**HOURLY RATES**

Instructions:

1. Check the box to denote whether services are to be performed in-house, by a sub-consultant, or both. This information is for reference only and will not affect scoring.
2. Provide the hourly rate to be charged through the initial term of the contract for the corresponding job title. All rates must be a single rate, expressed in dollar values with no more than two decimals, and not in a range (example: $80.00).
3. All job titles must have a corresponding rate or “N/A” indicated for the proposal to be considered complete. Do not edit this form.

| **In-House** | **Sub-Consultant** | **Service Type** | **Job Title** | **Hourly Rate** |
| --- | --- | --- | --- | --- |
|   |   | Building Commissioning Services | Principal (“Commissioning Agent”) |   |
|   |   |   | Senior Associate |   |
|   |   |   | Project Manager |   |
|   |   |   | Technical Staff |   |
|   |   |   | Analyst |   |
|   |   |   | Administrative Staff |   |