| # | Questions | RFQ Reference | Answers |
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| 1 | What is the size of the Design Review Panel for each project?  Will the Design Review Panel be comprised of members of various firms? | §**2.2. Services** -and-  §**2.3. Compensation** | Each design review panel will be comprised of four to five people; the Capital Program Principal Architect, or designee; a Facilities Management representative; a Security Office representative; one or two Capital Program Project Manager(s) other than the Project Manager for the Project under review; and an Architect Peer. |
| 2 | Please clarify the process and nature of the design review.  Is it a controlled and thorough review of the design documents, or more of a high level discussion of the overall design? | §**2.2. Services** -and-  §**2.3. Compensation** | The design reviews are a high-level assessment – the purpose of which is to:   1. meet the stated expectation of the Judicial Council that an independent design review be preformed early and at appropriate intervals during design of each Capital Project; 2. help each project team by sharing lessons learned found by others to common conditions/problems; 3. assure that the Trial Court Facilities Standards are being followed.   The reviews will be an open and professional exchange specifically anticipated to improve a Court building project and to provide support for the Capital Program Project Manager. |
| 3 | What is the expected amount of time to complete a design review?  The described compensation appears to be for a single member of the Design Review Panel, to spend no more than a day (8 hours) for a completed design review. Is that a correct assumption?  The courthouse projects included in Attachment A are sized anywhere from 21,000 sf to 405,500 sf, so one day allotted for a complete design review may seem inadequate for the larger projects. | §**2.2. Services** -and-  §**2.3. Compensation** | The assumed time required of each Architectural Peer for each design review is:   * 1 – 2 hours review of project documents prior to design review conference; * 2 hours participation in design review conference; * 0.5 – 1 hours possible discussion with Panel lead following design review conference. |