



SUPERIOR COURT OF CALIFORNIA, COUNTY OF SAN MATEO

HALL OF JUSTICE  
400 COUNTY CENTER  
REDWOOD CITY, CALIFORNIA 94063-1655

JOHN C. FITTON  
COURT EXECUTIVE OFFICER  
CLERK & JURY COMMISSIONER

(650) 363-4516  
FAX (650) 363-4698  
[www.sammateocourt.org](http://www.sammateocourt.org)

January 19, 2012

Ms. Jody Patel  
Regional Administrative Director  
Regional Office  
Judicial Council of California - Administrative Office of the Courts  
2860 Gateway Oaks Drive, Suite 400  
Sacramento, CA 95833-4336

Re: Notification Pursuant to Government Code Section 68106

Dear Ms. Patel:

Effective April 2, 2012, all of our clerk's office traffic operations will be consolidated at the Southern Traffic Annex in Redwood City. We will no longer hold traffic arraignments at our San Mateo or South San Francisco branch courts and all traffic arraignments will be held only at our Southern Branch. Traffic court trials will continue to be heard at the South San Francisco, San Mateo and Redwood City branches for the time being. These actions are made necessary due to the severe and ongoing court revenue reductions from the State. The current year's reduction brings the cumulative cuts of 30% to the judicial system over the last three fiscal years.

Specific changes are as follows:

Effective April 2, 2012, the Traffic Divisions, including the traffic clerk's offices, located at 800 N. Humboldt Street in San Mateo and 1050 Mission Road in South San Francisco, will be consolidated and relocated to the Traffic Division at 500 County Center in Redwood City. All traffic arraignment calendars will be heard at the Redwood City location; however traffic court trials will continue to be heard at the three court branch locations based on the appropriate geographic jurisdiction.

Effective April 2, 2012, all traffic-related filings and correspondence must be submitted to the consolidated Traffic Clerk's Office at 500 County Center, Redwood City, CA 94063 either in person during regular business hours (8:00 a.m. – 3:30 p.m. Monday - Friday) or by mail.

Pursuant to Government Code section 68106, the public may submit comments regarding these changes. I'm attaching the related public notice that will be posted in our facilities

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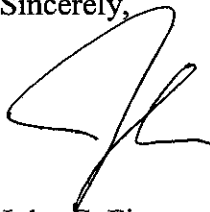
by the end of this month, which includes information about the process for submitting comments.

The court greatly regrets the necessity of reducing these services. Since 2008, unprecedented and ongoing reductions in State court funding have necessitated the reduction of 24% of our court's workforce. By April 2012, our workforce will be reduced even further in order to operationalize the funding cuts of the current fiscal year and reasonably prepare for the challenges of the next fiscal year. The Court has worked diligently to continue to prioritize public safety issues and meet the essential needs of court users and litigants while reducing expenses to stay in line with our authorized level of funding. Steps the Court has already taken to combat the shortfall have been considerable, including cutting all non-personnel costs, renegotiating service contracts, consolidating trial court services, reducing employee's wages due to the mandated court closures, increased benefit contributions and significant reductions in our workforce through normal attrition, incentive programs and layoffs. We've also spent a sizable portion of our reserves and have recently offered our court employees an incentive program to reduce our workforce through personal choice and protect our employee's job security. With significantly fewer employees to handle the work of the court, we must continually take steps to balance our essential court workload as we strive to become even more efficient and operate within our means.

Again, these changes are required to allow us to maintain as our top priority the protection of public safety, to continue to strive to keep our felony and misdemeanor trial calendars current and maintain the most essential court services with our reduced funding and workforce.

Please contact me at (650) 363-4516 if you have any questions regarding these changes.

Sincerely,



John C. Fitton  
Court Executive Officer

cc: Judge Beth Labson Freeman, Presiding Judge  
Rodina Catalano, Deputy Court Executive Officer

**SUPERIOR COURT OF CALIFORNIA, COUNTY OF SAN MATEO**  
**PUBLIC NOTICE**

(Pursuant to Government Code section 68106)

**TRAFFIC DIVISION CONSOLIDATION**

**Effective April 2, 2012**, the Traffic Clerk's Offices located at 800 N. Humboldt Street in San Mateo and 1050 Mission Road in South San Francisco, will be consolidated and relocated to the Traffic Division at 500 County Center in Redwood City. All traffic arraignment calendars will be heard at the Redwood City location; however traffic court trials will continue to be heard at the three court branch locations based on the appropriate geographic jurisdiction.

This change is a result of unprecedented and ongoing State budget cuts. With the recent reduction, this year's budget for the judicial branch, as passed by the California Legislature, has been reduced by 30% and the San Mateo Superior Court workforce has been reduced by 24%. By April 2012, our workforce will be reduced even further. Please know that we remain committed to serving our court customers to the best of our ability given our limited staffing and resources.

**Effective April 2, 2012**, all traffic related filings and correspondence must be submitted to the consolidated Traffic Clerk's Office at 500 County Center, Redwood City, CA 94063 either in person during regular business hours (8:00 a.m. – 3:30 p.m. Monday - Friday) or by mail.

The public is invited to comment on this change prior to implementation. To ensure prompt review and consideration, comments should be submitted electronically through the Court's website at [www.sanmateocourt.org](http://www.sanmateocourt.org) (click on "Invitation to Comment") For those without easy internet access, comments may be mailed to:

Superior Court of California, County of San Mateo  
Attn: Rodina Catalano, Deputy Court Executive Officer  
400 County Center, Room A  
Redwood City, CA 94063

**All comments must be received no later than March 30, 2012.**