	\$ 20,000	\$ 2,762	\$ 19,000
Insurance								\$ 700		\$ 700
In-State Travel	\$ 0		\$ 323				\$ 323	\$ 5,100	\$ 933	\$ 5,470
Out-of-State Travel										
Training			\$ 495				\$ 495	\$ 1,500	\$ 550	\$ 1,700
Security Services			\$ 100				\$ 100	\$ 400	\$ 95	\$ 400
Facility Operations	\$ 2,230		\$ 1,966				\$ 4,196	\$ 53,480	\$ 2,321	\$ 53,820
Utilities	\$ 0		\$ 0				\$ 0	\$ 5,700	\$ (1,107)	\$ 5,800
Contracted Services	\$ 48,655	\$ 2,800	\$ 3,675				\$ 55,130	\$ 625,087	\$ 60,034	\$ 627,019
Consulting and Professional Services								\$ 600		\$ 4,400
Information Technology	\$ 23,878						\$ 23,878	\$ 82,816	\$ 22,764	\$ 94,191
Major Equipment								\$ 5,700		\$ 5,000
Other Items of Expense										
	\$ 93,237	\$ 2,800	\$ 7,676				\$ 103,712	\$ 915,312	\$ 105,631	\$ 954,079
Special Items of Expense										
Grand Jury										
Jury Costs	\$ 1,462						\$ 1,462	\$ 16,600	\$ 2,782	\$ 16,600
Judgements, Settlements and Claims										
Debt Service										
Other										
Capital Costs										
Internal Cost Recovery	\$ 186		\$ 186				\$ 373	\$ (1)		\$ 0
Prior Year Expense Adjustment	\$ 1,648		\$ 186				\$ 1,835	\$ 16,599	\$ 2,782	\$ 16,600
Total Expenditures	\$ 674,036	\$ 2,800	\$ 73,953				\$ 750,789	\$ 3,683,071	\$ 719,469	\$ 3,734,019
Excess (Deficit) of Revenues Over Expenditures	\$ (230,782)	\$ (2,741)	\$ (73,953)				\$ (307,476)	\$ (1,476,390)	\$ 66,463	\$ (207,725)
Operating Transfers In (Out)	\$ (186)		\$ 186				\$ 0	\$ 0		\$ 0
Fund Balance (Deficit)										
Beginning Balance (Deficit)	\$ 2,254,505	\$ 0	\$ 0	\$ 0			\$ 2,254,505	\$ 2,254,505	\$ 2,236,975	\$ 2,236,975
Ending Balance (Deficit)	\$ 2,023,537	\$ (2,741)	\$ (73,766)	\$ 0			\$ 1,947,029	\$ 778,115	\$ 2,303,438	\$ 2,029,250

QUARTERLY FINANCIAL STATEMENT
Filled Court Employee Positions (FTEs)

San Benito Superior Court

Court

2012 / Q1

Fiscal Year and Ending Quarter

	Total Authorized Court Positions (FTEs) ¹ (OPTIONAL)	Positions (FTEs) Filled			
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Court Employee Positions (FTEs)	30.3	28.3			

¹ The Authorized Positions should reflect the amount submitted on the court's Schedule 7A for the reporting fiscal year.