

Revenue Distribution Training Spring 2021



Presented by the
Judicial Council of California
and the State Controller's Office

OPENING REMARKS



Dave O'Toole, Chief Operating Officer,
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Judicial Council Budget Services

The background of the slide features a large, faint, circular seal of the Judicial Council of California. The seal contains the text "JUDICIAL COUNCIL OF CALIFORNIA" around the perimeter, "EUREKA" at the top, and "1926" at the bottom. The central image of the seal depicts a woman holding a scale of justice, with a landscape and ships in the background.

INTRODUCTION

Donna Newman
Judicial Council of California
Funds and Revenue Unit

Housekeeping

- Please put yourself on **Mute**
- Use WebEx “chat” feature or use the “Ask to Speak” button to get the attention of the host
- Time for Questions between sections
- Evaluation Questionnaire
- PowerPoint and Audio on Website
<http://www.courts.ca.gov/revenue-distribution.htm>



Agenda

- Introduction
- Legislative updates
- Uniform Bail and Penalty Schedule
- Collections updates
- Franchise Tax Board overview
- Trial Court Revenue Distribution Guidelines
- Distribution Audit Issues



Training Goals

- Provide an opportunity to learn important information
- Present information and updates on collections and revenue distribution
- Share resource materials for distribution calculations, analysis, and research
- Review and discuss frequently asked questions about collections and distributions
- Provide experienced coaching on using distribution worksheets



Training Materials

- PowerPoint Presentation
- Training Agenda
- Resources & Links
- Distribution of Fines, Penalties & Fees
- Legislative Updates
- Uniform Bail and Penalty Schedules
- Materials for all Break-out Sessions
- FAQs (optional)

Training Materials on Website

<http://www.courts.ca.gov/revenue-distribution.htm>



JUDICIAL COUNCIL
OF CALIFORNIA

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Franchise Tax Board

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Faculty:

Subject Matter Experts

Merced Superior Court:

Keri Brasil, Chief Financial Officer

Ventura Superior Court:

Richard Cabral, Director Collections and Finance

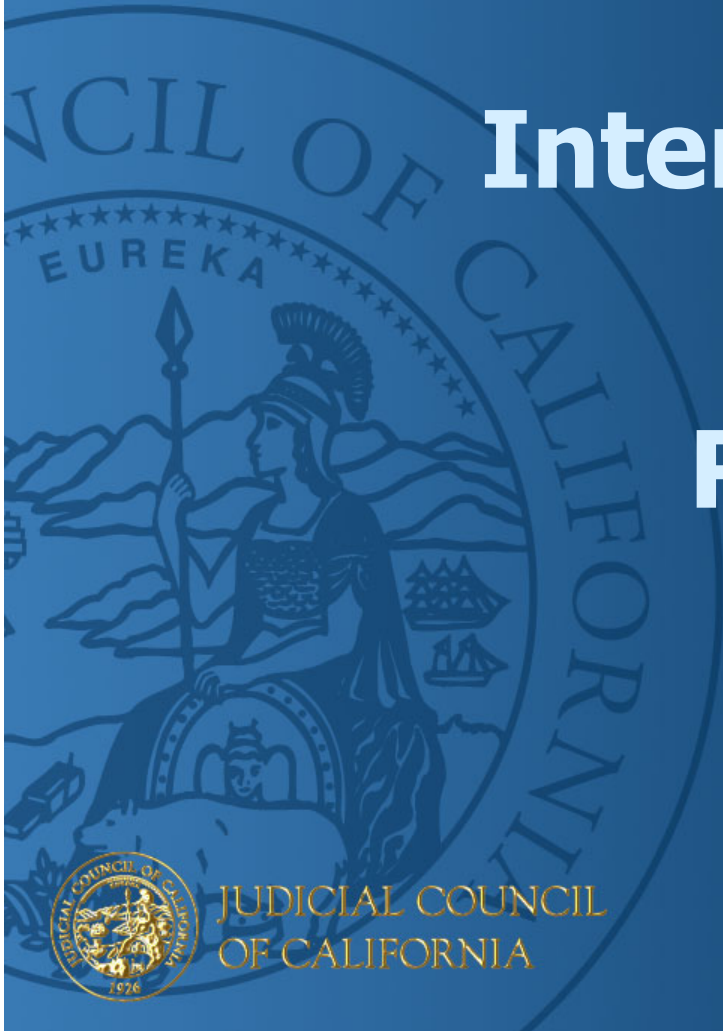
Melanie Munoz, Senior Manager, Collections



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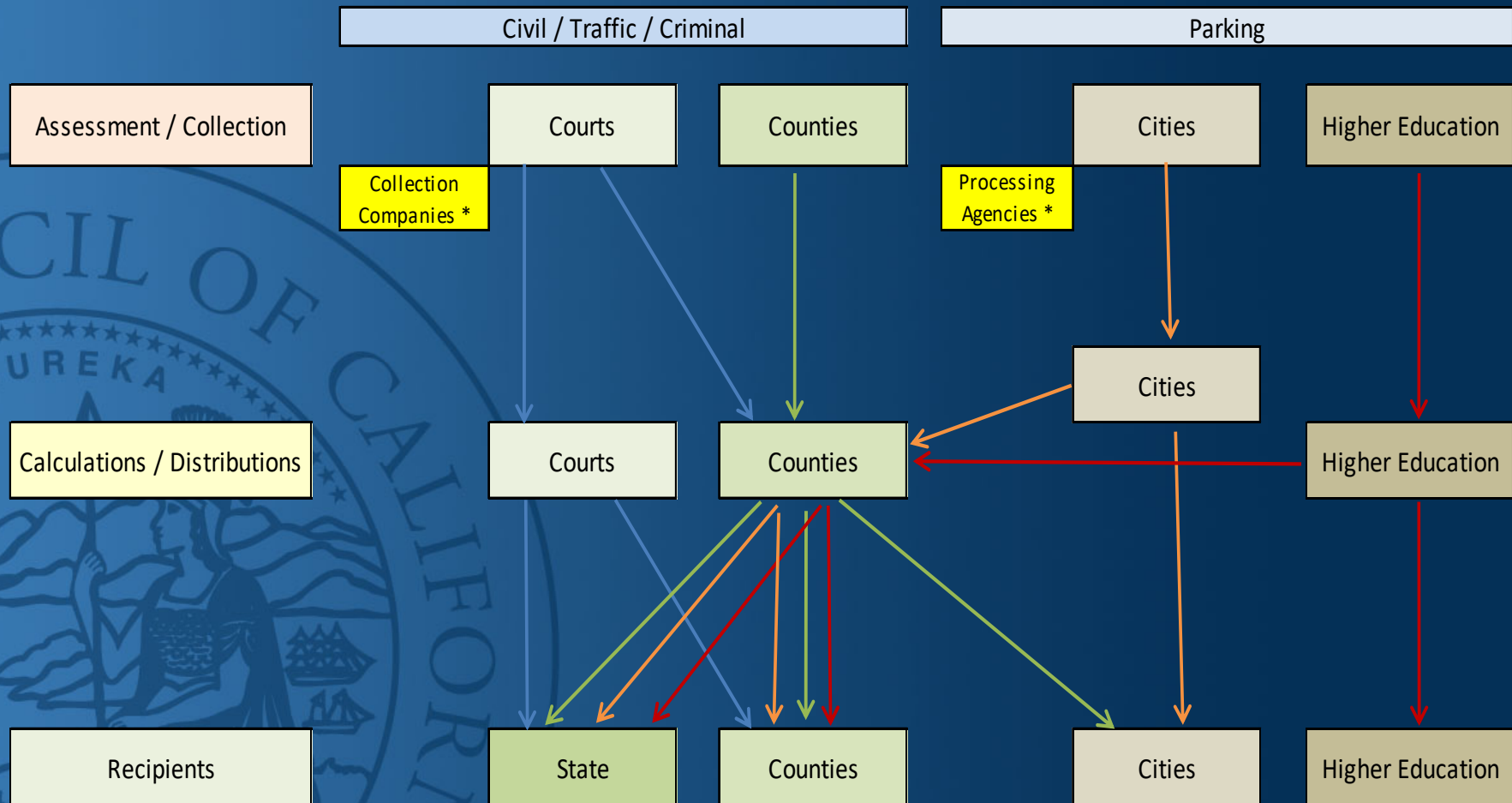
Introduction to Distributions

Interrelationships & Resources



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ASSESSMENT, COLLECTION, AND DISTRIBUTION COMPLEXITY OF THE PROCESS



* Entities under contract to perform collections



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Revenue Distribution Resource Interrelationships

- Distribution Guides:
 - Statutes
 - Trial Court Revenue Distribution Guidelines
 - Uniform Bail and Penalty Schedule
 - Revenue Distribution Worksheets
 - FAQs



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Updates on Recent Legislation



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Court-Related Legislation 2020



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Summary of Court-Related Legislation

JUDICIAL COUNCIL OF CALIFORNIA • GOVERNMENTAL AFFAIRS



NOVEMBER 2020

During the second year of the 2019-2020 Legislative Session, the Legislature and Governor enacted numerous bills that affect the courts or are of general interest to the legal community. Brief descriptions of the measures of greatest interest follow, arranged according to subject matter. Also included is a table summarizing new laws that create new crimes or expand existing crimes, as well as an index listing all the bills and the page numbers on which their descriptions can be found.

The effective date of legislation is stated with each measure. Urgency measures normally take effect upon enactment, and some other measures have early or delayed operative dates.

This *Summary* is intended to serve only as a guide to identify bills of interest; the bill descriptions are not a complete statement of statutory changes. Code section references are to the sections most directly affected by the bill; not all sections are necessarily cited.

Until the annual pocket parts are issued, bill texts can be examined in their chaptered form in West's *California Legislative Service* or California Deering's *Advance Legislative Service*, where they are published by chapter number. In addition, chaptered bills and legislative committee analyses can be accessed on the internet at <http://leginfo.legislature.ca.gov>. Individual chapters may be ordered directly from the Legislative Bill Room, State Capitol, 10th Street, Room B32, Sacramento, California 95814, 916-445-2323.

2	Administrative
2	Appellate Procedure
3	Budget: Judicial Branch Impact
5	Budget: No Judicial Branch Impact
6	Child Welfare
7	Civil
11	Collaborative Courts
12	Court Facilities
12	Court Operations
13	Court Records
13	Criminal Law and Procedure
17	Domestic Violence
18	E-Filing
18	Family Law
19	Fines, Fees, Collections, Distributions
20	Juries
21	Juvenile Justice
21	Labor / Employee-Employer Issues
24	Probate and Mental Health
26	Protective Orders
26	State Bar / Practice of Law
28	Appendix A: Administrative
29	Appendix B: Criminal Law and Procedure
32	Appendix C: Budget
33	Appendix D: 2019-2020 Legislation Affecting California Appellate Procedure
34	Appendix E: 2019-2020 Legislation Responding to California Appellate and Supreme Court Decisions
35	Appendix F: 2019-2020 Legislation Related To AB 5 and the <i>Dynamex</i> Case
36	Appendix G: 2020 New and Expanded Crimes
47	Index
52	Covid-19 Index

Court-Related Legislation 2020

APPENDIX G

2020 NEW AND EXPANDED CRIMES

BILL NUMBER AND CHAPTER, EFFECTIVE DATE, AND TITLE	CODE SECTION(S)	SUMMARY DESCRIPTION OF NEW LAW
<p>AB 376 (Stone, Mark), CH. 154 <i>Effective/Operative Date: January 1, 2021</i> Student loan servicing</p>	<p>CIV add 1788.100 et seq.; FIN amend 28104, 28112, 28130, 28140, repeal 28134, 28136</p>	<p>Expands the scope of a crime by authorizing the Commissioner of Business Oversight to require student loan servicers to file, under oath or otherwise, annual or special reports or answers in writing to specific questions under penalty of perjury.</p>
<p>AB 793 (Ting), CH. 115 <i>Effective/Operative Date: January 1, 2021</i> Recycling: plastic beverage containers: minimum recycled content</p>	<p>PRC amend 14549.3, add 14547, 18017</p>	<p>Expands the scope of crimes by (1) amending the California Beverage Container Recycling and Litter Reduction Act, a violation of which is a crime; and (2) requiring a plastic material reclaimer and a manufacturer of postconsumer recycled plastic to report required information to the Department of Resources Recycling and Recovery under penalty of perjury.</p>
<p>AB 841 (Ting), CH. 372 <i>Effective/Operative Date: January 1, 2021</i> Energy: transportation electrification: energy efficiency programs: School Energy Efficiency Stimulus Program</p>	<p>PUC amend 740.12, add 740.18, 740.19, 740.20, add and repeal 1600 et seq.</p>	<p>Amends the Public Utilities Act, a violation of which is a crime, to (1) make changes to deployment of electric utility ratepayer-funded electric vehicle charging infrastructure investments within the jurisdiction of the California Public Utilities Commission; and (2) establish a new program at the California Energy Commission to fund appliance, plumbing and heating, ventilation, and air conditioning upgrades to schools using electric ratepayer-funded energy efficiency incentives.</p>

2021 Legislative Update

2019-20 Stats:

- 4,848 bills introduced
- 1,668 bills (34%)
Government Affairs tracking
- 175 with Court Operations impact
- 12 with impacts to revenues
- Highlighted 4 of these bills

2021-22 Stats:

- 2,582 bills introduced
- 1,025 bills (40%)
Government Affairs tracking
- ≈50 with Court Operations impact
- 4 with impacts to revenues
- Highlighting 3 of these bills



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2021 Legislative Update

AB 618

- Beginning Jan. 2022, requires courts to offer payment plans
- Applies to cases with:
 - Fines/fees over \$500 (excl. restitution)
 - Defendant can pay w/ a credit card.
- 5% reduction with autopay enrollment

SB 355

- Modifies civil fee waiver eligibility standards:
 - Adds other types of public benefits
 - Adopts higher income threshold based on federal rent affordability (HUD)
- Could increase current annual income threshold from \$16k to \$98k
- 2019 CA median family income: \$91k.



2021 Legislative Update

AB 1104

- Makes EMAT fee permanent effective 1/1/2022
- EMAT currently expires 7/1/2021
- Noting issue of 6-month gap, unlikely to be addressed by urgency.

SB 586

- Eliminates a variety of criminal fines/fees/penalties, including civil assessment.
- Approx. \$190 m reduction to annual branch revenues (19-20)
- Eliminates uncollected/delinquent debt from fees



2021 Revenue and CJ Reform

- 50+ bills seek to make major changes to Criminal Justice System (fines/fees, sentencing, retroactive expungement)
- Legislature sets policy, executive enforces, judiciary reviews & interprets.
- Advocacy Approach
 - Revenue: Calculate reduction, note impact to branch funds
 - CJS Changes: Note workload impact, calculate if possible
 - Technology: Identify impact & cost implications



Legislative Update

Interested in following the progress of legislation?

Visit the courts website at: <http://www.courts.ca.gov/4121.htm>

View Links for:

- Active Legislation, and/or
- Legislative Status Charts.
- Past legislation (NEW!!!)

Check periodically to see how the bills you care about change over the course of the legislative session. Watch for page changes.

OR, visit California Legislative Information at:

<http://leginfo.legislature.ca.gov/faces/billSearchClient.xhtml>



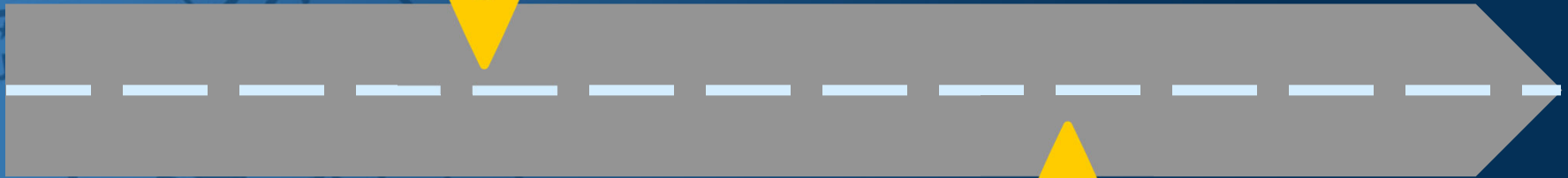
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Questions?

Road Map

Uniform Bail and
Penalty Schedules




Ability to Pay and Online
Traffic Adjudication

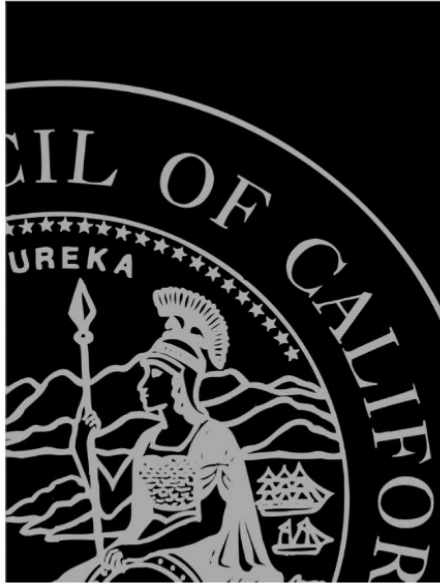
Jamie Schechter, Attorney
Criminal Justice Services | Judicial Council of California



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Uniform Bail and Penalty Schedules (UBPS)



Uniform Bail and Penalty Schedules

2021 EDITION

(Cal. Rules of Court, rule 4.102)

TRAFFIC
BOATING
FORESTRY
FISH AND GAME
PUBLIC UTILITIES
PARKS AND RECREATION
BUSINESS LICENSING



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DETOUR



What is bail?

“Regular” bail:

- Defendants generally have a right to be released from custody before trial.
- Cash bail or a secured bail bond is used to ensure that the defendant appears in court on their case.



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Traffic Bail Under UBPS

- For certain offenses a penalty in the form of a **fine** can be “forfeited” and cancel the need for any further court proceedings (VC § 40512 emphasis added)
- Payment is treated as a conviction for the offense (VC § 13103)



What UBPS Includes

Mandatory Schedule:

- traffic infractions



Suggested Base Fines:

- traffic misdemeanors
- boating
- forestry
- fish and game
- public utilities
- parks and recreation
- business licensing



Exceptions to the UBPS

The following counties may exceed the UBPS traffic infraction schedule:

1. Alpine
2. Amador
3. Butte
4. Calaveras
5. Contra Costa
6. Del Norte
7. Fresno
8. Humboldt
9. Kings
10. Lake
11. Lassen
12. Los Angeles
13. Madera
14. Mariposa
15. Mendocino
16. Modoc
17. Mono
18. Plumas
19. San Benito
20. San Diego
21. San Joaquin
22. Santa Clara
23. Sierra
24. Stanislaus
25. Sutter
26. Trinity
27. Tulare
28. Tuolumne
29. Yolo
30. Yuba



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Traffic Infraction Schedule

Infraction Category	Severity of Offense	Base Fine
1	Bicyclist, motorized scooter, pedestrian, pocket bike, vehicle registration and equipment offenses	\$25
2	Driver's license, operation of vehicle, and size and load offenses	\$35
3	Substance abuse infractions, VC 2818 (trespassing electronic beacon), VC 20004 (reporting deaths,) VC 21706.5 (operation of vehicle in emergency accident zone), VC 27375 (modified limousines)	\$70
4	Miscellaneous offenses for which the penalties or the fee for dismissal with proof of correction are specifically set by the Vehicle Code, speeding offenses (refer to Speed Chart), and infractions pursuant to PC 19.8	Depends



Total Bail for Infractions

Base Fine + Penalties & Surcharge + Fees = Total Bail

Category	Base Fine	Penalties & Surcharges	Fees	Total Bail/Fees
1	\$25	\$96	\$75	\$196
2	\$35	\$127	\$75	\$237
3	\$70	\$221	\$75	\$366
4	Depends on base fine			



Total Bail Cont'd.

Suggested minimum "Total Bail" for an offense not specifically listed in the following schedules, unless a California code or regulation specifies otherwise, are:

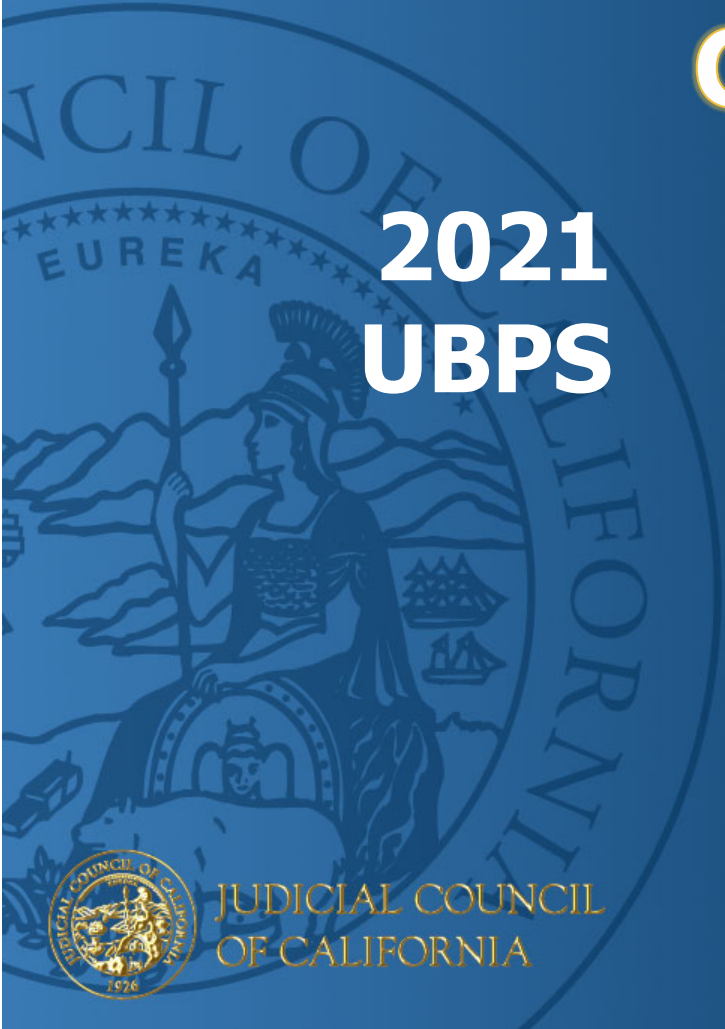
Type of Offense		Base Fine	Penalties & Surcharges	Fees	Total Bail/Fees
Traffic Misdemeanor		\$75	\$251	\$70	\$396
Public Utilities		\$185	\$588	\$70	\$843
Boating, Business Licensing, Fish & Game, Forestry, or Parks & Rec	Misdemeanor	\$100	\$310	\$70	\$480
	Infraction	\$35	\$123	\$75	\$233



Type	Code & Section	Formula	Use
State penalty assessment ("State PA")	Penal code § 1464	\$10 assessment for every \$10 or part of \$10 fine	State penalty fund, goes to law enforcement training, restitution fund, etc.
County penalty assessment ("County PA")	Gov Code § 76000	\$7 assessment for every \$10 or part of \$10 fine	County treasury
County and state DNA funds penalty assessment ("DNA PA")	Gov Code §§ 76104.6, 76104.7	\$5 assessment for every \$10 or part of \$10 fine	DNA identification
State surcharge	Penal code § 1465.7	20% of base fine	General fund
Emergency medical services penalty assessment ("EMS PA")	Gov Code § 76000.5	\$2 assessment for every \$10 or part of \$10 fine	County emergency medical services
EMAT ("EMAT PA")	Gov Code § 76000.10(c)(1)	\$4	Emergency medical air transport
Court operations fee ("Court ops")	Pen. Code § 1465.8	\$40	Court operations
Criminal conviction assessment ("Conv. Assess")	Gov Code § 70373	\$35	Maintain adequate funding for court facilities
Night or weekend court fee ("Night court") (optional by court)	Veh. Code § 42006	\$1	Night or weekend court program
Traffic assistance program ("TAP fee") (optional by court)	Veh. Code § 11205.2(c)	Varies, but cannot exceed actual court cost of traffic assistance program	Traffic assistance program

TRAFFIC INFRACTION FIXED PENALTY SCHEDULE
 (*See Preface, Section III) (**See Preface, Section IV)
 (Vehicle Code)

Section	Notes	Offense	Base Fine/ Fee	State PA*	County PA*/10	DNA PA*	Court PA*/10	Surcharge*	EMS PA*/10	EMAT PA*	Fine Surcharge & PA Subtotal	Court OPS	Conv. Assess	Night Court	TAP Fee	Total Bail **/Fee	Category	DMV Points
28		¹ Failure to Give Notice of Vehicle Repossession	300	10/10	7	5/10	5	20%	2	4	40	35	1	0	0	1310	4a	0
1680	(a)	Selling or Offering to Sell an Appointment with the DMV	25	30	21	15	15	5	6	4	1234	40	35	1	0	197	1a	0
1808.1	(a)	Employer's Failure to Obtain, Review, Sign, and Maintain Copy of Report of DMV Record of Driver	25	30	21	15	15	5	6	4	121	40	35	1	0	197	1a	0
1808.1	(c)	Employer's Failure to Participate in DMV Pull-Notice System	25	30	21	15	15	5	6	4	121	40	35	1	0	197	1a	0
1808.1	(d)	Employer's Failure to Notify DMV to Discontinue Enrollment in Pull-Notice System Upon Termination of Driver's Employment	25	30	21	15	15	5	6	4	121	40	35	1	0	197	1a	0
1808.1	(e)	Failure of Specified Drivers to Enroll in DMV Pull-Notice System	35	40	28	20	20	7	8	4	162	40	35	1	0	238	2a	0
1808.1	(j)(1)	Employer's Failure to Obtain Copy of Report of Current DMV Record of Casual Driver	25	30	21	15	15	5	6	4	121	40	35	1	0	197	1a	0
1808.1	(n)	Failure to Present on Request a Report of DMV Record of Driver of Taxicab	25	30	21	15	15	5	6	4	121	40	35	1	0	197	1a	0
2402.6	(a-c,e)	Violation of Regulations or Standards for Operation of Vehicles Using Compressed or Liquefied Gas	35	40	28	20	20	7	8	4	162	40	35	1	0	238	2a	0
2504		Violation of CHP Licensing Regulations	35	40	28	20	20	7	8	4	162	40	35	1	0	238	2a	0
2510	(b)	Operation of Private Emergency Vehicle or Armored Car Without CHP Inspection	35	40	28	20	20	7	8	4	162	40	35	1	0	238	2a	0
2807	(b)	Operation of School Bus Without CHP Certificate of Compliance	35	40	28	20	20	7	8	4	162	40	35	1	0	238	2a	0
2807.1	(b)	Operation of Vehicles Transporting Pupils Without CHP Certificate of Compliance	35	40	28	20	20	7	8	4	162	40	35	1	0	238	2a	0
2807.2		Failure to Retain Record of Inspection on File for Review by CHP Upon Request	25	30	21	15	15	5	6	4	121	40	35	1	0	197	1a	0
2807.3		Operation of Youth Bus Without Display of Appropriate Certificate Verifying Inspection	35	40	28	20	20	7	8	4	162	40	35	1	0	238	2a	0
2810.1	(b)	Unlawfully Transporting Household Goods/Failure to Submit to Inspection	35	40	28	20	20	7	8	4	162	40	35	1	0	238	2a	0
2813.5		Use or Issuance of Unauthorized Inspection Stickers	25	30	21	15	15	5	6	4	121	40	35	1	0	197	1a	0
2814		Failure to Stop and Submit to Roadside Passenger Vehicle Inspection	35	40	28	20	20	7	8	4	162	40	35	1	0	238	2a	0
2814.1	(b)	Failure to Stop and Submit to Vehicle Inspection Checkpoint for Exhaust Violations	35	40	28	20	20	7	8	4	162	40	35	1	0	238	2a	0
2814.2	(a)	Failure to Stop and Submit to Sobriety Checkpoint Inspection	35	40	28	20	20	7	8	4	162	40	35	1	0	238	2a	0
2815		² Failure to Obey School Crossing Guard	50	50	35	25	25	10	10	4	209	40	35	1	0	285	4a	1
2816		Unlawful to Load/Unload Children Unless Traffic Is Controlled	35	40	28	20	20	7	8	4	162	40	35	1	0	238	2a	0
2817		Failure to Obey Peace Officer-Funeral Procession	35	40	28	20	20	7	8	4	162	40	35	1	0	238	2a	1
2818		Traversing Electronic Beacon/Flare/Cone Pattern Set by Public Safety Personnel	70	70	49	35	35	14	14	4	291	40	35	1	0	367	3a	1
4000	(a)(1)	A ³ No Evidence of Current Registration	50	50	35	25	25	10	10	4	209	40	35	1	0	285	1a	0
4000	(a)(1)	B No Evidence of Current Registration	25	0	0	0	0	0	0	0	0	0	0	0	0	25	4a	0
4000	(b)	A ³ Vehicle on Highway Registered in Violation of Pollution Control Regulations	50	50	35	25	25	10	10	4	209	40	35	1	0	285	1a	0
4000	(b)	B Vehicle on Highway Registered in Violation of Pollution Control Regulations	25	0	0	0	0	0	0	0	0	0	0	0	0	25	4a	0
4000.4	(a)	A Unregistered California-Based Vehicle	25	30	21	15	15	5	6	4	121	40	35	1	0	197	1a	0
4000.4	(a)	B Unregistered California-Based Vehicle	25	0	0	0	0	0	0	0	0	0	0	0	0	25	4a	0
4000.6	(a)	A Failure to Submit Application or Declare Accurate Combined Gross Vehicle Weight Pursuant to VC 9400.1	25	30	21	15	15	5	6	4	121	40	35	1	0	197	1a	0

The background of the slide features a large, faint, blue-tinted seal of the Judicial Council of California. The seal depicts a woman in classical attire holding a spear and a shield, with a landscape and a ship in the background. The text "JUDICIAL COUNCIL OF CALIFORNIA" and "EUREKA" is visible within the seal's border.

2021 UBPS

Changes Based On:

- New legislation
- Suggestions from justice partners
- Technical changes



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Significant 2021 UBPS Changes

- Revision of language on page IV regarding Emergency Medical Air Transportation (EMAT) penalty sunset date



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Significant 2021 UBPS Changes, cont.

- Revision on page xii regarding Government Code sections 70372(b) and 76000.3
- 27002(a), Use of Siren by Unauthorized Personnel or in Noncompliance With CHP Standards



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The seal of the Judicial Council of California is a circular emblem. It features a central figure of a woman in a classical style, holding a spear and a shield. The shield contains a smaller figure. The woman is surrounded by various symbols: a bear at the bottom, a ship on the left, and a plow on the right. The word "EUREKA" is inscribed in a semi-circle above the woman. The outer ring of the seal contains the text "JUDICIAL COUNCIL OF CALIFORNIA" and the year "1926" at the bottom.

Questions?



Ability to Pay & Online Traffic Adjudication



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Phases

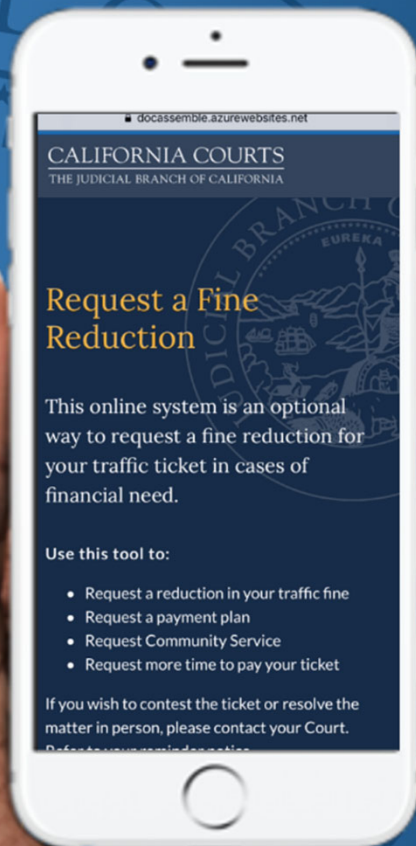
- **Phase 1:** Online Ability to Pay Determinations
- **Phase 2:** TBED and Other Added Functions



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Phase 1: Ability to Pay Overview

- Litigant can...
 - Search for a citation
 - Enter basic financial information
 - Make requests
- Tool creates a queue for court review
- Calculator recommendation
- Judicial officer makes decision
- Tool returns decision to litigant as Court Order by email



Court Adoption

Go-Live Date		Court	Case Management System	Interface Developed
Year 1	April 2019	Tulare	Journal Technologies eCOURT	One Way
	May 2019	Shasta	JALAN transitioning to Tyler Odyssey in 2021	One Way
	August 2019	Ventura	VISION (VCIJIS)	Two Way
Year 2	December 2019	San Francisco	Thompson Reuters	One Way
	August 2020	Santa Clara	Tyler Odyssey	Two Way
Year 3	November 2020	Fresno	Tyler Odyssey	One Way
	Planned for April 2021	Monterey	Tyler Odyssey	One Way



ATP System Data

As of March 15, 2021

18,000+
requests
11,000+
litigants

50% of litigants on
benefits

85% of Litigants
below CA Poverty
Level*



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**defined as 250% of Fed poverty line*

ATP System Data

As of March 15, 2021

Total Amount Owed

\$8,700,912

**Average Amount Owed
*Per Ticket***

\$684

**Total Owed *After*
Adjustment**

\$4,411,645

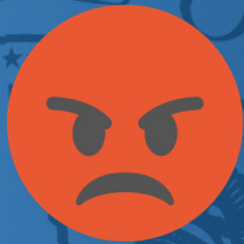
**Average Amount
Owed *After* Adjustment**

\$386

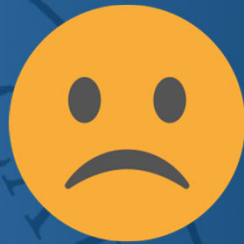


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Litigant Satisfaction



Not
helpful
<1%



Somewhat
unhelpful
1%



Somewhat
helpful
15%



Helpful
5%



Very
helpful
79%



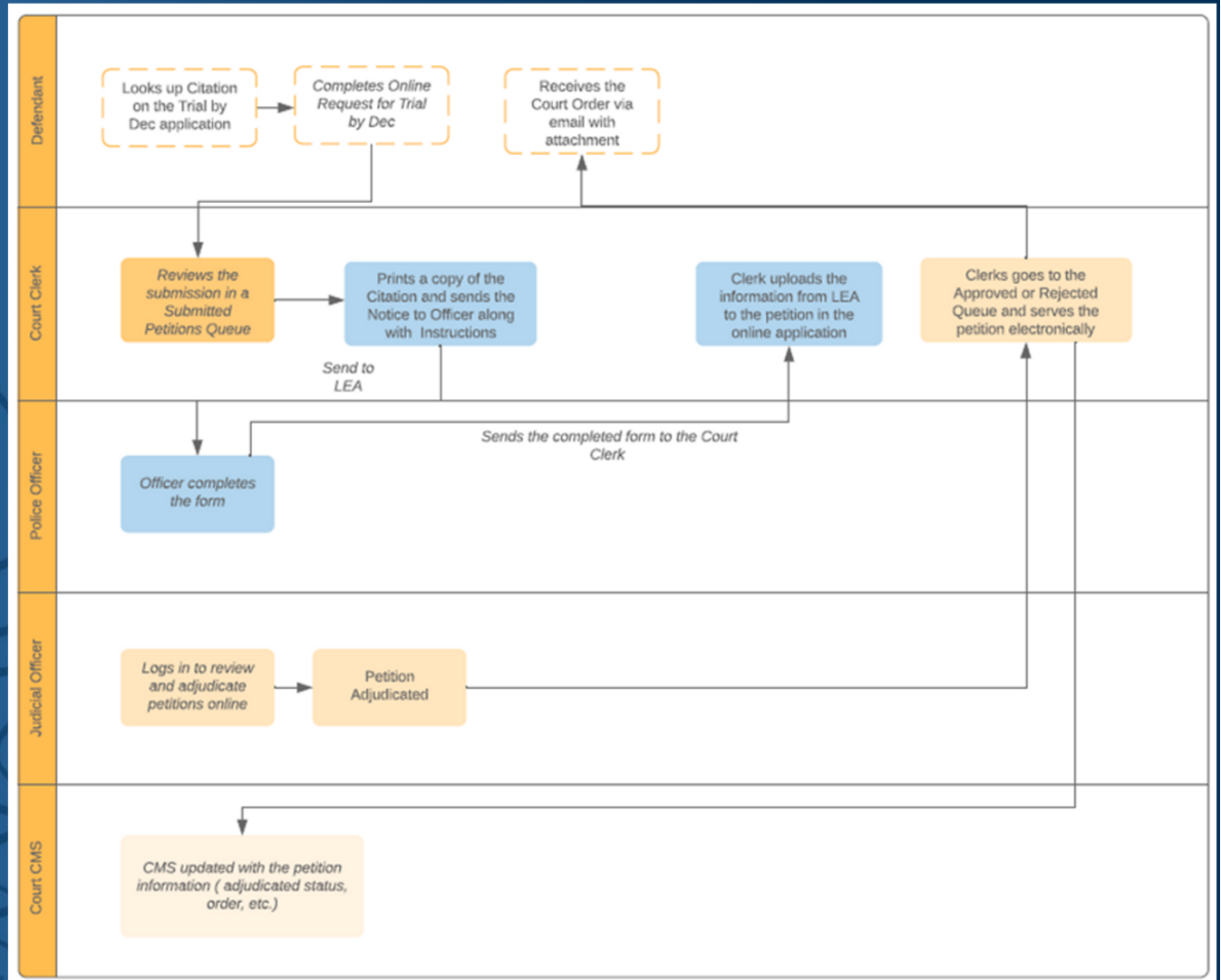
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Phase 2: New Functions

- Continue two-way CMS integration
- New functions
 - Trailer Bill Legislation FY18-19
 - **ATP determination** + 3 of the following:
 - Post and forfeit bail
 - Request to forfeit bail in installments
 - **Request an online trial (TBD)**
 - Request a continuance
 - Request a date to appear in court



Trial by Electronic Declaration (TBED)



Trial by Electronic Declaration (TBED)

- Litigant does not pay bail up front
- No trial de novo



JUDICIAL COUNCIL
OF CALIFORNIA

21-22 State Budget Proposal

- Expands use of MyCitations to all 58 counties
- Provides backfill for the branch portion of fines/fees forgiven
- No charge to litigant for administering payment plan – But can be retained as part of Enhanced Collections Program costs



JUDICIAL COUNCIL
OF CALIFORNIA



Additional Resources

- Judicial Council Bail Schedules:
<http://www.courts.ca.gov/7532.htm>



Contact

Jamie Schechter

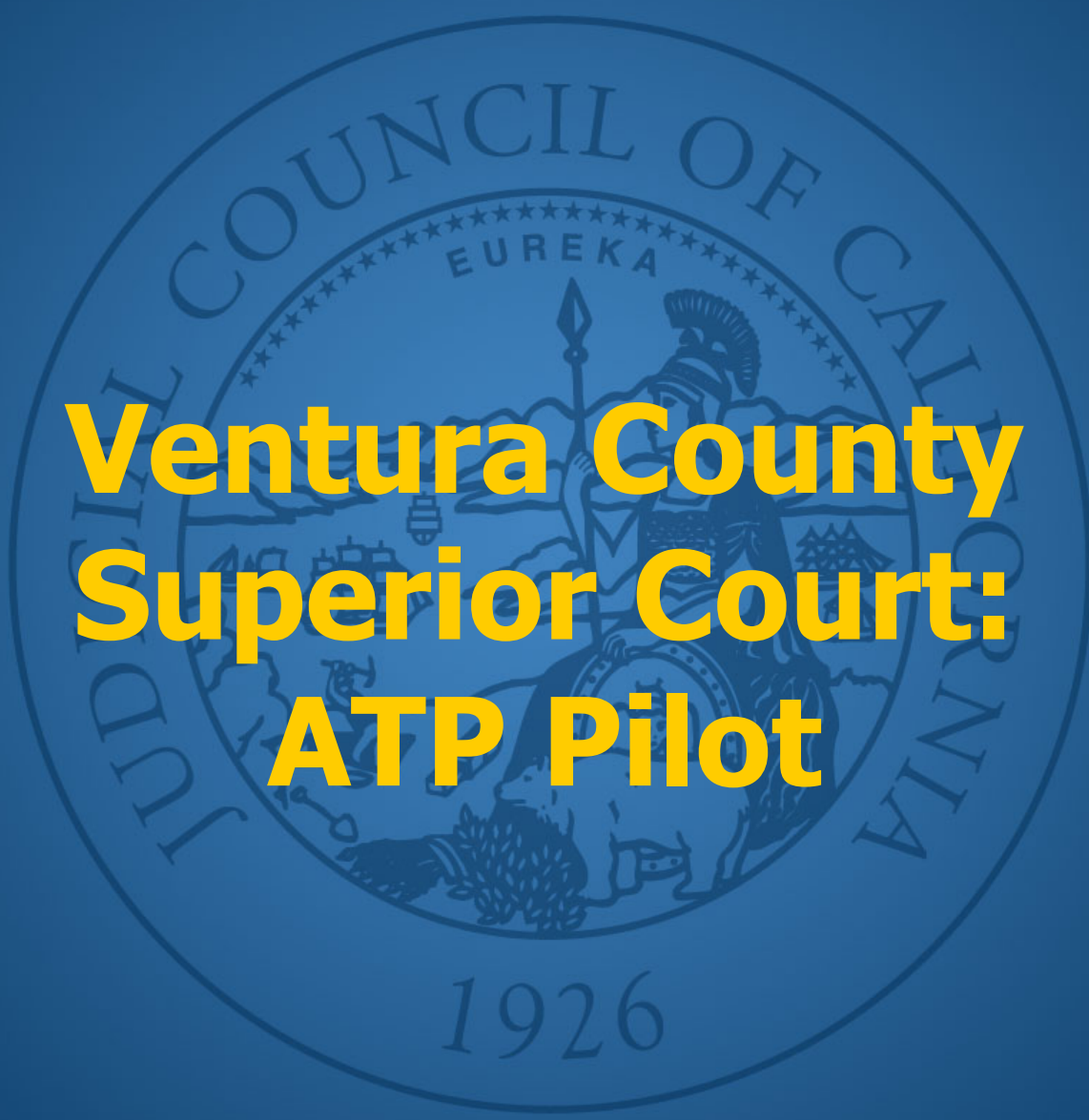
(415) 865-5237 | Jamie.Schechter@jud.ca.gov



JUDICIAL COUNCIL
OF CALIFORNIA

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Questions?

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Ventura County Superior Court: ATP Pilot

The seal of the Judicial Council of California is a circular emblem. It features a central figure of a woman in a classical style, holding a spear and a shield. The shield contains a smaller figure. The woman is surrounded by various symbols: a bear at the bottom, a ship on the left, and a plow on the right. The word "EUREKA" is written in a semi-circle above the woman, and the year "1926" is at the bottom. The outer ring of the seal contains the text "JUDICIAL COUNCIL OF CALIFORNIA".

Questions?



STATE OF CALIFORNIA
Franchise Tax Board



STATE OF CALIFORNIA
Franchise Tax Board

Court-Ordered Debt Collection Program Overview

Rashan Anderson, Court-Ordered Debt Collection



May 2021

Program Overview Objectives



- Background and Funding
- Program Eligibility and Enrollment
- How the Program Works
- Automated System Process
- Collection Cycle and Collection Notices
- Distribution of Funds
- Online Services
- Program Statistics and Case Highlights
- Keys to our Success and What's Ahead
- Program Support

Background

- In 1994, the California State Legislature authorized the Franchise Tax Board to collect delinquent court-ordered debt as a pilot program.
- In 2004, the Legislature made the program permanent and expanded it statewide. (California Revenue and Taxation Code Sections 19280–19282).

Funding

- Funding is provided by the participating courts and agencies. These costs cannot exceed 15 percent of the amount COD collects on behalf of their clients.

Program Eligibility

- State Agencies:
 - Any type of restitution orders and fines imposed by Juvenile or Superior Court of the State of California.
 - Amounts imposed by the Supreme Court of the State of California for certain debts due to the State Bar
- Courts:
 - Any type of fines, state or local penalties, bail and forfeitures.
 - All offenses involving a violation of the Vehicle Code, and any amounts due pursuant to Section 903.1 of the Welfare and Institutions Code.

Enrollment

- Memorandum of Understanding
- Onboarding
- Testing

Debt Criteria

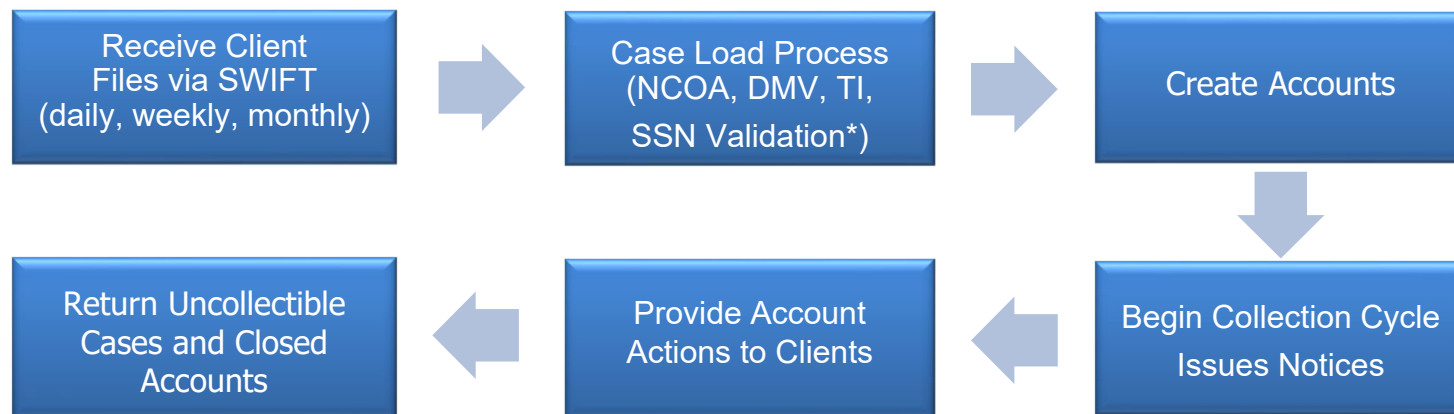
The following criteria must be met when submitting cases:

- Your case should be 90 days or more delinquent
- Minimum case balance must be \$25.00
- Minimum account balance due of \$100.00
- Must include your debtor's first and last name
- Must have either a social security number, date of birth, or drivers license number
- Addresses must be complete

How the Program Works

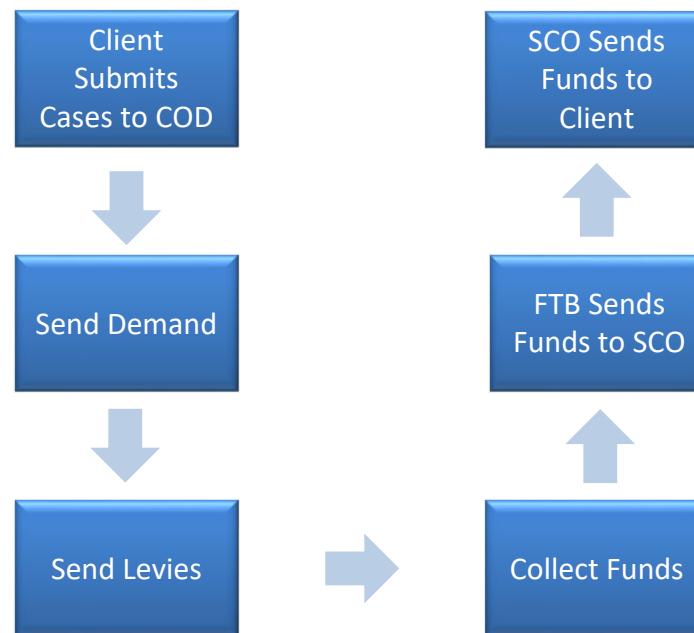
- Validate Information
- Create a COD account
- Begin the collection cycle
 - Demand Notice
 - Wage Garnishment
 - Bank Levy
- We will return the case if:
 - We are unable to locate a good SSN
 - Case is deemed uncollectable

Automated System Process

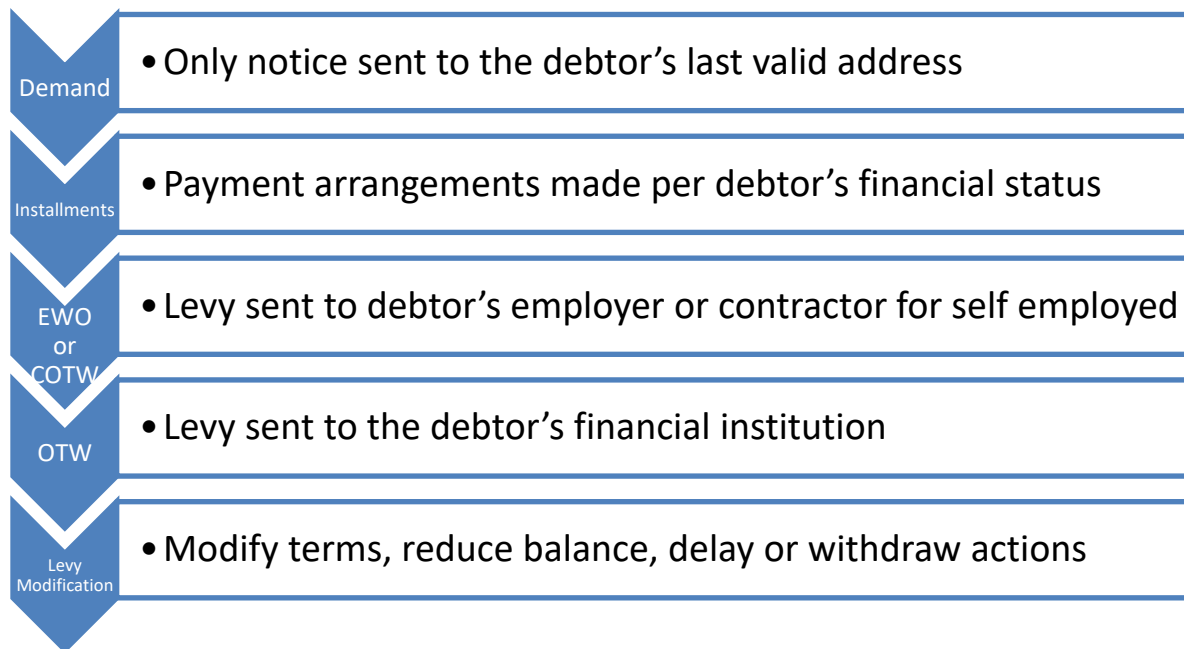


*National Change of Address, Department of Motor Vehicles, Taxpayer Information and Social Security Number Validation

Detailed Collection Cycle



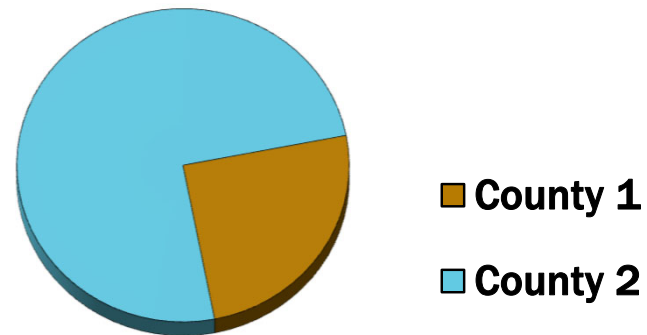
Collection Notices



Distribution of Funds

Payments collected are pro-rated

If a debtor has multiple cases with you, or cases in addition to yours with another county, the money is prorated and disbursed among all cases with the largest case balance receiving the largest portion.



Aged Case Recall Process

- Case is returned to client if no activity for up to 24 months
- COD will return the case sooner if:
 - Case is deemed uncollectable
 - Client withdraws the case
 - Event related activity

Online Services

The screenshot displays the State of California Franchise Tax Board (FTB) website. The top navigation bar includes 'Account', 'Tax Pros', and 'Help'. The main navigation menu features 'File', 'Pay', 'Refund', and 'Forms'. The breadcrumb trail reads: 'home / pay / collections / court ordered debt / pay your court ordered debt'. The page title is 'Court-ordered debt collections' with the sub-header 'COD'. A left sidebar contains a 'Collections' menu with 'Court-ordered debt collections' and 'Pay your court-ordered debt' (highlighted), and a 'Help with court-ordered debt' link. Below the sidebar is a 'Related Content' section with links for 'Wage garnishments', 'Bank levies', and 'Lea esta página en español'. The main content area is titled 'Pay your court-ordered debt' and includes a 'Log in to COD Account' button. It explains that users need information from a notice to complete payment and offers to view account details. A section for 'Other payment options' lists credit card (with a 2.3% service fee), check, money order, and cashier's check. It provides a list of instructions for mailing payments to the Franchise Tax Board at PO Box 1328, Rancho Cordova, CA 95741-1328. A note mentions that multiple payment submission forms allow for efficient payment from one check to multiple taxpayers. Finally, a section titled 'If you can't pay the full amount' offers a payment plan or bill delay, with a 'Log in to your COD Account' button.

Account Tax Pros Help

STATE OF CALIFORNIA
Franchise Tax Board

File Pay Refund Forms

home / pay / collections / court ordered debt / pay your court ordered debt

Court-ordered debt collections

COD

< Collections

Court-ordered debt collections

Pay your court-ordered debt

Help with court-ordered debt

Pay your court-ordered debt

Here are your payment options. You'll need information from the notice we sent you to complete your payment.

[Log in to COD Account](#)

You can view your account details and payment options. This is the best way to handle your court-ordered debt.

Other payment options

- Pay by credit card - We use [officialpayments.com](#) to process our credit card payments. There's a 2.3% service fee.
- Pay by check, money order, or cashier's check

Make sure you:

1. Make payable to Court-Ordered Debt Collections
2. Write your full name, account number, and billing number on your payment
3. Mail your payment and the top part of your notice to:

✉ **Franchise Tax Board**
PO Box 1328
Rancho Cordova CA 95741-1328

Making multiple payments? [Multiple payment](#) submission forms allow FTB to properly apply payment from one check to multiple taxpayers in an efficient manner.

If you can't pay the full amount

You can apply for a payment plan or delay your bill.

[Log in to your COD Account](#)



2019-2020 Fiscal Year Collection Totals			
<i>Case Inventory</i>		<i>Collection Notices</i>	
Beginning Inventory	1,192,891	Demand Notices	905,407
Accepted Cases	405,412	Installment Agreements	69,301
Withdrawn Cases	92,598	Bank Levies	376,271
Returned Cases	445,475	Wage Garnishments	878,531
Ending Inventory	1,060,479	Total Collection Activities	2,234,800

Case Highlight

COD received a referred case on 1/14/2014; a Demand notice was issued on 1/28/2014. Several Order to Withholds (OTW) went out on the account over the years and all were unsuccessful.

After the last OTW was issued that rendered no funds, we received contact from a third party on 8/19/2020 who inquired about how involuntary collection action takes place. The COD agent advised the third party of the process and explained the different ways that we collect on cases.

Payment in full was received in the amount of \$91k on 10/1/2020.

Keys to Our Success

- Experienced Contact Center Staff
- Client Services Staff
- IT Help Desk
- Interactive Voice Response
- Web Services

Updates

- COD Automated Return Mail Workload
- Remote Agent
- Revenue
- Legislation

Program Support

Court-Ordered Debt Client Services

Phone: 916.845.7503

Email: CODClientServices@ftb.ca.gov

Contact Information

- Jennifer Jacobsen, Program Supervisor
 - 916.845.5118, Jennifer.Jacobsen@ftb.ca.gov
- Shannon Servando, Program Supervisor
 - 916.845.6093, Shannon.Servando@ftb.ca.gov
- Rashan Anderson, Program Supervisor
 - 916.845.5238, Rashan.Anderson@ftb.ca.gov
- Crystal Berrian, Program Manager
 - 916.845.3546, Crystal.Berrian@ftb.ca.gov

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Questions?

Take a Stretch Break





STATE OF CALIFORNIA
Franchise Tax Board

Interagency Intercept Collection

Program Overview



IIC Objectives



- Background
- 2020 Program Statistics
- Program Eligibility
- How the Program Works
- Your Role and Responsibility
- Reports
- Case Highlights
- COVID-19 Impacts
- What's Ahead and Program Support

Background

- Began in 1975.
- Authorized by Govt. Code Sections 12419.2-3, 12419.5, 12419.7-12.
- Administered by Franchise Tax Board (FTB) on behalf of the State Controller's Office (SCO).
- Types of intercepted payments:
 - Personal Income Tax Refunds
 - Lottery Winnings
 - Unclaimed Property Disbursements

2020 IIC Program Statistics

Calendar Year 2020 Collection Totals		
Intercept Source	Intercepts	Redirected Revenue
Personal Income Tax	475,617	\$185,015,720
Lottery Winnings	2,934	\$2,916,399
Unclaimed Property	9,186	\$3,205,030
Total	487,737	\$191,137,148

Calls Received	14,048
Calls Answered	13,095
% Answered	93%
Number of Staff	9



Program Eligibility

- **State agencies**

Any type of debt.

- **Counties and cities**

Property taxes, delinquent fines, bails, and other permitted debts.

- **California colleges**

Delinquent registration, tuition, bad check fees, and other permitted debts.

- **Special districts**

Water bills, waste disposal fees, and fire inspection fees.

How the Program Works

- Participating agencies submit debtor accounts via Secure Web Internet File Transfer.
- **Debt Criteria:**
 - Debt type qualifies under the Intercept Program authority.
 - 30 days have passed since the Pre-Intercept Notice has been mailed.
 - Debt amount is at least \$10.
 - Debtor is not in an active bankruptcy.
 - Debtor has a valid social security number.
 - There is one sum total debt amount for each debtor.
- We flag accounts with an offset indicator.
- When an offset takes place, we will mail the debtor a notice.

Notice to Debtors

Notice of Intercepted Funds (Various FTB 4141 forms)

- Debtor's account number with the agency.
- Agency's public contact information.
- Original payment amount.
- Offset amount.
- Remaining refund amount.
- Government code authorizing the Intercept Program.

Program Benefits & Cost

Benefits

- Additional revenue source
- Low cost collection alternative
- Differ from other collection services

Cost

- Approximately \$2.50 - \$3.00 per offset, fee varies each year.
- SCO charges a fee to reimburse the administrative costs of the program.
- SCO will send bill in April/May for each successful intercept in previous year.

How to Participate

Apply with SCO

- Initial Request to Participate (FTB 2282 PC)

Participate with FTB

1. Intent to Participate (FTB 2280 PC)
2. Vendor/Contractor Confidentiality Statement (FTB 7904)
3. Copy of your Pre-Intercept Notice

Annual Timeline

September

- Submit all forms.
- You must mail all pre-notices to debtors.

November

- Submit the annual load file to FTB.

December

- FTB purges all current year accounts mid month.
- FTB loads all new annual accounts by end of month.

May

- SCO bills all participants for prior year services.

Your Role and Responsibility

- Modify accounts when balances change.
- Refund debtors any overpayments.
- Provide timely customer service to debtors.
- Pay the annual Intercept Program service fee.
- Follow the confidentiality guidelines.
- Recognize that unauthorized disclosure of confidential information is a crime.

Reports

Weekly Offset Reports

Separate reports for each payment type:

- Tax refunds
- Lottery winnings
- Unclaimed property

If there is no offset activity, we will not generate a report.

Case Highlights

- In January 2021, a debtor submitted a winning lottery ticket to the CA Lottery. The debtor's net winnings were \$1,520,005. The debtor had a balance due to Department of Child Support Services in the amount of \$145,838. The lottery winnings were applied to the debt and the debtor ultimately received over \$1.3M.
- In March 2020, a debtor submitted an Unclaimed Property disbursement to the State Controllers Unclaimed Property Division. The claim totaled \$79,620. The debtor had a balance due with Franchise Tax Board in the amount of \$4,862 and the Department of Child Support Services in the amount of \$75,758. The debtor did not receive any of the Unclaimed Property payment.

COVID-19 Impacts

- IIC Program Suspension
 - 2020: March 27, 2020 through July 15, 2020
 - 2021: February 22, 2021 through July 31, 2021. Child Support is the exception.
- Communicated suspension and resumption with all participating agencies.
- Agency Holds.
- IIC staff transitioned to teleworking/other workloads.

What's Ahead

ID Lookup (SB 75)

- Allows agencies to submit debts without SSN
- First year pilot included 2 agencies and resulted in 5,408 Intercepts and \$2,246,888 in revenue
- Expanding to two more agencies
 - Application Process
 - Manual Effort

What's Ahead Cont'd

New 5 Digit Agency Codes

- Expanding to a 5-digit code for all agencies
- Impact to record layouts, file name, and SWIFT folder
- Changes to existing business practices.
 - Pre-incept notices
 - Annual Load submission timeframes

Program Support Contacts

Program staff can assist with:

- Intercept information.
- Copies of missing reports.
- Payment and billing questions.
- Your SWIFT account registration.

Client Liaison Phone: 916.845.5344

General Call Center Phone: 1.866.563.2375

Fax: 916.843.2460

Email: IIcgroupIncoming@ftb.ca.gov

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COLLECTIONS

Collections Activities

- Updates
 - 2020-21 Reporting period
 - Performance measures/benchmarks study
- Collections Reporting Template Elements:
 - Adjustments
 - Dismissed AB 1869 fees and Ability to Pay determinations
 - Discharge from Accountability
 - Cost Recovery



2020-21 Reporting

- 2020-21 Collections Reporting Template (CRT)
- No change to format
- Pre-populated CRT
- Due **September 1, 2021**



JUDICIAL COUNCIL
OF CALIFORNIA

Alameda Court and County 2019-20 Summary

County Population: 1,670,834

Authorized Judges/Commissioners: 73/10.0

Program Overview

The collection of delinquent court-ordered debt is a cooperative effort between the Superior Court of Alameda County and the County of Alameda. The court and county have a written memorandum of understanding (MOU) for their collections program. The program includes the following activities as reported in the *Collections Reporting Template*:

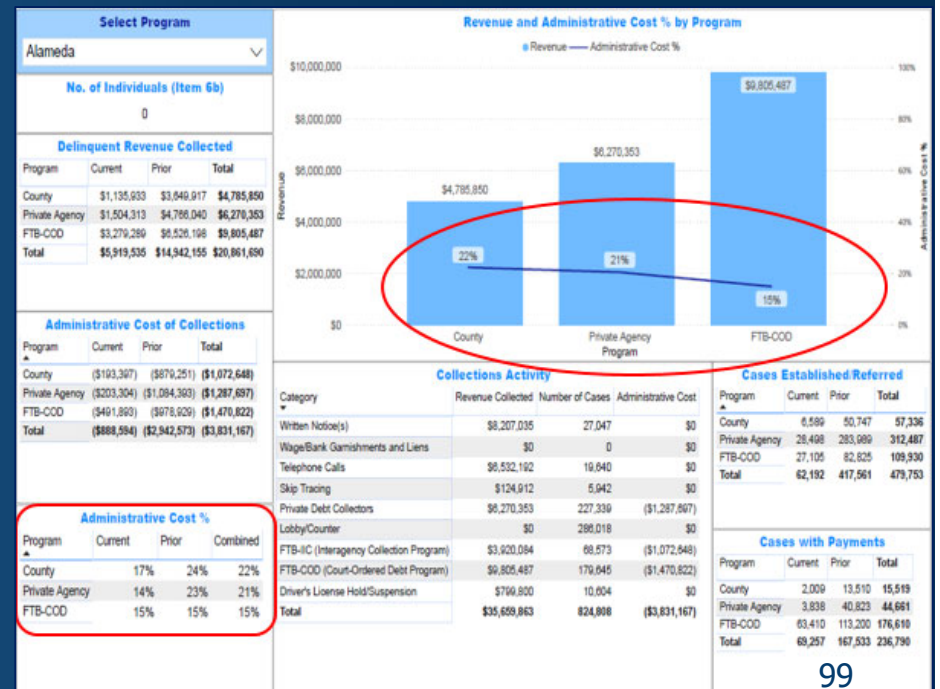
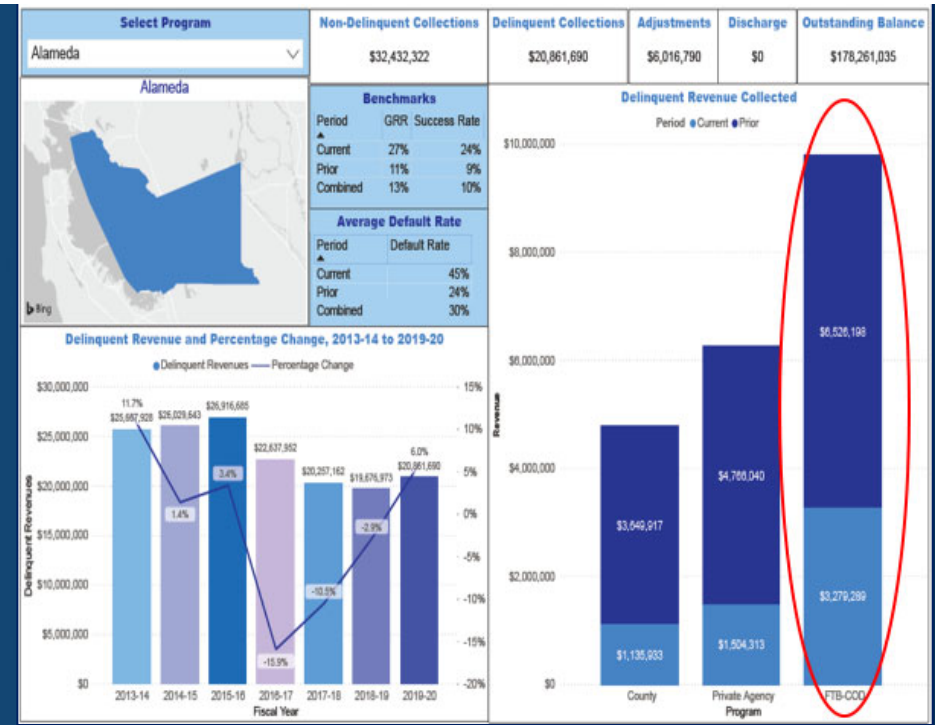
- Meets all 25 of the recommended collections best practices. (see Attachment 3); and
- Engages 16 of the 16 collection activity components pursuant to [Penal Code section 1463.007](#).

Performance

According to the Alameda collections program, this year brought many changes due to COVID-19 pandemic. As a result of the crisis, most collections efforts were suspended for various periods beginning in March 2020. The Gross Recovery Rate (GRR) increased from 16 percent to 27 percent and the Success Rate (SR) increased from 10 percent to 24 percent for the current period. The increase in recovery rates is likely a result of multiple factors, but not limited to the increase in the amount collected by the Franchise Tax Board (FTB) and change to a new private collection agency. The GRR decreased from 38 percent to 11 percent, and the SR decreased from 10 percent to 9 percent from the prior period. The decrease occurred because discharge from accountability was not performed during this reporting period.

Delinquent traffic collections are handled by a private vendor while delinquent criminal collections are handled by the county. Both in turn refer cases to both FTB collections programs. The data submitted by the private collection agency does not reflect the ending balances from last year due to the change in private vendors. During the transfer of accounts, duplicate and inaccurate information was identified and corrected.

The court will continue to work in collaboration with the various collections programs to ensure continuity of the data reported in the Collections Reporting Template (CRT). Each agency uses different tools for storing data and different methods for interpreting and accessing the data, so the task of completing the CRT is not without challenges. The court will continue attempts to improve the quality of data reported and encourage all participating agencies to contribute to the effort.



Collections Totals

	2018-19	2019-20	Change
Total revenue:	\$1.4B	\$1.2B	-14.3%
-Delinquent	\$543M	\$484M	-10.9%
-Non delinquent	\$859M	\$679M	-20.9%
Outstanding balance	\$10.6B	\$8.6B	-18.3%

Report on Statewide Collection of Delinquent Court-Ordered Debt for 2019–20
available at: www.courts.ca.gov/7466.htm



Adjustments

2019-20 reporting period totals:

- \$2.0B court-ordered adjustments
- Includes \$1.8B in dismissed criminal fees



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OF CALIFORNIA

Adjustments Overview

Include only **court-ordered** suspensions, dismissals, and alternative payments such as community service or post sentence service of time in custody in lieu of fine, or other non-cash adjustments that occurred during the reporting period.



Assembly Bill 1869

- Repealed several administrative fees.
- Effective July 1, 2021, courts will no longer have authority to collect these fees.
- If assessed, report any dismissed fees as **Adjustments** in CRT.



AB 1869 Fees

Effective July 1, 2021, courts will no longer have authority to collect the following fees:

Government Code:

§ 27712 (public defense fee)

§ 27753 (cost of counsel)

§ 29550(c) (criminal justice administration fee)

§ 29550(f) (administrative screening fee and citation processing fee)

§ 29550.1 (criminal justice administration fee)

§ 29550.2 (county booking fee)

§ 29550.3 (city booking fee)



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OF CALIFORNIA

AB 1869 Fees (cont'd)

Penal Code:

§ 987.4 (minor public defense fee)

§ 987.5 (public defense registration fee)

§ 987.8 (public defense fee)

§ 1203 (interstate compact supervision)

§ 1203.016(g) (adult home detention administrative fee)

§ 1203.018(j) (electronic monitoring administrative fee)

§ 1203.1b (probation department investigation/progress report fee)

§ 1203.1e (parole supervision fee)

§ 1208.2(b) (program administrative fee)

§ 1210.15 (continuous electronic monitoring fee)

§ 3010.8 (parole continuous electronic monitoring fee)

§ 4024.2(e) (work furlough administrative fee)

§ 6266 (work furlough program fee)



Ability to Pay

Determination requests: online and walk-in

- Reporting information on CRT
- Annual Financial Report: adjustment total
- Performance Report: lump sum
- Contact sheet: court-ordered reduced amount

Pending statewide implementation of online determinations



Discharge from Accountability

- **\$319M** discharged in 2019-20
- 18 programs have discharged \$0 and collectively hold \$2.8B (32.2%) of outstanding balance



Discharge Overview

- Discharge is authorized and can be approved by responsible collecting entity (Government Code § [25257](#) and [25259.7](#))
- Discharge relieves entity of obligation to actively pursue the debt, but individual remains liable for payment.
- Discharge any balance too small to justify collections cost or likelihood of collection does not warrant the expense.
- Discharge provides realistic accounting of outstanding debt.



Depending on age and other characteristics of the account, certain collections activities tend to perform better. **However, cost should always be a consideration.**

Source: *Forrester Consulting, Inc., Collections Practice Current State Assessment*



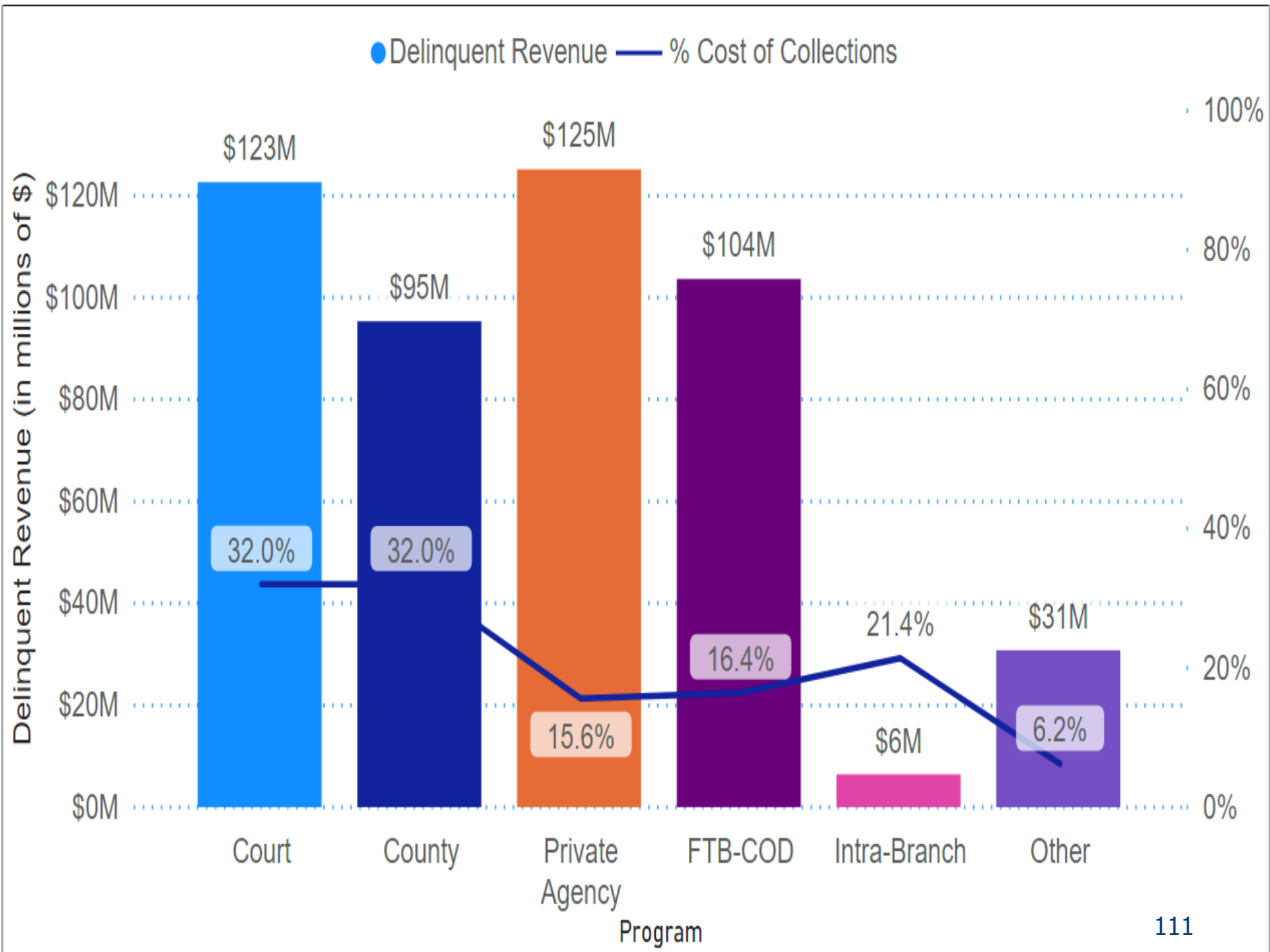
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OF CALIFORNIA

Cost Recovery

2019-20 reporting period totals:

- \$109.6M recovered costs
- 22.7% of \$484M delinquent revenue collected
- Range from 2.0% to 53.3%





Penal Code § 1463.007

- Program must comply with Penal Code § 1463.010(b)
- Meet 10 of 16 collections activities
 - Five mandatory
 - Five discretionary
- Eligible v. Non-Eligible Costs
- Calculate Operating and Staffing Costs
- Separate Delinquent from Nondelinquent Revenue

See *Guidelines and Standards for Cost Recovery*



JUDICIAL COUNCIL
OF CALIFORNIA

Training is important to create standardized practices – **to the extent possible** – build consensus around terminology and best practices, and to promote communication between entities.

Source: Forrester Consulting, Inc., Collections Practice Current State Assessment



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OF CALIFORNIA

Training:

Most requested training:

- #1 Discharge from accountability (40%)
- #2 Revenue distribution (28%)
- #3 Cost recovery (24%)

Source: Forrester Consulting, Inc., Collections Practice Current State Assessment



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Questions?

A top-down view of a wooden desk. In the upper left, a portion of a white keyboard is visible. To its right is a single muffin with a dusting of white powder. In the lower right, a white cup of coffee with a frothy top sits on a matching saucer. In the lower left, the corner of a white tablet is visible. In the bottom center, an open notebook with lined pages and a silver pen is open. The words "Coffee Break" are written in a brown, cursive font across the middle of the desk.

Coffee Break

Trial Court Revenue Distribution Training Spring 2021



BETTY T. YEE
California State Controller

Introduction

Trial Court Revenue Distribution Guidelines

- Henry Mathews, Policy Analyst, Local Government Policy Unit

TC-31 Forms

- Marieta Delfin, Supervisor, Tax Accounting Unit
- Agboo Abeywickrama, Tax Accounting Analyst

Common Audit Findings

- Doug Brejnak, Staff Management Auditor (Specialist)

If you have any questions related to trial court revenue distribution, please email LocalGovPolicy@sco.ca.gov.

Overview of SCO Guidance

- Our Website
- Overview of the *Trial Court Revenue Distribution Guidelines*
- Research and Using the *Guidelines*
- Updates to the *Guidelines*
- Listserv Notifications
- TC-31s
- SCO Court Revenue Audits

SCO Trial Court Website

The Trial Court Revenue Distribution Guidelines can be found at:
http://www.sco.ca.gov/ard_trialcourt_manual_guidelines.html

The screenshot displays the website header for Betty T. Yee, California State Controller, with a search bar and navigation menu. The main content area is titled "Trial Court Revenue Distribution Guidelines" and includes a breadcrumb trail: Home > State and Local > Local Government > Local Government Information & Resources > Trial Court Revenue Distribution Guidelines. The page lists the current guidelines (Revision 31 - Effective January 1, 2021) and provides links to summaries of changes. It also lists past revisions (Revisions 30 and 29) with their respective effective dates and change summaries. A note indicates that for access to past revisions not listed, users should contact the Local Government Policy Unit at LocalGovPolicy@sco.ca.gov. The page also features a "Revenue Distribution Training Program" section with links to training materials, frequently asked questions, and judicial council distribution worksheets. Another note states that for questions not addressed, users should contact the Local Government Policy Unit at LocalGovPolicy@sco.ca.gov. The "Additional Resources" section includes links to the "Remittance to the State Treasurer (TC-31) Accounting Form" and "Guidelines for Revised TC-31 Forms". An "Email List" section with an envelope icon provides a link to the "Trial Court Revenue Distribution email subscription webpage" for updates.

SCO Trial Court Website, cont.

The Trial Court Revenue Distribution Guidelines can be found at:
https://sco.ca.gov/ard_trialcourt_manual_guidelines.html

On the Trial Court Website you will also find:

- Urgency Legislation, training materials, FAQs, and other useful resources.
- Link to Revenue Distribution Training Website which contains:
 - Training materials, FAQs, and Judicial Council Distribution Worksheets.
 - Schedules, worksheets, and guides.
 - Presentations, PDFs, and other resources related to Revenue Distribution Training Programs for previous years.

TC Guidelines - Overview

Trial Court Guidelines:

- ❖ Provide direction on the distribution of fines, fees, forfeitures, penalties, and assessments from criminal and civil violations.
- ❖ Updated at least once a year.
- ❖ Required by California code.
- ❖ Consist of nine distribution tables.
 - *Each table is preceded by a narrative, as well as any special rules or background that may apply.*
 - *Narratives provide guidance on questions.*

TC Guidelines – Overview, cont.

Changes to Trial Court Guidelines

- ❖ Majority of changes to the Guidelines happen through the annual legislation process.
- ❖ After each legislation cycle we add the codes that were added or amended or repealed.
- ❖ At the beginning of every year a new Revision is published.
- ❖ A Summary of Changes to the Guidelines is also published at the beginning of every year.

Trial Court Revenue Distribution Guidelines

State of California

Trial Court Revenue Distribution Guidelines

Revision 31

Updated as of January 1, 2021



BETTY T. YEE

California State Controller's Office

The **Trial Court Revenue Distribution Guidelines** provide direction on the distribution of fees, fines, forfeitures, penalties, and assessments resulting from criminal and civil violations. (*Government Code §71380*)

Types of Trial Court Revenue

Fees – a sum paid or charged for a service

Fines – a sum imposed as punishment

Forfeitures – the loss of property or money through seizure

Penalties/Assessments – a sum imposed as punishment in addition to a fine

Standard Criminal/Traffic Fine Equation

$$\begin{aligned} &\text{Base Fine + Base Fine Enhancements} \\ &= \\ &\quad \mathbf{\text{Total Base Fine}} \\ &+ \\ &\text{Penalties (State, Local, EMS, DNA, Construction, etc.)} \\ &+ \\ &\quad \text{State Surcharge} \\ &+ \\ &\quad \text{Fees and Assessments} \\ &= \\ &\quad \mathbf{\text{Total Bail or Fine}} \end{aligned}$$

Fines, Penalties, and Assessments: Part I

Base fines are typically increased by the following:

State Penalty: \$10 for every \$10*

Local Penalty: Up to \$7 for every \$10*

EMS Additional Penalty: \$2 for every \$10*

State & Local DNA Penalties: \$5 for every \$10*

State Court Facilities Construction Penalty: \$5 for every \$10*

**(or portion thereof – round UP)*

In other words, up to **\$29 for every \$10** in base fine (or portion thereof) is added, plus **State Surcharge** (20% of the base fine).

These penalties apply to all criminal fines unless otherwise specified.

Fines, Penalties, and Assessments: Part II

All criminal convictions are subject to:

Criminal Conviction Assessment: (\$35/infractions; \$30/felonies and misdemeanors)

Court Operations Assessment: (\$40)

Vehicle Code convictions are subject to:

Emergency Medical Air Transportation Penalty: \$4

These apply only to convictions. They do **not** apply to offenses adjudicated in juvenile proceedings, unlike the penalty assessments on the previous slide.

Sample Traffic Fine: Vehicle Code §24400(b)

“A motor vehicle, other than a motorcycle, shall be operated during darkness, or inclement weather, or both, with at least two lighted headlamps...”

Base Fine:		\$ 35
State Penalty (\$10 x 4):	\$40	
Local Penalty (\$7 x 4):	\$28	
DNA Penalties (\$5 x 4):	\$20	
Court Construction Penalty (\$5 x 4):	\$20	
EMS Penalty (\$2 x 4):	\$ 8	
Total Penalties:		\$116
State Surcharge (\$35 x 20%):		\$ 7
Criminal Conviction Assessment:	\$35	
Court Operations Assessment:	\$40	
EMAT Penalty:	\$ 4	
Total Assessments:		\$ 79
TOTAL BAIL/FINE:		\$237

Distribution of Trial Court Revenue

[PC §1463.001](#) tells how the collected fines, penalties, service charges, and allocations are distributed each month:

1. Penalties and assessments added to base fines are distributed to the proper funds, according to law.
2. Unless specified, base fines are distributed as follows:
 - County arrests** are distributed 100% to **county**.
 - City arrests** are split between **city and county** pursuant to [PC §1463.002](#).
3. Base fines **with** a specified distribution are allocated to the proper funds, as described in the Guidelines.

Penal Code §1463.002

PC §1463.002:

“The base fine amounts from city arrests shall be subject to distribution according to the following schedule:”

Sacramento	
Folsom	31
Galt	25
Isleton	13
North Sacramento	10
Sacramento	21
County percentage	26

Note that these percentages represent the **county's** share of the base fine. For cities and other local agencies not listed, the “County percentage” is used.

For example, the base fine resulting from an arrest by the Citrus Heights Police Department would be split 26% to Sacramento County and 74% to the City of Citrus Heights.

Research: Four Steps

Step One: Search the Guidelines using keywords or the code section to find the distribution.

Step Two: Confirm current law at <http://leginfo.legislature.ca.gov>.

Step Three: Check the online FAQs at http://www.sco.ca.gov/ard_trialcourt_manual_guidelines.html.

Step Four: Contact us at LocalGovPolicy@sco.ca.gov.

Legislative Information: LegInfo

LegInfo, the free website for California laws and bills, can be found at: <https://leginfo.legislature.ca.gov/>

The screenshot displays the California Legislative Information website. At the top, the browser address bar shows the URL leginfo.legislature.ca.gov. The website header features the California State Capitol logo and the text "California LEGISLATIVE INFORMATION". A navigation menu includes links for "skip to content", "home", "accessibility", "FAQ", "feedback", "sitemap", and "login". Below the header is a tabbed panel with options: "Home", "Bill Information", "California Law", "Publications", "Other Resources", "My Subscriptions", and "My Favorites".

The main content area is divided into several sections:

- TODAY'S SCHEDULE** (Thu, Mar 4, 2021)
- FLOOR SCHEDULE**
 - [ASSEMBLY FLOOR SESSION](#) STATE CAPITOL 9:00 AM
 - [SENATE FLOOR SESSION](#) STATE CAPITOL 9:00 AM
- COMMITTEE HEARINGS**
 - [ASM RULES](#) 8:45 a.m.

The central section is titled **WELCOME** and contains the following text:

Welcome to the California Legislative Information website! In response to your feedback, we are pleased to announce improved legislative research capabilities available with the new Advanced Search feature. Using the new search options, you can now find bills using the following criteria: status, author, committee or floor location, and date ranges for various legislative actions on a bill. In addition, you may perform a more complex bill search by combining criteria available on one or more of the Advanced Search tabs. Measures prior to 1999 can still be found at <http://leginfo.ca.gov> which will remain as an archive for legislative information.

To access a complete listing of California Law Codes and Bill Search features, click the California Law or Bill Information Tabs on the Tabbed Panel above.

Below the welcome message are two search forms:

- Quick Bill Search:** Includes fields for "Bill Number" (with a dropdown menu showing "AB1 or ab 1 or ABX1-1"), "Keywords(s)" (with a search phrase input), and a "Go" button.
- Quick Code Search:** Includes a "Code" dropdown menu (showing "Select Code"), a "Code Section" dropdown menu (showing "1 or 2 or 1001"), "Keywords(s)" (with a keyword input), and a "Go" button.

On the right side of the page, there are three sections of links:

- Daily Updates:** [Assembly Updates](#), [Senate Updates](#)
- Daily Files:** [Assembly](#), [Senate](#)
- Quick Links:** [Senate Video Archive](#), [Assembly Video Archive](#), [Downloadable Database](#), [CA Agency Reports](#), [Register to Vote](#)

At the bottom of the page, there is a disclaimer box stating: "Pursuant to Section 10248.5 of the Government Code, the information described in subdivision (a) of Section 10248 of the Government Code and made available on this Web site is within the public domain and the State of California retains no copyright or other proprietary interest in the information." Below the disclaimer are links for "Privacy and Conditions of Use Policy" and "Website Accessibility Certification [PDF]".

LegInfo: Researching the Codes

LegInfo allows one to enter a specific code section directly, or browse through one of California's 29 codes.

The screenshot displays the California Legislative Information website. The browser address bar shows the URL leginfo.legislature.ca.gov/faces/home.xhtml. The page header includes the California state seal and the text "California LEGISLATIVE INFORMATION". Navigation links include "skip to content", "home", "accessibility", "FAQ", "feedback", "sitemap", and "login". A "Quick Search" box is present with a "Bill Number" dropdown and a "go" button. The main navigation menu includes "Home", "Bill Information", "California Law", "Publications", "Other Resources", "My Subscriptions", and "My Favorites". The "California Law >> Code Search" section is active, showing a search interface with "Code:" and "Section:" dropdowns, a "Search" button, and a help icon. Below the search interface, a list of 29 code sections is displayed in three columns:


California Constitution - CONS		
Business and Professions Code - BPC	Financial Code - FIN	Probate Code - PROB
Civil Code - CIV	Fish and Game Code - FGC	Public Contract Code - PCC
Code of Civil Procedure - CCP	Food and Agricultural Code - FAC	Public Resources Code - PRC
Commercial Code - COM	Government Code - GOV	Public Utilities Code - PUC
Corporations Code - CORP	Harbors and Navigation Code - HNC	Revenue and Taxation Code - RTC
Education Code - EDC	Health and Safety Code - HSC	Streets and Highways Code - SHC
Elections Code - ELEC	Insurance Code - INS	Unemployment Insurance Code - UIC
Evidence Code - EVID	Labor Code - LAB	Vehicle Code - VEH
Family Code - FAM	Military and Veterans Code - MVC	Water Code - WAT
	Penal Code - PEN	Welfare and Institutions Code - WIC

LegInfo: Viewing the Codes

Here is Vehicle Code §24400 for your viewing pleasure.

Code: Section: ⓘ

Code Search

[Up^](#) [<< Previous](#) [Next >>](#) [cross-reference chaptered bills](#) [PDF](#) | [Add To My Favorites](#) 

VEHICLE CODE - VEH

DIVISION 12. EQUIPMENT OF VEHICLES [24000 - 28160] (*Division 12 enacted by Stats. 1959, Ch. 3.*)

CHAPTER 2. Lighting Equipment [24250 - 26106] (*Chapter 2 enacted by Stats. 1959, Ch. 3.*)

ARTICLE 2. Headlamps and Auxiliary Lamps [24400 - 24411] (*Article 2 enacted by Stats. 1959, Ch. 3.*)

24400. (a) A motor vehicle, other than a motorcycle, shall

be equipped with at least two headlamps, with at least one on each side of the front of the vehicle, and, except as to vehicles registered prior to January 1, 1930, they shall be located directly above or in advance of the front axle of the vehicle. The headlamps and every light source in any headlamp unit shall be located at a height of not more than 54 inches nor less than 22 inches.

(b) A motor vehicle, other than a motorcycle, shall be operated during darkness, or inclement weather, or both, with at least two lighted headlamps that comply with subdivision (a).

(c) As used in subdivision (b), "inclement weather" is a weather condition that is either of the following:

(1) A condition that prevents a driver of a motor vehicle from clearly discerning a person or another motor vehicle on the highway from a distance of 1,000 feet.

(2) A condition requiring the windshield wipers to be in continuous use due to rain, mist, snow, fog, or other precipitation or atmospheric moisture.

(*Amended by Stats. 2010, Ch. 491, Sec. 43. (SB 1318) Effective January 1, 2011.*)

Reading Entries in the *Guidelines*

1. **Code Section** – The law involved, along with a description.
2. **Violation/Situation** – The laws being violated, or the circumstances in which the revenue is to be paid.
3. **Distribution** – Which agencies receive the revenue, and the percentages and/or conditions that apply.
4. **Applicable Fund** – The fund receiving the revenue.
5. **Fund Use/Special Provision** – Any limitations on use of the collected funds.
6. **Priority of Installment Payments** – The priority given to paying this charge according to Penal Code §1203.1d (*for criminal cases only*).

Reading Entries in the *Guidelines*

CODE SECTION	VIOLATION/SITUATION	DISTRIBUTION	APPLICABLE FUND	FUND USE/SPECIAL PROVISION
CC 1798.155 – California Consumer Privacy Act <i>Effective January 1, 2020</i>	Violations of CC 1798.100-1798.199 by a business, service provider, or other person subject to civil penalty of \$2,500 for each violation or \$7,500 for each intentional violation.	100% to the State.	Consumer Privacy Fund.	To offset costs incurred by the state courts and the Attorney General in enforcing CC 1798.100-1798.199.

CIVIL CODE

DIVISION 3. OBLIGATIONS [1427 - 3273]

PART 4. OBLIGATIONS ARISING FROM PARTICULAR TRANSACTIONS [1738 - 3273]

TITLE 1.81.5. California Consumer Privacy Act of 2018 [1798.100 - 1798.199]

1798.155.

(a) Any business or third party may seek the opinion of the Attorney General for guidance on how to comply with the provisions of this title.

(b) A business shall be in violation of this title if it fails to cure any alleged violation within 30 days after being notified of alleged noncompliance. **Any business, service provider, or other person that violates this title shall be subject to an injunction and liable for a civil penalty of not more than two thousand five hundred dollars (\$2,500) for each violation or seven thousand five hundred dollars (\$7,500) for each intentional violation,** which shall be assessed and recovered in a civil action brought in the name of the people of the State of California by the Attorney General. The civil penalties provided for in this section shall be exclusively assessed and recovered in a civil action brought in the name of the people of the State of California by the Attorney General.

(c) Any civil penalty assessed for a violation of this title, and the proceeds of any settlement of an action brought pursuant to subdivision (b), **shall be deposited in the Consumer Privacy Fund,** created within the General Fund pursuant to subdivision (a) of Section 1798.160 with the intent to **fully offset any costs incurred by the state courts and the Attorney General in connection with this title.**

(Amended (as added by Stats. 2018, Ch. 55, Sec. 3) by Stats. 2018, Ch. 735, Sec. 12. (SB 1121) Effective September 23, 2018. Section operative January 1, 2020, pursuant to Section 1798.198.)

Updates to the Guidelines

Revision 31 of the *Trial Court Revenue Distribution Guidelines* was released in December 2020, and reflected changes due to legislation signed into law last year. Those changes are on the following slides.

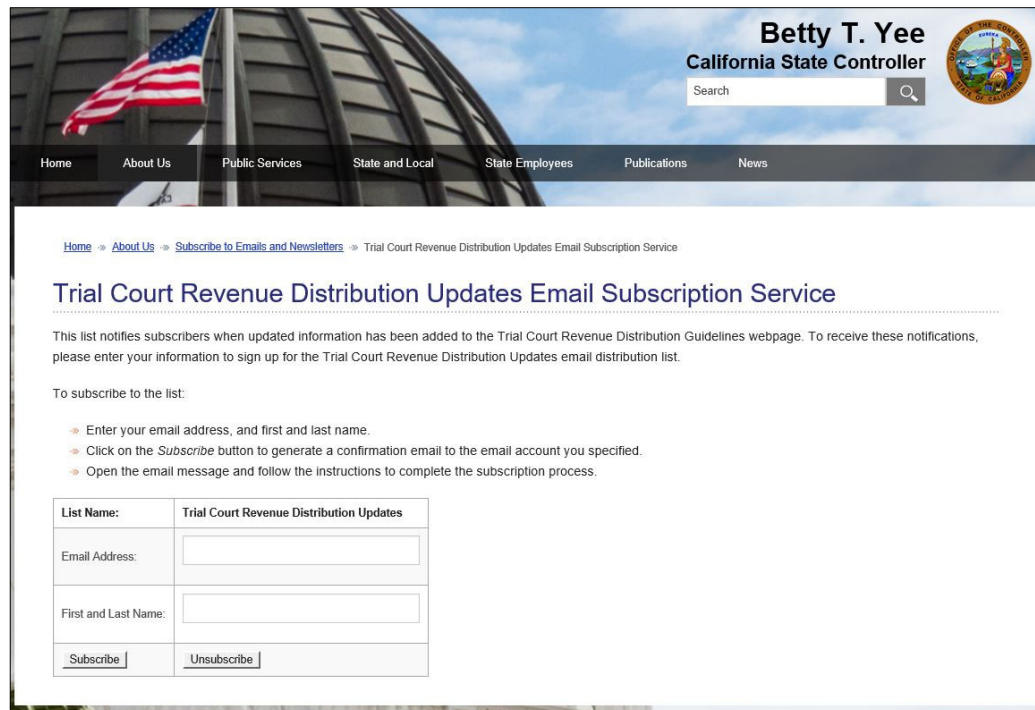
Most became effective January 1, 2021, although some bills have a later effective date.

Updates due to Legislation

Added, Amended Or Removed	Code Section	Description
Amended	GC 70624 – Courts	This section shall remain in effect only until January 1, 2026, and as of that date is repealed, unless a later enacted statute that is enacted before January 1, 2026, deletes or extends that date.
Amended	PC 489 Section 2 – Grand theft: agricultural equipment	It is necessary to ensure that the proceeds of fines imposed upon a defendant for a conviction for violation of Section 487k of the Penal Code are allocated in accordance with existing rural crime prevention program allocation schedules at the earliest possible time.
Amended	GC 76000.10 – Air ambulance services	This section shall become inoperative on July 1, 2024, and, as of January 1, 2025, is repealed. Sec 3. To protect the health and safety of Medi-Cal beneficiaries after the current penalty expires on July 1, 2020, this act is needed to continue the assessment and associated program, and it is necessary that this act take effective immediately.
Amended	GC 29550 – Criminal Fees	All fees collected pursuant to this subdivision shall be transmitted by the county auditor monthly to the Controller for deposit in the General Fund. This subdivision applies only to convictions occurring on or after the effective date of the act adding this subdivision and prior to June 30, 1996.

Listserv Notifications

To receive automatic notification of updates to the *Guidelines*, including Urgency Legislation updates, please visit our website at: http://www.sco.ca.gov/ard_trial_courts_notification_email.html



The screenshot shows the website of Betty T. Yee, California State Controller. The page is titled "Trial Court Revenue Distribution Updates Email Subscription Service". It includes a search bar and a navigation menu with links for Home, About Us, Public Services, State and Local, State Employees, Publications, and News. The main content area contains a breadcrumb trail: Home > About Us > Subscribe to Emails and Newsletters > Trial Court Revenue Distribution Updates Email Subscription Service. Below the title, there is a paragraph explaining the service and a list of instructions for subscribing. At the bottom, there is a form with fields for List Name, Email Address, and First and Last Name, along with "Subscribe" and "Unsubscribe" buttons.

Betty T. Yee
California State Controller

Search

Home About Us Public Services State and Local State Employees Publications News

Home > About Us > Subscribe to Emails and Newsletters > Trial Court Revenue Distribution Updates Email Subscription Service

Trial Court Revenue Distribution Updates Email Subscription Service

This list notifies subscribers when updated information has been added to the Trial Court Revenue Distribution Guidelines webpage. To receive these notifications, please enter your information to sign up for the Trial Court Revenue Distribution Updates email distribution list.

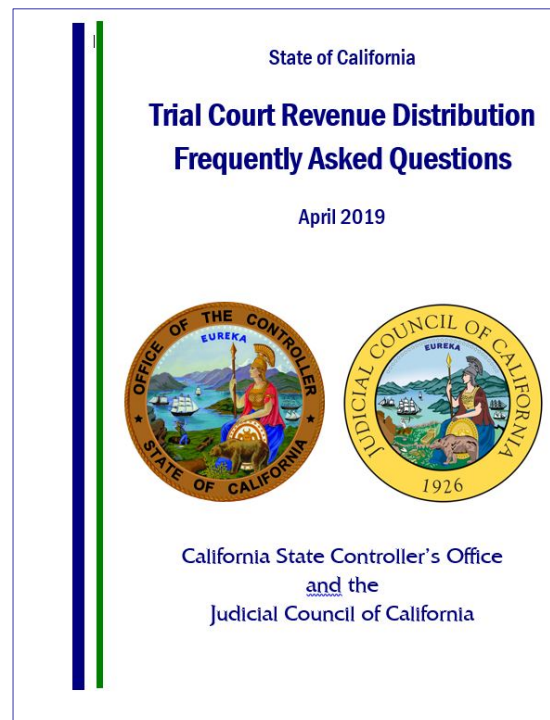
To subscribe to the list:

- Enter your email address, and first and last name.
- Click on the *Subscribe* button to generate a confirmation email to the email account you specified.
- Open the email message and follow the instructions to complete the subscription process.

List Name:	Trial Court Revenue Distribution Updates
Email Address:	<input type="text"/>
First and Last Name:	<input type="text"/>
<input type="button" value="Subscribe"/>	<input type="button" value="Unsubscribe"/>

Frequently Asked Questions (FAQ)

Each training generates questions from the audience. SCO and the Judicial Council have compiled the most common ones from our training sessions since 2013 into a single document.



Frequently Asked Questions (FAQ)

The Master FAQs contain over 200 responses in eight categories:

- A. General Questions
- B. Guidelines
- C. Statutes
- D. Parking
- E. Collections
- F. Distribution Calculations
- G. Distribution Spreadsheets
- H. Audits

Each entry includes the date it was last updated. Responses may change with new legislation or policy, so be cautious in relying on older responses.

SCO Distribution Contact Information

If you have any questions related to trial court
revenue distribution, please email

LocalGovPolicy@sco.ca.gov



BETTY T. YEE
California State Controller

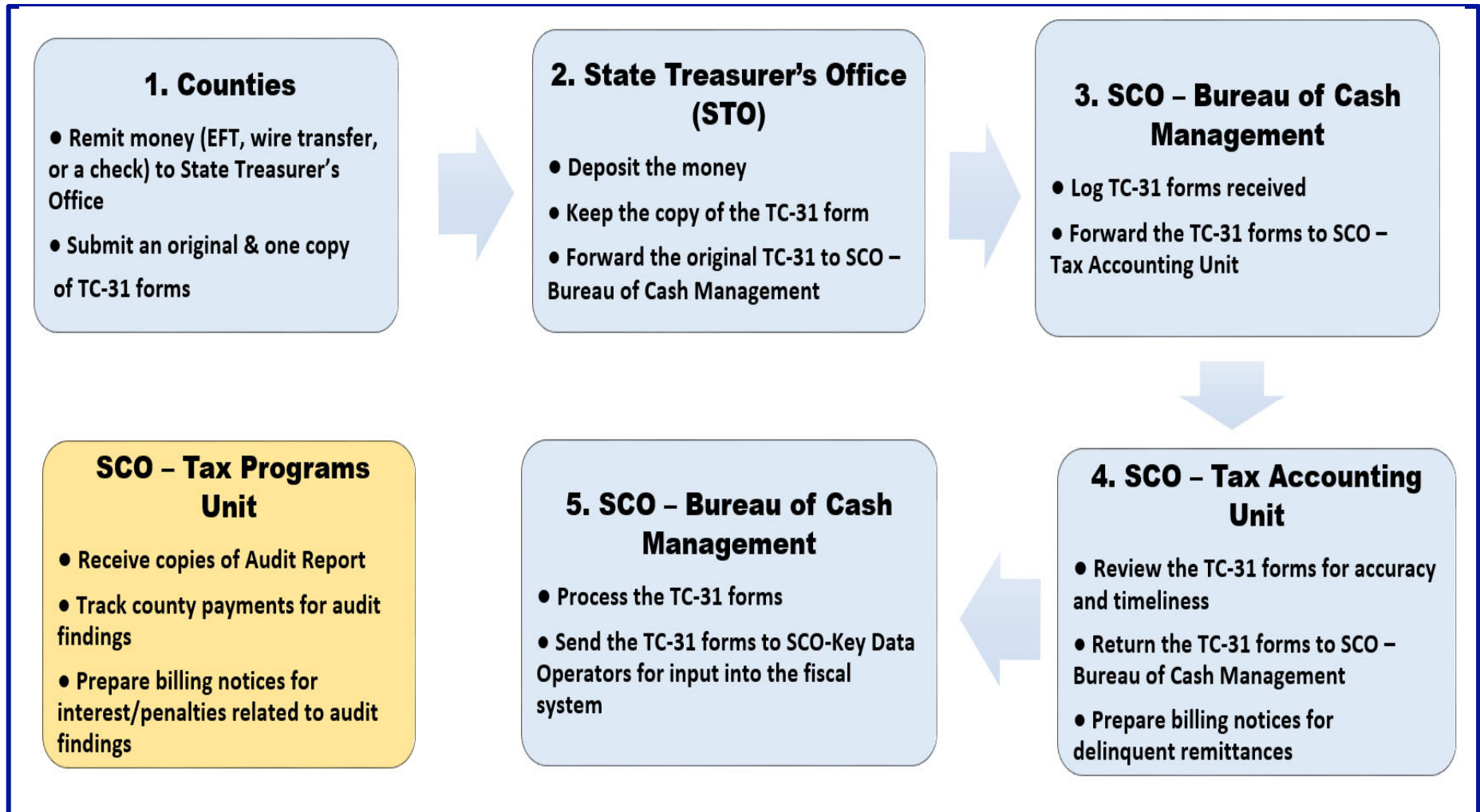
The seal of the Judicial Council of California is a circular emblem. It features a central figure of a woman in a classical style, holding a spear and a shield. The shield contains a smaller figure. The woman is surrounded by various symbols: a bear at the bottom, a ship on the left, and a plow on the right. The word "EUREKA" is written in a semi-circle above the woman. The outer ring of the seal contains the text "JUDICIAL COUNCIL OF CALIFORNIA" and the year "1926" at the bottom.

Questions?



Take a Stretch Break

TC-31 Submission



TC-31 Submission

Remittance to the State Treasurer (TC-31) forms can be found at

https://www.sco.ca.gov/Files-ARD-Local/Remittc_tc31.xlsx

COM MONTH		PERFORMANCE NUMBER		
		CO _____		
REPORT TO STATE CONTROLLER OF REMITTANCE TO STATE TREASURER - TC-31 COUNTY NAME - NUMBER: _____ / _____ COLLECTIONS FOR THE MONTH OF (MM / YY): _____ / _____				
FUND	AGENCY	REV CODE	AMOUNT	CODE SECTION & DESCRIPTION
0 0 0 1	0 2 5 0	1 6 1 4 0 3		General Fund - Penal Code 1468.7; AB 3000 - 20% surcharge on criminal fines
0 0 0 1	0 8 2 0	1 3 1 5 0 0		General Fund - Health & Safety 11372.6 - Criminalistics Lab Fee; Health & Safety 11502 - State Fines
0 0 0 1	9 9 9 0	1 3 0 9 0 1		General Fund - Penal Code 290.3 - First Conviction
0 0 0 1	9 9 9 0	1 3 0 9 0 2		General Fund - Penal Code 290.3 - Second & Subsequent Convictions
0 0 0 1	9 9 9 0	1 6 0 5 0 0		General Fund - Health & Safety 11489 - Asset Forfeitures (25%)
0 0 0 1	9 9 9 0	1 6 4 0 0 0		General Fund - Penal Code 1463.22(c) - Uninsured Motorist (\$10 Conviction)
0 0 0 1	9 9 9 0	1 6 4 2 0 1		General Fund - Vehicle Code 40226(d)
0 0 0 1	9 9 9 0	1 6 4 3 0 1		General Fund - Health & Safety 105257 - State penalty on lead abatement fines
0 0 4 4	2 7 4 0	1 1 4 3 0 0		Motor Vehicle Account - Vehicle Code 11208(c); AB 2499 - Traffic violator school (\$3 Certificate of Completion fee)
0 0 4 4	2 7 4 0	1 6 4 0 0 0		Motor Vehicle Account - Penal Code 1463.22(b) - Uninsured motorists (\$3 conviction)
0 1 0 2	3 5 4 0	1 2 5 2 0 0		State Fire Marshall Lic/Cert Fund - Health & Safety 12165 - Explosive Permit Fee
0 1 5 9	0 2 5 0	1 6 4 6 0 2		Trial Court Improvement Fund - Government Code 68090.8 - 2% Automation
0 1 5 9	0 2 5 0	1 6 4 6 0 3		Trial Court Improvement Fund - GO 77205 - 50% Excess
0 2 0 0	3 6 0 0	1 2 5 6 0 0		Fish & Game Preservation Fund - Fish & Game 711.4 - Environmental Document Filing Fees
0 2 0 0	3 6 0 0	1 3 1 0 0 0		Fish & Game Preservation Fund - Fish & Game 13003 - Fish & Game Preservation Fund
0 2 0 0	3 6 0 0	1 3 1 3 0 0		Fish & Game Preservation Fund - Fish & Game 12021, 13005 - Secret Witness Program
0 2 1 4	7 8 7 0	1 3 0 8 0 0		Restitution Fund - Penal Code 12024, W&M 730.6
0 2 1 4	7 8 7 0	1 3 0 8 0 3		Restitution Fund - Penal Code 1001.90 - Diversion Restitution Fee
0 2 1 4	7 8 7 0	1 3 0 8 0 6		Restitution Fund - Penal Code 12024.4 - Conditional Sentence Restitution Fines
0 2 1 4	7 8 7 0	1 6 4 4 0 0		Restitution Fund - Penal Code 1463.18 - DUI Fines
TOTAL				
TO STATE CONTROLLER: I hereby certify that the foregoing report, as it relates to the agency/ies represent, is a correct statement of the State's share of collections deposited for the month stated above in accordance with Section 60101 of the Government Code. Remittance has been made to the State Treasurer.				STATE TREASURER'S ENDORSEMENT
SIGNATURE: _____ DATE: _____				
PRINT NAME: _____				

TC-31 Submission

Local Government Page

Remittance to the State Treasurer (TC-31) forms can be found at

<https://www.sco.ca.gov>

Home

< State and Local

< Local Government

< Local Government Information and Resources

< Trial Court Revenue Distribution Guidelines

< Additional Resources

TC-31 Submission

Local Government Page

Revenue Distribution Training Program

→ [Training Materials, Frequently Asked Questions, and Judicial Council Distribution Worksheets](#)

For questions that are not addressed by the information via the link above, please contact the Local Government Policy Unit at LocalGovPolicy@sco.ca.gov

Additional Resources

→ [Remittance to the State Treasurer \(TC-31\) Accounting Form](#) 

→ [Guidelines for Revised TC-31 Forms](#) 

Email List



To receive notification of updates to the *Trial Court Revenue Distribution Guidelines* webpage, please visit the [Trial Court Revenue Distribution email subscription webpage](#).

TC-31 Tips

Delinquent Date Schedule can be found at

https://www.sco.ca.gov/ard_state_accounting.html

[Home](#) → [State and Local](#) → [State Departments](#) → [State Accounting Departments](#)

Accounting

Accounting Forms and Information

Accounting

- [eFITS - Electronic Fiscal Input Transaction System](#)
 - [FAQ](#)
 - [eFITS Login](#)
- [Agency Trust On-line Inquiry Instruction](#) | [PowerPoint](#) (PowerPoint presentation requires MS PowerPoint software)
- [Delinquent Date Schedule for Remittance Advices](#)
 - [Fiscal Year 2020-21](#) ***NEW!**
 - [Fiscal Year 2019-20](#)
- [Remittance to the State Treasurer \(TC-39\)](#) | [EXCEL](#)
- [Report to State Controller of Remittance to State Account \(TC-47\)](#) | [EXCEL](#)
- [State Department Accounts Receivable Management Representation and Certification Letter](#)
 - [Fiscal Year 2020-21 Letter for Department Use](#)

TC-31 Tips



BETTY T. YEE
California State Controller

May 18, 2020

To: All County Auditor-Controllers

SUBJECT: Fiscal Year 2020-21 Delinquent Date Schedule for Remittance Advices

In accordance with Government Code (GC) section 68085(c), (e), and (h); and GC section 70372(f), listed below is the delinquent date schedule for county remittances to the State. **Note that the money and remittance advice must both be postmarked on or before the deadline.** Any remittance submitted after the deadline will be considered delinquent and subject to interest. If delinquent, interest will be computed from the postmark deadline date.

<u>Collection Month</u>		<u>Due Date</u>			<u>Postmark Deadline</u>		
July	2020	September	14	2020	September	14	2020
August	2020	October	15	2020	October	15	2020
September	2020	November	14	2020	November	16	2020
October	2020	December	15	2020	December	15	2020
November	2020	January	14	2021	January	14	2021
December	2020	February	14	2021	February	16	2021
January	2021	March	17	2021	March	17	2021
February	2021	April	14	2021	April	14	2021
March	2021	May	15	2021	May	17	2021
April	2021	June	14	2021	June	14	2021
May	2021	July	15	2021	July	15	2021
June	2021	August	14	2021	August	16	2021

GC section 77205 states that remittances to the State Trial Court Improvement and Modernization Fund shall be remitted to the Controller no later than 45 days after the end of the fiscal year in which those fees, fines, and forfeitures were collected. They are subject to interest pursuant to GC section 68085(e), (h), and (i). This payment is due August 14 each year (postmark deadline is August 16, 2021 for Fiscal Year 2020-21).

In accordance with GC section 77201.3, each county shall remit Maintenance of Effort payments.

TC-31 Tips

Tips to remember when completing your TC-31 forms:

- Use a separate Remittance Advice Number for each page of your form, and do not repeat numbers.
- Do not put dollar signs (\$) next to the amounts.

CO#		MONTH		REMITTANCE ADVICE NUMBER	
59		99		CO 59 0513	

REPORT TO STATE CONTROLLER OF REMITTANCE TO STATE TREASURER - TC-31
 COUNTY NAME - NUMBER: ZENITH - 59
 COLLECTIONS FOR THE MONTH OF (Mo / Yr): AUDIT /

FUND	AGENCY	FY	REV / OBJ	AMOUNT	CODE SECTION & DESCRIPTION
0 0 0 1	0 2 5 0	2 0 1 6	1 6 1 4 0 3	1,450.00	General Fund - Penal Code 1465.7, AB 3000 - 20% surcharge on criminal fines
0 0 0 1	0 8 2 0	2 0 1 6	1 3 1 5 0 0	(1,449.99)	General Fund - Health & Safety 11372.5 - Criminalistics Lab Fee, Health & Safety 11502 - State Fines
0 0 0 1	9 9 9 0		1 3 0 9 0 1		General Fund - Penal Code 1465.7 - First Conviction
0 0 0 1	9 9 9 0		1 3 0 9 0 2		General Fund - Penal Code 1465.7 - Subsequent
0 0 0 1	9 9 9 0		1 6 0 5 0 0		

CO#		MONTH		REMITTANCE ADVICE NUMBER	
59		99		CO 59 0514	

REPORT TO STATE CONTROLLER OF REMITTANCE TO STATE TREASURER - TC-31
 COUNTY NAME - NUMBER: ZENITH - 59
 COLLECTIONS FOR THE MONTH OF (Mo / Yr): AUDIT /

FUND	AGENCY	FY	REV / OBJ	AMOUNT	CODE SECTION & DESCRIPTION
0 2 6 8	8 1 2 0		1 2 5 6 0 0		Peace Officer's Training Fund - Health & Safety 103680(b)
0 5 5 7	3 9 6 0		1 6 4 3 0 0		Hazardous Substance Sub - Health & Safety 25189
0 5 8 7	0 2 5 0		1 6 1 4 0 0		Family Law - Health & Safety 11502 - State Fines
0 8 2 0			2 9 9 5 0 0		

TC-31 Tips

Monthly TC-31 forms should be dated for the month of collection, not the date of remittance.

CO#	MONTH	REMITTANCE ADVISE NUMBER
59	04	CO 59 0509

REPORT TO STATE CONTROLLER OF REMITTANCE TO STATE TREASURER - TC-31
 COUNTY NAME - NUMBER: ZENITH 59
 COLLECTIONS FOR THE MONTH OF (Mo / Yr): APRIL / 2021

FUND	AGENCY	FY	REV / OBJ	AMOUNT	CODE SECTION & DESCRIPTION
0 0 0 1	0 2 5 0	2 0 2 0	1 6 1 4 0 3		General Fund - Penal Code 1465.7; AB 3000 - 20% s on criminal fines
0 0 0 1	0 8 2 0	2 0 2 0	1 3 1 5 0 0		General Fund - Health & Safety 11372.5 - Criminalisti Fee; Health & Safety 11502 - State Fines
0 0 0 1	9 9 9 0		1 3 0 9 0 1		General Fund - Penal Code 290.3 - First Conviction
					General Fund - Penal Code 290.3 - Second & Subseq

TC-31s are based on the fiscal year (July 1–June 30); “2020” is the correct entry for FY 2020-21 collections.

TC-31 Tips

If you are remitting due to an audit finding, please use a separate form. Enter “99” as the month code at the top, enter “Audit” in the Month field, and FY range in the Year.

CO#	MONTH	REMITTANCE ADVICE NUMBER
59	99	CO 59 0513

REPORT TO STATE CONTROLLER OF REMITTANCE TO STATE TREASURER - TC-31
 COUNTY NAME - NUMBER: ZENITH / 59
 COLLECTIONS FOR THE MONTH OF (Mo / Yr): AUDIT / FY 14/15 TO 17/18

FUND	AGENCY	FY	REY / OBJ	AMOUNT	CODE SECTION & DESCRIPTION
0 0 0 1	0 2 5 0	2 0 1 9	1 6 1 4 0 3	12,400.00	General Fund - Penal Code 1465.7 - AB 3000 - 20% surcharge on criminal fines - Audit Finding #1
0 0 0 1	0 8 2 0	2 0 1 9	1 3 1 5 0 0	12,400.00	General Fund - Health & Safety 11372.5 - Criminalistics Lab Fee; Health & Safety 11502 - State Fines - Audit Finding #1
0 0 0 1	9 9 9 0		1 3 0 9 0 1		General Fund - Penal Code 290.3 - First Conviction
					General Fund - Penal Code 290.3 - Second & Subsequent

Enter the prior fiscal year for non-current remittances, such as audit-related payments.

Enter the “Audit Finding number” based on the Audit Summary.

TC-31 Tips

Submit a copy of the Summary of Audit Findings schedule with the TC-31 form.

Schedule—

Summary of Audit Findings Affecting Remittances to the State Treasurer

July 1, 2014, through June 30, 2018

Finding ¹	Fiscal Year				Total	Reference ²
	2014-15	2015-16	2016-17	2017-18		
Unremitted to the State						
<u>Zenith County</u>						
General Fund – PC 1465.7; AB 3000	\$ 3,000	\$ 2,500	\$ 4,100	\$ 2,800	\$ 12,400	
General Fund - Health & Safety 11372.5 - Criminalist lab Fee' Health & Safety 11502	3,000	2,500	4,100	2,800	12,400	
State Court Facilities Construction Fund – GC §70372(b)	1,000	1,200	2,100	1,400	5,700	
State General Fund (Equipment Violation) – VC §40225(d)	5,000	5,300	7,100	4,000	21,400	
Total Parking Surcharges Unremitted to the State	12,000	11,500	17,400	11,000	51,900	Finding 1
Unremitted to Zenith County (Parking Surcharges)						
<u>City of Zenith</u>						
State Trial Court Trust Fund – GC §76000.3(a)	1,600	1,200	1,400	1,400	5,600	
State General Fund (Equipment Violation) – VC §40225(d)	5,800	2,600	6,700	9,900	25,000	
Total Parking Surcharges Unremitted to Madera County	7,400	3,800	8,100	11,300	30,600	Finding 2
Underremitted to the State						
<u>Zenith County</u>						
State DNA Identification Fund – GC §76104.6	(1,684)	(2,035)	(2,323)	(2,204)	(8,246)	
State DNA Identification Fund – GC §76104.7	4,324	5,115	6,618	6,804	22,861	
Total	2,640	3,080	4,295	4,600	14,615	Finding 3
Total Net-Underremittance to the State	\$ 22,040	\$ 18,380	\$ 29,795	\$ 26,900	\$ 97,115	

TC-31 Tips

If you are remitting for an interest/penalty related to under remittances as a result of an audit finding, enter “99” as the month code at the top, enter “Audit” in the Month field and FY range in the Year. Use the revenue code 161409.

CO#		MONTH	REMITTANCE ADVICE NUMBER	
59		99	CO 59 0514	

REPORT TO STATE CONTROLLER OF REMITTANCE TO STATE TREASURER - TC-31

COUNTY NAME - NUMBER: ZENITH 59
 COLLECTIONS FOR THE MONTH OF (Mo / Yr): AUDIT FY 14/15 to 17/18

FUND	AGENCY	FY	REV / OBJ	AMOUNT	b/c	CODE SECTION & DESCRIPTION
0 9 3 2	0 2 5 0	2 0 2 0	1 6 1 4 0 9	467.14		Trial Court Trust Fund - GC 76000.3 (a) - Additional \$3 Penalty - Audit Finding #1 - Penalty/Interest
3 0 6 6	0 2 5 0	2 0 2 0	1 6 1 4 0 9	59.63		Court Facilities Trust Fund - GC 70353 - Court Facilities MOE - Audit Finding #2 - Penalty/Interest
0 0 0 1	9 9 9 0		1 3 0 9 0 1			General Fund - Penal Code 290.3 - First Conviction

Enter the current fiscal year for interest remittances and “Audit Finding number – Penalty/Interest” in the Description field.

TC-31 Tips

If you are remitting for an interest on delinquent remittances, please use the TC-31 form sent with the letter. Enter "INTEREST" in the month field.

CO#		MONTH	REMITTANCE ADVICE NUMBER	
59		02	CO 59 0515	

REPORT TO STATE CONTROLLER OF REMITTANCE TO STATE TREASURER - TC-31

COUNTY NAME - NUMBER: ZENITH 59

COLLECTIONS FOR THE MONTH OF (Mo / Yr): INTEREST / 2020

FUND	AGENCY	FY	REV / OBJ	AMOUNT	CODE SECTION & DESCRIPTION
0 1 5 9	0 2 5 0	2 0 2 0	1 6 1 4 0 7	131.13	Penalties for late remittances to Trial Court Improvement Fund
0 9 3 2	0 2 5 0	2 0 2 0	1 6 1 4 0 6	85.10	Penalties for late remittances to Trial Court Trust Fund
3 0 6 6	0 2 5 0	2 0 2 0	1 6 1 4 0 5	93.50	Penalties for late remittances to Court Facilities Trust Fund

Enter the current fiscal year for interest remittances. Appropriate revenue codes for each fund are listed above.

TC-31 Tips

The total amount at the bottom of each page must be a positive number. Negative entries must be submitted with supporting documents.

COF MONTH		REMITTANCE ADVICE NUMBER	
59 99		CO 59 0513	

REPORT TO STATE CONTROLLER OF REMITTANCE TO STATE TREASURER - TC-31

COUNTY NAME - NUMBER: ZENITH 59

COLLECTIONS FOR THE MONTH OF (Mo / Yr): AUDIT

FUND	AGENCY	FY	OBJ	AMOUNT	DESCRIPTION
0 0 0 1	0 2 5 0 2 0 1 6	1 6 1 4 0 3		1,450.00	General Fund - Penal Code 1465.7, AB 3000 - 20% surcharge on criminal fines
0 0 0 1	0 8 2 0 2 0 1 6	1 3 1 0 0 0		(1,449.99)	General Fund - Health & Safety 11372.5 - Criminalistics Lab Fee; Health & Safety 11502 - State Fines
0 0 0 1	9 9 9 0	1 3 0 9 0 1			General Fund - Penal Code 1463.18 - First Conviction
0 0 0 1	9 9 9 0	1 3 0 9 0 0			General Fund - Penal Code 1463.18 - Second & Subsequent

0 2 5 0 2 0 1 6	1 6 4 4 0 0	TOTAL	0.01
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STATE TREASURER'S ENDORSEMENT

TO STATE CONTROLLER: I hereby certify that the foregoing report, as it relates to the agency I represent, is a correct statement of the State's share of collections deposited for the month stated above in accordance with Section 68101 of the Government Code. Remittance has been made to the State Treasurer.

(SIGNED) Jane Doe Smith 6/14/2018

OFFICIAL TITLE DATE

3 0 1 6	0 8 2 0 2 0 1 6	1 3 1 7 0 0			Trial Court Trust Fund - CCP 384 - Unclaimed Judgements
3 0 3 7	0 2 5 0 2 0 1 6	1 6 4 8 0 1	1,500.00		Umbilical Cord Blood Collection Fund - H&S Code 103625 (b)(1) - Additional \$2 Fee for Birth Certificate
0 0 0 1	0 8 2 0 2 0 1 6	1 3 1 5 0 0	(550.01)		Missing Persons DNA Database Fund - Penal Code 14251(b)
					State Court Facilities Construction Fund - CC 70372(a) - Penalty on criminal fines
					General Fund - Health & Safety 11372.5 - Criminalistics Lab Fee; Health & Safety 11502 - State Fines
TOTAL				949.99	STATE TREASURER'S ENDORSEMENT

TO STATE CONTROLLER: I hereby certify that the foregoing report, as it relates to the agency I represent, is a correct statement of the State's share of collections deposited for the month stated above in accordance with Section 68101 of the Government Code. Remittance has been made to the State Treasurer.

(SIGNED) Jane Doe Smith 6/14/2018

OFFICIAL TITLE DATE

TC-31 Tips

Please stop using old/abolished codes and use the new codes.



OLD CODES			NEW CODES			CODE SECTIONS
FUND	AGENCY	REV/OBJ	FUND	AGENCY	REV/OBJ	
0767	1110	131700	0767	1111	131700	Pharmacy Board Contingent Fund - Business & Professions Code 4236-4414
0268	8120	125600	0903	0690	237500	Health & Safety Code 103680(b)
0200	3600	125600	3364	3600	125600	Fish & Game 711.4

TC-31 Tips

Sign and date TC-31 forms. Electronic signatures are now acceptable on the original TC-31.

The image shows two examples of TC-31 forms. Both forms have a signature and date circled in blue. The first form is for the Secret Witness Program and has a total of 0.01. The second form is for the Umbilical Cord Blood Collection Fund and has a total of 949.99.

Agency	Account	Amount	Description
0214	7870	130803	Restitution Fund - Penal Code 1202.4, W&I 730.6
0214	7870	130806	Restitution Fund - Penal Code 1202.44 - Conditional Sentence Restitution Fines
0214	7870	164400	Restitution Fund - Penal Code 1463.18 - DUI Fines
TOTAL			0.01

TO STATE CONTROLLER: I hereby certify that the foregoing report, as it relates to the agency I represent, is a correct statement of the State's share of collections deposited for the month stated above in accordance with Section 68101 of the Government Code. Remittance has been made to the State Treasurer.

(SIGNED) Jane Doe Smith DATE 6/14/2018

Remittances are due 45 days after the end of the month in which they are collected. This is not always the 15th of the month (i.e., remittances for April collections are due by June 14th).

TC-31 Submission

Submit your TC-31 forms to:

OR

State Treasurer
Cash Management Division
915 Capitol Mall, Room 319
Sacramento, CA 95814

State Treasurer
Cash Management Division
P.O. Box 942809
Sacramento, CA 94209-0001

DO NOT submit your TC-31 forms to the State Controller's Office.

TC-31 Contacts

Note that the TC-31 forms include only the most commonly used codes. For remittances to funds not listed on the form, please email us at LGPSDTaxAccounting@sco.ca.gov.

TC-31 Contacts

Tax Accounting Unit:

Marieta Delfin – MDelfin@sco.ca.gov

Agboo Abeywickrama – AAbeywickrama@sco.ca.gov

Tax Programs Unit (Court Revenue Audit Questions):

Lacey Baysinger – LBaysinger@sco.ca.gov

Ying Dong – YDong@sco.ca.gov

The seal of the Judicial Council of California is a circular emblem. It features a central figure of a woman in classical attire, holding a spear and a shield. The shield contains a smaller figure. The woman stands on a rocky outcrop. In the background, there are mountains and a bay with several sailing ships. The word "EUREKA" is inscribed in a semi-circle above the woman, flanked by two stars. The outer ring of the seal contains the text "JUDICIAL COUNCIL OF CALIFORNIA" at the top and "1926" at the bottom.

Questions?

SCO Court Revenue Audits

Court Revenue Audit Reports can be found at:
http://www.sco.ca.gov/aud_court_revenues.html

The screenshot shows the website for Betty T. Yee, California State Controller. The header includes her name and title, a search bar, and the state seal. A navigation menu lists: Home, About Us, Public Services, State and Local, State Employees, Publications, and News. The breadcrumb trail is: Home » State and Local » Local Government Reports » Revenue Audit Reports » Court Revenue Audit Reports. The main content area is titled "Court Revenue Audit Reports" and contains a list of links for reports issued from 2007 to 2019.

Betty T. Yee
California State Controller

Search

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Home » State and Local » Local Government Reports » Revenue Audit Reports » Court Revenue Audit Reports

Court Revenue Audit Reports

- » [Reports Posted in 2019](#)
- » [Reports Issued in 2018](#)
- » [Reports Issued in 2017](#)
- » [Reports Issued in 2016](#)
- » [Reports Issued in 2015](#)
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- » [Reports Issued in 2009](#)
- » [Reports Issued in 2008](#)
- » [Reports Issued in 2007](#)

Agenda

- Status of Audits
- Common Audit Findings
- Audit Tips



BETTY T. YEE
California State Controller

Court Revenue Audits

Status of Audits

- Final reports issued: 2
- Reports in process: 2
- Audits in progress: 10
- Next in queue:

<input type="radio"/> Inyo County	<input type="radio"/> Lake County
<input type="radio"/> Placer County	<input type="radio"/> Kings County

Fiscal year through March 31, 2021

Common Audit Findings

- Top-Down Distributions
- Distributions of Parking Surcharges and Penalties
- 50-50 Excess of Qualified Revenues Calculation



BETTY T. YEE
California State Controller

Top-Down Distributions

Judge Ordered total fines are not consistently distributed using the two JCC approved Top-Down Distribution methods

Two Distribution Methods

- 1) Reduce all components proportionately, including those with a specified dollar amount (i.e., court operations assessment and criminal conviction assessment)
- 2) Allocate the full amount to those components with a specified dollar amount, then pro-rate the remaining balance among the rest of the total fine's components.

Common Issues

- The selected method must be used consistently.
- If the total fine imposed is less than the fixed amounts, the first method should be used.
- When using the second method, the remaining balance after allocating to components with specified dollar amounts should be pro-rated evenly amongst the remaining components.



BETTY T. YEE
California State Controller

Parking Surcharges

Parking surcharges and penalties are not distributed as required

VC §40200.4 requires processing agencies to deposit with county treasurer all sums due to the county from parking violations.

County Criminal Justice Facilities Fund	GC §76000	\$1.50
County Courthouse Construction Fund	GC §76000	\$1.50 (or \$0 depending on BOS resolution)
County General Fund	GC §76000	\$2.00 (\$1.00 from CJFF & \$1.00 from CCF)
State Court Construction Facilities Fund	GC §70372(b)	\$1.50
State Court Construction Facilities Fund ICNA	GC §70372(b)	\$3.00
State Trial Court Trust Fund	GC §76000.3	\$3.00

- Universities, colleges and cities are not consistently imposing and collecting parking surcharges and penalties.
- Issuing agencies are not consistently remitting and distributing parking surcharges and penalties (should be \$12.50 or \$11.00 per case).
- The entire \$2 per parking violation is not consistently deposited into County General Fund per GC §76000(c). This leads to an incorrect calculation of 50-50 Excess of Qualified Revenues.

50-50 Excess Calculation

Underremittance due to errors in the calculation of qualified revenues

Calculate the revenue the county general fund has received from the eight specified fines, fees, and forfeitures in GC §77205; compare that amount to the statutory threshold listed in GC §77201.1; and remit 50% of the difference to State Trial Court Improvement and Modernization Fund and 50% to the County General Fund.

QUALIFIED REVENUE IN GC §77205	AMOUNT TO BE CALCULATED INTO MOE PAYMENTS
PC §1463.001 Base Fines	For county arrests, 75% of base fines and forfeitures (other than parking and H&S base fine). For city arrests, 75% of base fines and forfeitures (other than parking and H&S base fine) from the county percentage as listed in PC §1463.002.
PC §1464 - State Penalty	30% of county share of the state penalty deposited into the County General Fund.
VC §42007 - Traffic Violator School (TVS) Fee	77% of TVS fee collections deposited into the County General Fund.
VC §42007.1 – Traffic Violator School (TVS) Fee	\$24 TVS fee deposited to the County General Fund.
GC §27361(b) - Recording and Indexing Fee	100% of collections of the \$1 fee pursuant to GC §27361(b) deposited to the County General Fund.
PC §1463.07 - Administrative Screening and Citation Processing fee *Formerly GC §29550(f)	100% of collections deposited to the County General Fund.
GC §76000(c) – County General Fund portion of county parking penalty	100% of collections of the \$2 portion of every parking fee deposited to the County General Fund.

50-50 Excess Calculation

Common Calculation Errors

VC §42007 – Traffic Violator School Fee

- **Only 77% of the TVS Fee** to the County General Fund shall be included in the qualified revenues calculation. This should include the TVS related portion of EMS penalties, local construction funds and city base fines.
- SCO has identified a number of findings for **excluding EMAT penalties from TVS fee**, resulting in an underremittances of excess qualified revenues.

GC §76000(c) – County General Fund portion of parking surcharges

- The \$2 surcharge is included in the qualified revenues calculation.
- SCO has reported a number of findings for **not distributing parking penalties**, resulting in underremittances of excess qualified revenues.



BETTY T. YEE
California State Controller

Tips to Prepare for an Audit

- Collection Reports
- 50-50 Excess of Qualified Revenues
- Parking Fees and Surcharges
- Distribution Testing
- Board of Supervisor's Resolutions
- Prior Audit Findings
- TC-31 Remittance Forms



BETTY T. YEE
California State Controller

SCO Distribution Contact Information

If you have any questions related to trial court
revenue distribution, please email

LocalGovPolicy@sco.ca.gov



BETTY T. YEE
California State Controller

The seal of the Judicial Council of California is a circular emblem. It features a central figure of a woman in a classical style, holding a spear and a shield. The shield contains a smaller figure. The woman is surrounded by various symbols: a bear at the bottom, a ship on the left, and a plow on the right. The word "EUREKA" is inscribed in a semi-circle above the woman. The outer ring of the seal contains the text "JUDICIAL COUNCIL OF CALIFORNIA" and the year "1926" at the bottom.

Questions?

Training Recap

Today we have covered the following:

- Updates to distribution resources
- Resource materials for distributions, calculations, analysis, and research
- Legislative updates
- Collections updates
- Audit issues from the SCO



Resources and Contacts

Training Materials:

<http://www.courts.ca.gov/revenue-distribution.htm>

Court-Related Legislation:

<http://www.courts.ca.gov/4121.htm>

California Legislative Information:

<http://leginfo.legislature.ca.gov>

Judicial Council, Funds and Revenues Unit

Collections@jud.ca.gov

RevenueDistribution@jud.ca.gov

State Controller's Office, Local Government Programs and Services Division

LocalGovPolicy@sco.ca.gov

Franchise Tax Board, COD and IIC Programs

CODClientServices@ftb.ca.gov

iicgroup@ftb.ca.gov

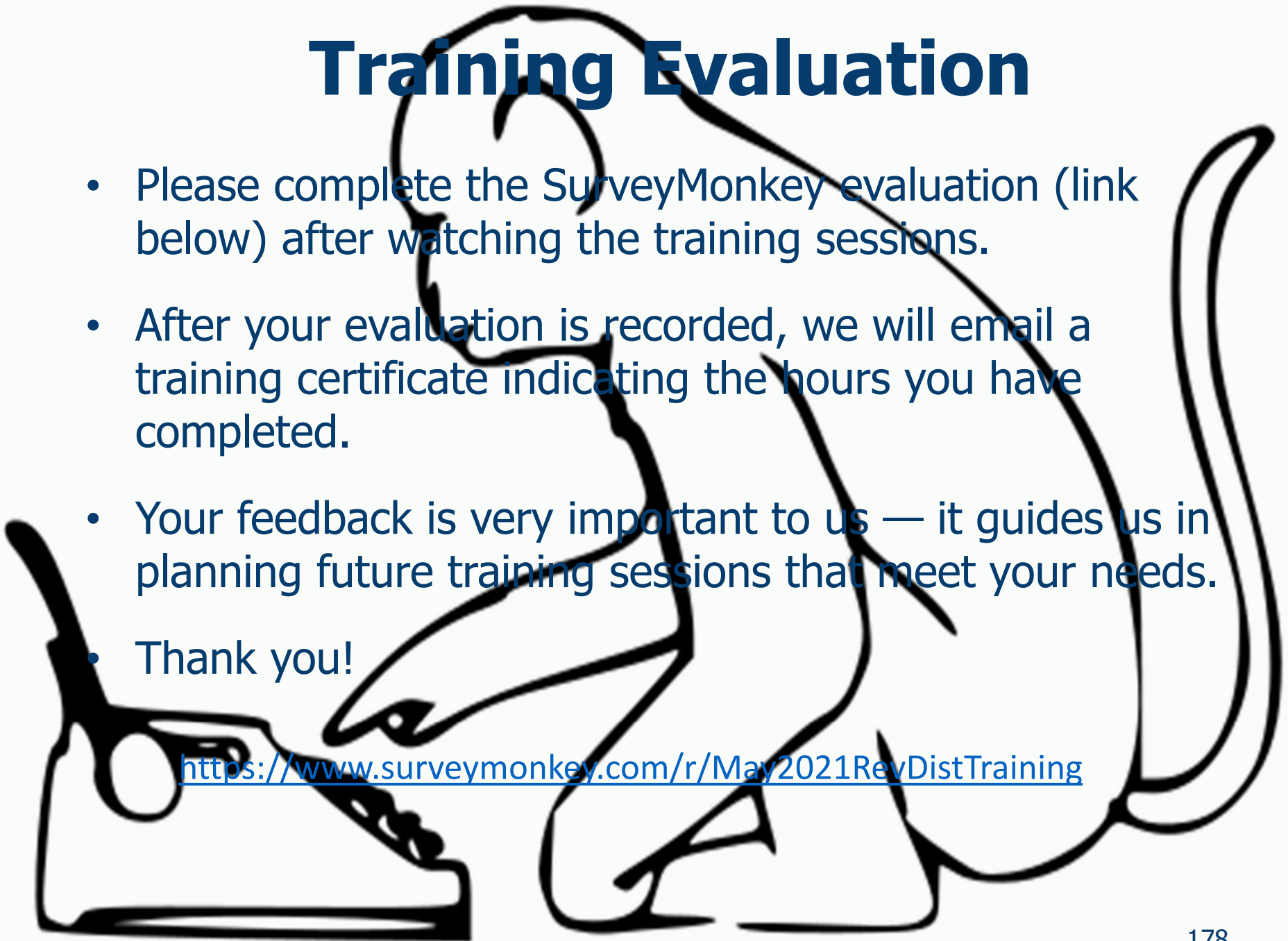


JUDICIAL COUNCIL
OF CALIFORNIA

Training Evaluation

- Please complete the SurveyMonkey evaluation (link below) after watching the training sessions.
- After your evaluation is recorded, we will email a training certificate indicating the hours you have completed.
- Your feedback is very important to us — it guides us in planning future training sessions that meet your needs.
- Thank you!

<https://www.surveymonkey.com/r/May2021RevDistTraining>



Looking forward to the Next Revenue Distribution Updates

2022 Calendar

Calendarpedia
Your source for calendars

January						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

*Thank
you*



JUDICIAL COUNCIL
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