Appendix S: Order to Pay

ORDER TO PAY

SUPERIOR COURT
COUNTY OF LOS ANGELES
JUROR SERVICES DIVISION
320 W. TEMPLE STREET, SUITE 1510
LOS ANGELES, CA 90012

NOTICE DATE: **(99/99/99)**

TOTAL AMOUNT DUE: **($9999.99)**

COURT HOUSE ADDRESS

(NAME)
(ADDRESS 1)
(ADDRESS 2)

(JID 000000000)

ORDER TO PAY SANCTION FOR JURY DUTY DELINQUENCY

On **(99/99/99)** you were summoned for jury service and failed to respond. As a result, you were sent a sanction summons to appear on **(99/99/99)** and you failed to respond to that summons. Further, you were sent a failure to appear notice on **(99/99/99)**, to which you failed to respond. On **(99/99/99)** you were sent an order to show cause notice for a scheduled appearance date of **(99/99/99).**

The court finds that service of the order to show cause (OSC) hearing is verified by return receipt of certified mail.

The court orders a sanction imposed pursuant to the Code of Civil Procedure, Section 209(c)(2) in the amount of **($9999.99)**.

Respondent is ordered to pay the above sanction amount forthwith to:

GC SERVICES LTD PARTNERSHIP, P.O. BOX 7820 BALDWIN PARK, CA 91706-7820
1(800)265-6011 (ENGLISH) OR 1(800)616-6007 (SPANISH)
HOURS PST: M-TH 8AM-9PM, FRI 8AM-7PM, SAT 8AM-12PM.

Please be sure to print your JID number on your check or money order.

A copy of this order is mailed to the above named respondent on the above date. Upon receipt of this notice, you are still required to serve your court ordered jury duty. Please contact Juror Sanctions Department at (626) 459-8823 to make arrangements to fulfill your jury duty obligation.

Rule 2.1010 of the California Rules of Court provides that a prospective juror against whom sanctions have been imposed by default, under section 209, may move to set aside the default. A motion to set aside sanctions imposed by default may be made by completing and filing *Juror's Motion to Set Aside Sanctions and Order* (form MC-070). You may obtain a copy of this form at www.lasuperiorcourt.org on the court's forms page and selecting Judicial Council.

Bold – all bolded fields should be variable data, unique for each juror.