

**Judicial Council of California**

**BASELINE BUDGET**

**Certification**

**Superior Court:** Del Norte

**Fiscal Year:** 2024-25

**Court Contact:** Lelsey Plunkett-Field

**Budget Prepared By:** Cheyenne Schaad

**Phone:** 707-464-8115x112

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**CERTIFICATION**

**I HEREBY CERTIFY, to the best of my knowledge and belief, that the amounts stated herein and contained in the Baseline Budget detail documents included in the Phoenix Financial System Schedule 1 report fairly present a statement of all court estimated revenues (financing sources) and court expenditures in accordance with the reporting requirements adopted by the Judicial Council pursuant to authority granted by Government Code section 77206.**

  
**Signature of Presiding Judge or Executive Officer**

11/01/2024  
**Date**

Lesley Plunkett-Field  
**Printed name of signee**

Court Executive Officer  
**Title**

Superior Court of California, County of Del Norte  
 Trial Court Operations Fund  
 Program Expenditure Budget  
 (Unaudited)

Fiscal Year 2024/25							
	Personnel Services	Operating Expenses & Equipment	Special Items of Expense	Capital Costs	Internal Cost Recovery	Prior Year Expense Adjustment	Baseline Budget
<b>PROGRAM EXPENDITURES:</b>							
Judges & Courtroom Support	\$ 796,859	\$ 323,981					\$ 1,120,840
Traffic & Other Infractions	\$ 175,920	\$ 3,300					\$ 179,220
Other Criminal Cases	\$ 294,188	\$ 279,616					\$ 573,804
Civil	\$ 448,346	\$ 24,985					\$ 473,331
Family & Children Services	\$ 194,900	\$ 89,069			\$ 3,126		\$ 287,095
Probate, Guardianship & Mental Health Services		\$ 10,344					\$ 10,344
Juvenile Dependency Services		\$ 10,344					\$ 10,344
Juvenile Delinquency Services							
Other Court Operations	\$ 481,803	\$ 195,432					\$ 677,235
Court Interpreters		\$ 19,944					\$ 19,944
Jury Services		\$ 18,484	\$ 1,271				\$ 19,755
Security		\$ 3,026					\$ 3,026
Trial Court Operations Program	\$ 2,392,016	\$ 968,181	\$ 1,271		\$ 3,126		\$ 3,364,594
Enhanced Collections		\$ 3,862					\$ 3,862
Other Non-Court Operations							
Non-Court Operations Program		\$ 3,862					\$ 3,862
Executive Office	\$ 412,831	\$ 18,090					\$ 430,922
Fiscal Services	\$ 56,300	\$ 25,615					\$ 81,914
Human Resources	\$ 56,300	\$ 46,103					\$ 102,403
Business & Facilities Services		\$ 145,014		\$ 310,602			\$ 455,616
Information Technology	\$ 168,625	\$ 283,432					\$ 452,056
Court Administration Program	\$ 694,055	\$ 518,253		\$ 310,602			\$ 1,522,911
Expenditures Not Distributed or Posted to a Program							
Prior Year Adjustments Not Posted to a Program							
<b>Total</b>	<b>\$ 3,086,071</b>	<b>\$ 1,490,296</b>	<b>\$ 1,271</b>	<b>\$ 310,602</b>	<b>\$ 3,126</b>		<b>\$ 4,891,366</b>

Superior Court of California, County of Del Norte  
 Trial Court Operations Fund  
 Revenue and Expenditure Budget  
 (Unaudited)

Fiscal Year 2024/25								
	Governmental Funds					Proprietary Funds	Fiduciary Funds	Baseline Budget
	General	Special Revenue		Capital Projects	Debt Service			
		Non-Grant	Grant					
<b>REVENUES</b>								
State Financing Sources								
Trial Court Trust Fund	\$ 3,731,714							\$ 3,731,714
Improvement and Modernization Fund								
Judges' Compensation (0150019)								
Court Interpreter (0150037)	\$ 41,806							\$ 41,806
Civil Coordination Reimbursement (0150091)								
MOU Reimbursements (0150010 and General)	\$ 61,173							\$ 61,173
Other Miscellaneous		\$ 223,384						\$ 223,384
	\$ 3,834,693	\$ 223,384						\$ 4,058,077
Grants								
AB 1058 Commissioner/Facilitator			\$ 137,042					\$ 137,042
Other Judicial Council Grants	\$ 53,639							\$ 53,639
Non-Judicial Council Grants								
	\$ 53,639		\$ 137,042					\$ 190,681
Other Financing Sources								
Interest Income	\$ 75,000							\$ 75,000
Investment Income								
Donations								
Local Fees	\$ 1,175	\$ 5,000						\$ 6,175
Non-Fee Revenues		\$ 2,000						\$ 2,000
Enhanced Collections								
Escheatment								
Prior Year Revenue								
County Program - Restricted								
Reimbursement Other								
Sale of Fixed Assets								
Other Miscellaneous	\$ 100							\$ 100
	\$ 76,275	\$ 7,000						\$ 83,275
Total Revenues	\$ 3,964,607	\$ 230,384	\$ 137,042					\$ 4,332,033
<b>EXPENDITURES</b>								
Personnel Services								
Salaries - Permanent	\$ 1,677,210	\$ 89,083	\$ 19,000					\$ 1,785,293
Temp Help								
Overtime								
Staff Benefits	\$ 1,192,942	\$ 86,836	\$ 21,000					\$ 1,300,778
	\$ 2,870,152	\$ 175,920	\$ 40,000					\$ 3,086,071
Operating Expenses and Equipment								
General Expense	\$ 213,003	\$ 2,844	\$ 5,634					\$ 221,481
Printing	\$ 6,121							\$ 6,121
Telecommunications	\$ 54,670							\$ 54,670
Postage	\$ 24,920	\$ 1,018						\$ 25,938
Insurance	\$ 1,819							\$ 1,819
In-State Travel	\$ 12,307		\$ 9,500					\$ 21,807
Out-of-State Travel								
Training	\$ 5,000							\$ 5,000
Security Services			\$ 3,840					\$ 3,840
Facility Operations	\$ 21,992							\$ 21,992
Utilities								
Contracted Services	\$ 424,525		\$ 83,861					\$ 508,386
Consulting and Professional Services	\$ 125,875	\$ 270,390						\$ 396,265
Information Technology	\$ 222,876							\$ 222,876
Major Equipment								
Other Items of Expense	\$ 100							\$ 100
	\$ 1,113,209	\$ 274,252	\$ 102,835					\$ 1,490,296
Special Items of Expense								
Grand Jury								
Jury Costs	\$ 1,271							\$ 1,271
Judgements, Settlements and Claims								
Debt Service								
Other								
Capital Costs	\$ 310,602							\$ 310,602
Internal Cost Recovery	\$ (4,874)		\$ 8,000					\$ 3,126
Prior Year Expense Adjustment								
	\$ 306,999		\$ 8,000					\$ 314,999
Total Expenditures	\$ 4,290,360	\$ 450,171	\$ 150,835					\$ 4,891,366
Excess (Deficit) of Revenues Over Expenditures	\$ (325,753)	\$ (219,787)	\$ (13,793)					\$ (559,333)
Operating Transfers In (Out)	\$ (60,799)	\$ 47,006	\$ 13,793					\$ 0
Fund Balance (Deficit)								
Beginning Balance (Deficit)	\$ 533,694	\$ 375,508	\$ 0					\$ 909,202
Ending Balance (Deficit)	\$ 147,143	\$ 202,727	\$ 0					\$ 349,869

Superior Court of California, County of Del Norte  
 Trial Court Operations Fund  
 Fund Budget  
 (Unaudited)

Fiscal Year 2024/25								
	Governmental Funds					Proprietary Funds	Fiduciary Funds	Baseline Budget
	General	Special Revenue		Capital Projects	Debt Service			
		Non-Grant	Grant					
Beginning Balance (Deficit)	\$ 533,694	\$ 375,508	\$ 0					\$ 909,202
Trial Court Revenue Sources	\$ 3,807,989	\$ 230,384						\$ 4,038,373
Trial Court Reimbursements	\$ 156,618		\$ 137,042					\$ 293,660
Prior Year Revenue								
Revenue Total	\$ 3,964,607	\$ 230,384	\$ 137,042					\$ 4,332,033
Personnel Services	\$ 2,870,152	\$ 175,920	\$ 40,000					\$ 3,086,071
Operating Expenses and Equipment	\$ 1,113,209	\$ 274,252	\$ 102,835					\$ 1,490,296
Special Items of Expense	\$ 1,271							\$ 1,271
Capital Costs	\$ 310,602							\$ 310,602
Internal Cost Recovery	\$ (4,874)		\$ 8,000					\$ 3,126
Prior Year Expense Adjustments								
Expense Total	\$ 4,290,360	\$ 450,171	\$ 150,835					\$ 4,891,366
Operating Transfers In		\$ 47,006	\$ 13,793					\$ 60,799
Operating Transfers Out	\$ (60,799)							\$ (60,799)
Other Financial Sources Total	\$ (60,799)	\$ 47,006	\$ 13,793					\$ 0
Ending Balance (Deficit)	\$ 147,143	\$ 202,727	\$ 0					\$ 349,869