

**JUDICIAL COUNCIL OF CALIFORNIA  
POLICY COORDINATION AND LIAISON COMMITTEE**

**Conference Call Meeting  
February 14, 2013 – 4:30 p.m.  
Summary Minutes of Meeting**

**Policy Coordination and Liaison Committee members present:** Hon. Marvin R. Baxter, Chair; Hon. James E. Herman, Vice-Chair; Hon. Sue Alexander; Hon. James R. Brandlin; Hon. David De Alba; Hon. Allan D. Hardcastle; Ms. Angela J. Davis; and Ms. Mary Beth Todd.

**Policy Coordination and Liaison Committee members absent:** Mr. Mark P. Robinson, Jr.

**OGA staff present:** Ms. Theresa Taylor-Carroll, Ms. Dia Poole, Ms. Sharon Reilly, Ms. Yvette Casillas and Ms. Katie Asher.

**Guests present:** Hon Mary Ann O'Malley, Bench-Bar Coalition Cochair, Northern/Central Region; Mr. Raymond G. Aragon, Bench-Bar Coalition Cochair, Southern Region; Mr. Alan Carlson and Ms. Kim Turner, former Chairs, Court Records Management Working Group; and Mr. Patrick O'Donnell, AOC.

**ACTION ITEMS**

**1. Approval of minutes**

The minutes of the January 10, 2013, conference call were approved as submitted.

**2. Consent Item**

None

**3. Discussion Item**

Proposals for Judicial Council-Sponsored Legislation

a) Modernization and Improvement of Statutes on Trial Court Records Retention and Management

Authorizes the destruction of some court records earlier than is permitted under existing law to enable the trial courts to reduce their storage costs. Establishes statutory records retention periods for new types of records that are not dealt with under existing law. Eliminates ambiguities in the law relating to records retention and clarifies how long certain records are to be retained.

**PCLC Action:** Recommend Judicial Council sponsorship [*Ms. Angela J. Davis recused herself from vote*].

#### **4. Discussion Item**

- a) **Introduction of Bench-Bar Coalition and presentation of objectives for the upcoming legislative year**

Hon. Mary Ann O'Malley and Mr. Raymond Aragon presented an overview of Bench-Bar Coalition activities and objectives for the upcoming legislative year.

**PCLC Action:** No action required.

#### **OTHER BUSINESS**

Confirm next PCLC conference call:

Proposed date: March 7, 2013

*As approved by the committee on March 7, 2013*

**JUDICIAL COUNCIL OF CALIFORNIA  
POLICY COORDINATION AND LIAISON COMMITTEE**

**Conference Call Meeting  
March 7, 2013 – 4:30 p.m.  
Summary Minutes of Meeting**

**Policy Coordination and Liaison Committee members present:** Hon. Marvin R. Baxter, Chair; Hon. James E. Herman, Vice-Chair; Hon. Sue Alexander; Hon. James R. Brandlin; Hon. David De Alba; Hon. Allan D. Hardcastle; Ms. Angela J. Davis; Mr. Mark P. Robinson, Jr.; and Ms. Mary Beth Todd.

**OGA staff present:** Mr. Cory T. Jaspersen, Ms. Theresa Taylor-Carroll, Mr. Daniel Pone, Ms. Sharon Reilly, Ms. Andi Liebenbaum, Ms. Kate Nitta, and Ms. Yvette Casillas.

**Other AOC staff:** Hon. Steven Jahr, Ms. Jody Patel, and Mr. Curt Soderlund.

**Guests present:** Hon. Richard Couzens (Ret.) and Ms. Nancy O'Malley, Cochairs, Ad Hoc Advisory Committee on Court Efficiencies, Cost Savings, and New Revenue;

**ACTION ITEMS**

**1. Approval of minutes**

The minutes of the February 14, 2013, conference call were approved as submitted.

**2. Consent Item**

Action on Pending Legislation

- a) AB 492 (Quirk), as introduced – Probation: nonviolent drug offenses  
Requires transferring courts to make the determination of the probationer's county of residence for Proposition 36 probation cases.  
**PCLC Action: Support.**

**3. Discussion Items**

Action on Pending Legislation

- a) AB 515 (Dickinson), as proposed to be amended – Environmental Quality: California Environmental Quality Act: judicial review  
Among other things, mandates the creation of at least two new California Environmental Quality Act (CEQA) compliance Court of Appeal divisions within the state, with the appropriate boundaries for the divisions and locations for siting the CEQA compliance courts to be determined by rule of court. Gives

the CEQA compliance divisions jurisdiction over actions or proceedings involving CEQA, as well as joined matters involving related land use and environmental laws. Provides that decisions of the CEQA compliance divisions may be appealed only to the California Supreme Court.

**PCLC Action:** Oppose. [Note: Justice Baxter recused himself from this vote.]

b) **SB 123 (Corbett), as introduced – Environmental and Land-Use Courts**

Requires the presiding judge of each superior court to establish an environmental and land-use division within the court to process civil proceedings brought pursuant to the California Environmental Quality Act (CEQA) or in specified subject areas, including air quality, biological resources, climate change, hazards and hazardous materials, land use planning, and water quality. Requires the Judicial Council, by rule of court, to identify statutes in those specified areas that would be within the jurisdiction of the environmental and land-use court division. Requires the Judicial Council, by rule of court, to establish appropriate standards and protocols for the environmental and land-use court division to accomplish the objectives of consistency, expediency, and expertise, including educational requirements and other qualifications for specialized judges assigned to the division. Makes various legislative findings and declarations in support of the bill.

**PCLC Action:** Oppose. [Note: Justice Baxter recused himself from this vote.]

c) **Preparation of Fiscal Impact Statements on Bills in the Legislative Process**

Andi Liebenbaum led a discussion on OGA's practice of providing fiscal analysis of pending legislation that has a fiscal impact on the trial courts, Courts of Appeal, Judicial Council, Administrative Office of the Courts (AOC), and other branch entities to the Legislature, the Department of Finance (DOF), and the Governor. As a result of feedback from the Legislature about the council providing fiscal impact statements on policy bills, OGA requested that PCLC consider the types of legislation for which OGA staff prepares fiscal impact statements and determine if OGA should cease preparation of fiscal impact statements for one or more types of bills for which these statements currently are prepared.

**PCLC Action:** PCLC directs that OGA no longer prepare and submit fiscal impact statements identifying costs to the trial courts on legislation that creates new or expanded civil causes of action and new or expanded crimes. PCLC further directs that fiscal impact statements continue to be prepared by OGA for bills that add new, or expand upon existing, courtroom procedures, jury service requirements, hearing requirements, sentencing guidelines, or administrative requirements; direct any one or more of the entities within the judicial branch, including the Judicial Council, the courts, and the AOC, to develop/evaluate new training, pilot programming, or projects; track and report, or develop

specified data, develop new committees, studies, groups, or reports; and, require the creation of new or modified rules of court and judicial forms.

Proposal for Judicial Council-Sponsored Legislation

d) Court Operational Efficiencies, Cost Savings, and New Revenue

*Approved the following proposals for Judicial Council sponsorship:*

2. Excludes infractions for marijuana possession from eligibility for deferred entry of judgment
3. Eliminates court's responsibility to notify other courts of prior DUI convictions [Note: Ms. Angela Davis recused herself from this vote.]
5. Authorizes courts to pre-certify electronic "prior packets"
6. Eliminates statutory requirements for court reporters for specified case types in enumerated counties
8. Eliminates the requirement for service by certified mail per Family Code section 3176
9. Calculates interest on late payments to branch construction funds at the Local Agency Investment Fund rate

*Rejected the following proposals for Judicial Council sponsorship:*

1. Relieves court of requirement for certification of records of prior convictions
4. Prohibits appeals from a conviction based solely on an error in fines or other costs, unless the defendant first seeks relief at the trial court level. [Note: This proposal was referred to the Criminal Law Advisory Committee for further review.]
7. Defines civil actions or cases, for purpose of identifying the types of matters in which a court reporter fee is assessed, to include family law and probate matters

**OTHER BUSINESS**

Confirm next PCLC conference call:

Proposed date: March 28, 2013

*As approved by the committee on March 28, 2013*

**JUDICIAL COUNCIL OF CALIFORNIA  
POLICY COORDINATION AND LIAISON COMMITTEE**

**Conference Call Meeting  
March 28, 2013 – 4:30 p.m.  
Summary Minutes of Meeting**

**Policy Coordination and Liaison Committee members present:** Hon. Marvin R. Baxter, Chair; Hon. James E. Herman, Vice-Chair; Hon. Sue Alexander; Hon. James R. Brandlin; Hon. David De Alba; Hon. Allan D. Hardcastle; Mr. Mark P. Robinson, Jr.; and Ms. Mary Beth Todd.

**Policy Coordination and Liaison Committee members Absent:** Ms. Angela J. Davis.

**OGA staff present:** Mr. Cory T. Jasperson, Mr. Daniel Pone, Ms. Sharon Reilly, Kate Nitta, and Ms. Yvette Casillas.

**Other AOC staff:** Hon. Steven Jahr and Mr. Curt Soderlund.

**ACTION ITEMS**

**1. Approval of minutes**

The minutes of the March 7, 2013, conference call were approved as submitted.

**2. Consent Item**

Action on Pending Legislation

- a) AB 36 (Dahle), as amended February 26, 2013 – Probation officer: appointments

Requires the county board of supervisors (board), in conjunction with the presiding judge of that county, to appoint, and authorizes the board to remove, for good cause, the adult probation officer. Provides, in a county where the superior court has more than two judges, that the board, in conjunction with a majority of the judges, makes the appointments and authorizes the board to effect the removal of the adult probation officer. Requires the board to, by ordinance, direct the manner in which a probation officer in any county is nominated by the juvenile justice commission or the regional justice commission, and requires the board of supervisors, in conjunction with the judge of the juvenile court, to appoint the probation officer.

**PCLC Action: Oppose.**

### 3. Discussion Items

#### Action on Pending Legislation

- a) AB 515 (Dickinson), as amended March 11, 2013 – Environmental quality: California Environmental Quality Act: judicial review  
Mandates the creation of new California Environmental Quality Act (CEQA) compliance court divisions of the superior court in specified counties and vests these divisions with original jurisdiction over actions or proceedings brought pursuant to CEQA and joined matters related to land use and environmental laws. Requires a CEQA compliance division judge to issue a preliminary decision in each of these cases before the opportunity for oral argument is granted. Requires the Judicial Council to adopt rules for establishing, among other things, protocols to govern the administration and efficient operation of the divisions, so that those judges assigned to the divisions will be able to hear and quickly resolve those actions or proceedings.  
**PCLC Action: Oppose, but direct staff to continue discussions with the author to explore possible alternatives that are more workable for the courts.**
  
- b) AB 566 (Wieckowski), as introduced – Courts: personal services contracting  
Adds to the Trial Court Employment Protection and Governance Act (Gov. Code, § 71600 et seq.) restrictions on a trial court’s ability to contract out for personal services. Among other things, requires courts to clearly demonstrate actual cost savings for the duration of the contract and award contracts through competitive bidding processes, while also not allowing courts to approve contracts solely because savings will be achieved through lower contractor pay rates or if the contract results in the displacement of any trial court employee.  
**PCLC Action: Oppose, but direct staff to continue discussions with the author to explore possible alternatives that are more workable for the courts.**
  
- c) SB 366 (Wright), as introduced – Traffic fines: ability to pay  
Implements broad changes to the laws that govern how civil assessments are imposed and processed.  
**PCLC Action: Oppose.**

### 4. Informational Item

- a) Report required in SB 678  
Sharon Reilly presented to the committee the report required in SB 678.

## **OTHER BUSINESS**

Confirm next PCLC conference call:  
Proposed date: April 11, 2013

*As approved by the committee on April 11, 2013*



**Minutes**  
**Rules and Projects Committee Teleconference**  
November 29, 2012  
4:00 - 4:20 p.m.

**Members present:** Hon. Harry E. Hull, Jr. (chair), Hon. Judith Ashmann-Gerst (vice-chair), Mr. Alan Carlson, Hon. Emily H. Elias, Mr. James P. Fox, Hon. Mary Ann O'Malley, and Hon. Charles D. Wachob.

**Members absent:** Hon. Laurie M. Earl, Hon. Sherrill A. Ellsworth, and Hon. Morris D. Jacobson.

**RUPRO staff present:** Ms. Deborah Brown, Ms. Susan R. McMullan, and Mr. Patrick O'Donnell.

**AOC staff present:** Ms. Anne Ronan and Mr. Courtney Tucker.

**Others present:** Hon. Mark S. Borrell.

***Proposals to recommend for Judicial Council action  
and circulation for comment***

**Traffic/Family & Juvenile/Court Technology**

**Item 1      Trial Courts: Pilot Project Authorizing Remote Video Trials in Cases Involving Violations of Traffic and Compulsory Education Laws**

Postponed to December 4, 2012, meeting.

**Traffic**

**Item 2      Traffic: Procedures and Eligibility Criteria for Attending Traffic Violator School (amend Cal. Rules of Court, rule 4.104)**

**Action:** The Rules and Projects Committee recommended approval on the Judicial Council's December 14, 2012, consent agenda for a January 1, 2013, effective date.

**Item 3      Traffic: Automated Traffic Enforcement System Notice to Appear (revise forms TR-115 and TR-INST)**

**Action:** The Rules and Projects Committee recommended approval on the Judicial Council's December 14, 2012, consent agenda for a January 1, 2013, effective date, and approve it to circulate for comment starting December 14, 2012.

**Civil and Small Claims**

**Item 4      Civil Forms: Application for and Notice of Stay and Early Evaluation Conferences in Construction Related Accessibility Claims (adopt forms DAL-005, DAL-006, and DAL-010; and approve form DAL-012)**

**Action:** The Rules and Projects Committee recommended approval on the Judicial Council's December 14, 2012, consent agenda for a January 1, 2013, effective date,

## RUPRO

*November 29, 2012, minutes*

and approve it to circulate for comment starting December 14, 2012, with the following modifications:

### Generally:

Minor typographical errors will be corrected.

### Report:

*Page 7, second paragraph:* Change to read: “While this may once have been viewed as an ideal situation, it is not always practicable and is completely impossible for applications filed by mail or e-filed. A defendant who mails or e-mails in an application...”

### DAL-012:

*Instructions:* Add language to clarify that the form is not to be used if electronic service is used.

## **Other Business**

### **Item 5**      **Minutes** (November 19, 2012, and November 26, 2012, minutes)

**Action:** The Rules and Projects Committee approved the minutes.

*Approved by the committee on 12/7/12*

**Minutes**  
**Rules and Projects Committee Teleconference**  
**December 4, 2012**  
**4:30 - 5:10 p.m.**

**Members present:** Hon. Harry E. Hull, Jr. (chair), Hon. Judith Ashmann-Gerst (vice-chair), Hon. Laurie M. Earl, Hon. Emily H. Elias, Hon. Sherrill A. Ellsworth, Hon. Morris D. Jacobson, and Hon. Charles D. Wachob.

**Members absent:** Mr. Alan Carlson, Mr. James P. Fox, and Hon. Mary Ann O'Malley.

**RUPRO staff present:** Ms. Deborah Brown, Mr. Patrick O'Donnell, and Ms. Camilla Kieliger.

**AOC staff present:** Mr. Courtney Tucker and Mr. Chris Wu.

**Others present:** Hon. Mark S. Borrell.

**Traffic/Family & Juvenile/Court Technology**

**Item 1      Trial Courts: Pilot Project Authorizing Remote Video Trials in Cases Involving Violations of Traffic and Compulsory Education Laws**

Action: The Rules and Projects Committee recommended the proposal to the Judicial Council for full discussion, and identified the following issues to be specifically addressed:

Security arrangements at the remote location;

The use of school officials or other non-court employees as deputy clerks and related concerns regarding workers' compensation and other liabilities for the agencies providing employees to be deputized;

The use of school employees as deputy clerks in truancy cases, and the appearance of fairness;

The location of any court interpreters needed;

The unique bail waiver process, which presumes a combined arraignment and trial; and

The respective locations of the police officer and the defendant, and the appearance of fairness.

# Minutes

## Rules and Projects Committee Teleconference

December 7, 2012

12:30 - 1:05 p.m.

Conference Line: 800-644-1474

**Members present:** Hon. Harry E. Hull, Jr. (chair), Hon. Judith Ashmann-Gerst (vice-chair), Mr. Alan Carlson, Hon. Morris D. Jacobson, and Hon. Charles D. Wachob.

**Members absent:** Hon. Laurie M. Earl, Hon. Emily H. Elias, Mr. James P. Fox, Hon. Mary Ann O'Malley, and Hon. Sherrill A. Ellsworth.

**RUPRO staff present:** Mr. Patrick O'Donnell, and Ms. Camilla Kieliger.

**AOC staff present:** Mr. Arturo Castro, Ms. Anne Ronan, Ms. Bonnie Hough, Ms. Anne Gilmour, Ms. Chris Cleary, and Ms. Gabrielle Selden.

### *Proposals to approve for Circulation for Comment*

#### **Civil and Small Claims**

**Item 1**      **Civil Forms: Disability Access Litigation Forms for Attorney Advisory and New Alternative Evaluation Conference** (adopt Cal. Rules of Court, rules 3.680 and 3.682; revise form DAL-001, and adopt forms DAL-015 and DAL-020)

**Action:** The Rules and Projects Committee approved the proposal for circulation.

**Item 2**      **Civil Forms: Revision of Wage Garnishment Form Instructions** (revise WG-002)

**Action:** The Rules and Projects Committee approved the proposal for circulation.

**Item 3**      **Civil Forms: *Memorandum of Garnishee*** (revise form AT-167/EJ-152)

**Action:** The Rules and Projects Committee approved the proposal for circulation.

#### **Family and Juvenile**

**Item 4**      **Family Law: Adoption of New Rule and Form Regarding Adoptions Under the Hague Adoption Convention and Revisions to Adoption Forms** (adopt Cal. Rules of Court, rule 5.405; adopt form ADOPT-216; revise forms ADOPT-200 and ADOPT-215)

**Action:** The Rules and Projects Committee approved the proposal for circulation.

**Item 5**      **Juvenile Law: Indian Child Welfare Act in Delinquency Cases** (amend Cal. Rules of Court, rules 5.480, 5.481, 5.482, 5.530, and 5.785)

**Action:** The Rules and Projects Committee approved the proposal for circulation.

RUPRO

*December 7, 2012, minutes*

- Item 6**     **Family Law: Revision to Declaration of Disclosure Forms** (revise forms FL-140, FL-141, FL-107-INFO, and FL-160)

**Action:** The Rules and Projects Committee approved the proposal for circulation.

### **Court Technology**

- Item 7**     **Mandatory E-Filing: Draft Uniform Rules To Implement Assembly Bill 2073**  
(amend rules 2.250, 2.251, 2.252, 2.253, 2.254, 2.256, 2.258, and 2.259)

**Action:** The Rules and Projects Committee approved the proposal for circulation.

### **Criminal**

- Item 8**     **Criminal Justice Realignment: Minimum Contents of Parole Revocation Reports**  
(amend Cal. Rules of Court, rule 4.541)

**Action:** The Rules and Projects Committee approved the proposal for circulation.

### **Previously reviewed**

*Information only: Items reviewed for Judicial Council action and to circulate for comment at the November 29, 2012, RUPRO meeting*

- Item 9**     **Civil Forms: Application for and Notice of Stay and Early Evaluation Conferences in Construction Related Accessibility Claims** (adopt forms DAL-005, DAL-006, and DAL-010; and approve form DAL-012)

**Action:** The Rules and Projects Committee approved the proposal for circulation.

- Item 10**    **Traffic: Automated Traffic Enforcement System Notice to Appear** (revise forms TR-115 and TR-INST)

**Action:** The Rules and Projects Committee approved the proposal for circulation.

### **Other Business**

- Item 11**    **Minutes** (November 29, 2012, minutes)

**Action:** The Rules and Projects Committee approved the minutes.

*Approved by the committee on February 13, 2013*

**Minutes**  
**Rules and Projects Committee Teleconference**  
**December 20, 2012**  
**4:30 - 4:50 p.m.**

**Members present:** Hon. Harry E. Hull, Jr. (chair), Hon. Judith Ashmann-Gerst (vice-chair), Mr. Alan Carlson, Hon. Emily H. Elias, Hon. Sherrill A. Ellsworth, Mr. James P. Fox, and Hon. Mary Ann O'Malley.

**Members absent:** Hon. Laurie M. Earl, Hon. Morris D. Jacobson, and Hon. Charles D. Wachob.

**RUPRO staff present:** Ms. Deborah Brown, Ms. Susan R. McMullan, and Mr. Patrick O'Donnell.

**AOC staff present:** Ms. Anne Ronan and Mr. Courtney Tucker.

**Others present:** Hon. Mark S. Borrell, Hon. Terence L. Bruiniers, and Hon. Glen M. Reiser.

**Civil and Small Claims**

**Item 1      Proposal to Suspend Case Management Rules During Fiscal Crisis**

**Action:** The Rules and Projects Committee approved the advisory committee developing this proposal for circulation on an expedited basis for submission to the Judicial Council in February 2013.

**Traffic**

**Item 2      Trial Courts: Pilot Project Authorizing Remote Video Proceedings in Traffic Infraction Cases** (adopt Cal. Rules of Court, rule 4.220; adopt forms TR-500-INFO, TR-505, and TR-510)

**Action:** The Rules and Projects Committee recommended approval on the Judicial Council's January 17, 2013, discussion agenda for a February 1, 2013, effective date with the following modifications:

Report:

*Page 12, fifth bullet:* Change "office" to "officer"

Staff notes that the report will be submitted to copyediting as well.

*Approved by the Committee on January 9, 2013*

**Minutes**  
**Rules and Projects Committee Teleconference**  
January 9, 2013  
4:00 - 4:30 p.m.

**Members present:** Hon. Harry E. Hull, Jr. (chair), Hon. Judith Ashmann-Gerst (vice-chair), Hon. Laurie M. Earl, Hon. Emily H. Elias, Mr. James P. Fox, Hon. Morris D. Jacobson, Hon. Mary Ann O'Malley, and Hon. Charles D. Wachob.

**Members absent:** Mr. Alan Carlson and Hon. Sherrill A. Ellsworth.

**RUPRO staff present:** Ms. Deborah Brown, Ms. Susan R. McMullan, and Ms. Camilla Kieliger.

**AOC staff present:** Ms. Anne Ronan.

**Others present:** Hon. Dennis Perluss.

**Civil and Small Claims**

**Item 1**      **Expedited Proposal to Allow Suspension of Mandatory Case Management Rules During Fiscal Crisis** (amend Cal. Rules of Court, rules 3.712 and 3.720)

**Action:** The Rules and Projects Committee approved the proposal for circulation.

**Other Business**

**Item 2**      **Minutes** (December 20, 2012, minutes)

**Action:** The Rules and Projects Committee approved the minutes.

*Approved by the committee on February 13, 2013*

**Minutes**  
**Rules and Projects Committee Teleconference**  
Wednesday, February 13, 2013  
4:00 - 4:20 p.m.

**Members present:** Hon. Harry E. Hull, Jr. (chair), Hon. Judith Ashmann-Gerst (vice-chair), Hon. Emily H. Elias, Mr. James P. Fox, Hon. Morris D. Jacobson, Hon. Mary Ann O'Malley, and Hon. Charles D. Wachob.

**Members absent:** Mr. Alan Carlson, Hon. Laurie M. Earl, and Hon. Sherrill A. Ellsworth.

**RUPRO staff present:** Ms. Deborah Brown, Ms. Susan R. McMullan, Mr. Patrick O'Donnell, and Ms. Camilla Kieliger.

**AOC staff present:** Ms. Anne Ronan, Ms. Robin Seeley, and Mr. Corby Sturges.

**Others present:** Hon. Sandy R. Kriegler and Hon. Dennis Perluss

**CALCRIM**

**Item 1      Review and approve publication of instructions with minor revisions effective February 28, 2013**

**Action:** The Rules and Projects Committee approved the revised instructions for publication with the following modifications:

CALCRIM 223 & 224: *People v. Livingston*, change pin cite to page 1166, from 1151

CALCRIM 560: *People v. Baker-Riley*, change pin cite to page 635-636, from 635

CALCRIM 604 *People v. Lopez*, change pin cite to page 1307 or 1306-07, from 1306

CALCRIM 1127 & 1128: *People v. Cornett*, change pin cite to page 1264 and 1275, from 1263

**Item 2      Jury Instructions: Revisions of Criminal Jury Instructions**

**Action:** The Rules and Projects Committee recommended the proposed revisions for approval on the Judicial Council's February 26, 2013, consent agenda.

**Civil and Small Claims**

**Item 3      Expedited Proposal to Allow Suspension of Mandatory Case Management Rules During Fiscal Crisis (amend Cal. Rules of Court, rules 3.712 and 3.720)**

**Action:** The Rules and Projects Committee recommended the proposal for approval on the Judicial Council's February 26, 2013, consent agenda, for a February 26, 2013, effective date.



## Technical Amendments

- Item 4**      **Rules and Forms: Miscellaneous Technical Changes** (amend Cal. Rules of Court, rule 1.4; revise form TR-INST)

**Action:** The Rules and Projects Committee recommended the proposal for approval on the Judicial Council's February 26, 2013, consent agenda, for a February 26, 2013, effective date.

- Item 5**      **Judicial Council Forms: Change in Federal Poverty Guidelines** (revise forms APP-015/FW-015-INFO, FW-001, and JV-132)

**Action:** The Rules and Projects Committee recommended the proposal for approval on the Judicial Council's February 26, 2013, consent agenda, for a February 26, 2013, effective date.

## Other Business

- Item 6**      **Probate Advisory Committee Annual Agenda**

**Action:** The Rules and Projects Committee approved the revised Annual Agenda.

- Item 7**      **Minutes** (December 4, 2012, December 7, 2012, and January 9, 2013, minutes)

**Action:** The Rules and Projects Committee approved the minutes.

*Approved by the committee on March 22, 2013*

