

Superior Court of California
County of El Dorado
Policy and Procedures

**PROTOCOL FOR REGISTERING TRIBAL COURT PROTECTIVE ORDERS
WITH THE EL DORADO COUNTY SUPERIOR COURT
(SHINGLE SPRINGS TRIBAL COURT)**

Section: Civil & Family Law	Section Number: To Be Determined
Policy Title: Protocol for Registering Tribal Court Protective Orders with the El Dorado County Superior Court	Issue Date: June 6, 2011 Revised Date: January 9, 2012

Background Information:

Both federal and state law (18 U.S.C. § 2265 & California Family Code § 6404) mandate full faith and credit for the enforcement of protective orders issued by Tribal Courts. Registration of Tribal Court protective orders has been implemented by the Judicial Council through the DV-600 form, Register Out-of-State Restraining Order. DO NOT let the title, **Register Out-of-State Restraining Order**, limit your ability to file Tribal Court orders.

Tribal Court protective orders shall be registered with the El Dorado County Superior Court in order to assure prompt entry into the California Courts Protective Order Registry (CCPOR) and California Law Enforcement Telecommunication System (CLETS) to ensure victim safety. Tribal Court orders are to be enforced by Tribal and State law enforcement officers regardless of whether they are registered with the El Dorado County Superior Court or entered into CLETS.¹

Procedure:

1. The Tribal Court will register its orders in the following manner:

(See Appendix A for filing locations, contact information, e-mail address and fax numbers for Superior Court, Sheriff Records, Tribal Court and Tribal Police.)

- a) The Tribal Court issues civil harassment or domestic violence protective order. Have DV-600 form in court for Petitioner to sign.
- b) Fax or **Scan and e-mail** a certified copy of the Tribal Court order, along with a copy of the signed Form DV-600 to the El Dorado County Superior Court office. Fax or E-mail domestic violence protective orders to Main St. Placerville at **MainTribal@eldoradocourt.org**. Fax or E-mail civil

¹ 18 U.S.C. § 2265

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- harassment protective orders to Cameron Park at
CPTribal@eldoradocourt.org.
- c) Promptly follow up by **mail** with a certified copy of the Tribal Court order and original DV-600 form to the El Dorado County Superior Court office to be added into the Court's case file.
2. The El Dorado County Superior Court Clerk will review documents:
 - a) Determine if there is a prior protective order filed with the El Dorado County Superior Court.
 - If no prior protective order, open a new case file.
 - If there is a prior protective order, file the DV-600 registration in the existing case.
 3. The clerk will submit the faxed or scanned copy of the DV-600 form and certified copy of protective order to the judge as a priority for signature.
 4. Once signed, the clerk will fax or **scan and e-mail** a copy of the order to the Tribal Court and **mail** certified originals back to the Tribal Court. Fax or E-mail the order to **tribalcourt@ssband.org**
 5. El Dorado County Superior Court will scan the registered protective order and DV-600 into CCPOR which gives notice to the El Dorado County Sheriff for entry into CLETS. The clerk when scanning the order into CCPOR will specify "Tribal Court Protective Order" in the Quick Attach description field to alert EDSO Records of the Tribal Court Order.
 6. Tribal Court will inform Petitioner of service requirements.
 7. Petitioner files original Proof of Service in El Dorado County Superior Court, gives a copy to Tribal Court. If service is made by the Tribal Police, the Tribal Police will fax a copy of the Proof of Service to EDSO Records soon as possible for entry into CLETS. The original Proof of Service must be filed with the El Dorado County Superior Court.
 8. Once the Proof of Service is filed with the Court, the Court will scan the Proof of Service into CCPOR which gives notice to the El Dorado County Sheriff of the filing of the Proof of Service.

Note - law enforcement cannot enforce until the restrained party is served.

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9. The Tribal Court will file with the El Dorado County Superior Court any order that modifies, re-issues, renews or terminates a Tribal Court Protective Order which has been registered with the El Dorado County Superior Court.
10. The Tribal Police will provide a report of a violation of a protective order to EDSO Records to update the CLETS file with the violation.
11. **The EDSO will provide a report of a violation of a protective order to the Tribal Police to update the Tribal File with the violation.**

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APPENDIX A

REGISTRATION OF TRIBAL COURT PROTECTIVE ORDERS
FILING LOCATIONS, CONTACT INFORMATION, E-MAIL ADDRESS
& FAX NUMBERS

Civil Harassment Restraining Orders:

El Dorado County Superior Court
3321 Cameron Park Drive
Cameron Park, CA 95682

Contact: Cathy DeRenne
CPtribal@eldoradocourt.org
Phone number 530.621.5867 or 530.621.7683
Fax: 530-672-2413

Domestic Violence Restraining Orders:

El Dorado County Superior Court
495 Main Street
Placerville, CA 95667

Contact: Melissa Thompson
MainTribal@eldoradocourt.org
Phone number (530) 621-6706
Fax: 530-622-9774

El Dorado Sheriff Records Division

300 Fair Lane
Placerville, CA 95667

Contact: Syndi Burris
burriss@edso.org
Phone Number (530) 621-5703
Fax Number (530) 626-8163

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Shingle Springs Tribal Court

PO Box 531
Shingle Springs, CA 95682

Contact: Krystal Moreno
tribalcourt@ssband.org
Phone number: (530) 698-1446
Fax: (530) 676-6286

Shingle Springs Tribal Police

PO Box 1340
Shingle Springs, CA 95682

Contact: Officer Yvonne McClure
ymcclure@ssband.org
Phone Number: (530) 698-1455
Fax: (530) 698-1408