



JUDICIAL COUNCIL TECHNOLOGY COMMITTEE

MINUTES OF OPEN MEETING

April 15, 2024  
12:00 p.m. to 1:00 p.m.  
Videoconference

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**Advisory Body Members Present:** Hon. Kyle S. Brodie, Chair; Hon. C. Todd Bottke, Vice Chair; Hon. Jonathan B. Conklin; Hon. Michelle Williams Court; Mr. Charles Johnson; Mr. Darrel E. Parker

**Advisory Body Members Absent:** Mr. David Fu; Hon. Carol A. Corrigan

**Others Present:** Hon. Sheila F. Hanson

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OPEN MEETING

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**Call to Order and Roll Call**

The chair called the meeting to order and took roll call.

**Approval of Minutes**

The Technology Committee reviewed and approved the minutes of the following Judicial Council Technology Committee meeting.

- March 11, 2024

There were no public written comments received for this meeting.

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DISCUSSION AND ACTION ITEMS (ITEMS 1-4)

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**Item 1**

**Chair Report**

**Update:** Hon. Kyle S. Brodie, Chair, announced there will be an upcoming Judicial Branch Technology Summit. An announcement with survey for feedback on topics was distributed. Finally, Judge Brodie reviewed the three agenda items that included one action item.

**Item 2**

**Information Technology Advisory Committee (ITAC) Chair Report**

**Update:** Hon. Sheila Hanson, Chair, reviewed the ITAC activities since the last meeting. The final findings and recommendations of the Electronic Evidence Workstream Phase II was approved. The IT Modernization Funding Workstream kicked-off last week. The workstream is reviewing the 140 proposals submitted to present recommendations to ITAC during their May meeting. The Tactical Plan Workstream membership has been finalized and will kickoff next month, with the goal of recommending an updated Tactical Plan to the Technology Committee in spring 2025.

**Item 3**

**Distribution of Remaining Fiscal Year 2023-24 IT Modernization Funding**

**Update:** Ms. Lisa Chavez, Information Systems Supervisor, Judicial Council, Ms. Jamel Jones, Information Systems Manager, Judicial Council, and Mr. John Yee, Deputy Chief Information Officer, Judicial Council presented a proposal to use the remaining fiscal year (FY) 2023-24 IT Modernization funding toward new courthouses to meet the hybrid courtroom standards. The remaining funds were from local court projects and branchwide programs that had leftover money (due to projects being canceled or finishing under budget) and is estimated to total approximately \$1.7 million. Final amounts will be determined closer to the end of the fiscal year.

**Action:** The committee asked questions and discussed the request. There was discussion on how the funds will be prioritized for distribution to the five new courthouses in need of funding. Judge Brodie asked that the committee receive ongoing updates on the methodology used for the prioritization of funding distribution for the Hybrid courtrooms. The committee voted unanimously to approve the use of the remaining FY 2023-24 Modernization funds toward new courthouses to meet the hybrid courtroom standards.

**Item 4**

**IT Modernization Funding Fiscal Year 2024-25**

**Update:** Ms. Lisa Chavez, Information Systems Supervisor, Judicial Council, Ms. Jamel Jones, Information System Manager, Judicial Council, and Mr. John Yee, Deputy Chief Information Officer, Judicial Council facilitated a discussion to identify possible fiscal year 2024-25 IT Modernization models for distribution of the \$12.5 million of funding toward local court projects. She explained that the courts apply for this funding by submitting project proposals, which are reviewed by the IT Modernization Workstream. The workstream then makes recommendations to ITAC and the Technology Committee.

Ms. Chavez then asked for input from the committee to identify up to three FY 2024-25 funding distribution methodologies, which staff would then use to present with more detail at the next meeting. The committee agreed to model a framework similar to previous cycles: First committing \$4 million toward a specific project category, then including a small court floor, and finally distributing the remaining amount pro rata. Using this framework, the three project categories the committee asked staff to model out for consideration were for: 1) hybrid courtroom projects, 2) electronic records management projects, and 3) infrastructure projects. Judicial Council IT staff will evaluate these three funding model options and present more detailed information for discussion and decision at the committee's May meeting.

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**A D J O U R N M E N T**

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There being no further business, the meeting was adjourned.



# JUDICIAL COUNCIL of CALIFORNIA

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HON. PATRICIA GUERRERO

*Chief Justice of California  
Chair of the Judicial Council*

MS. SHELLEY CURRAN

*Administrative Director  
Judicial Council*

**INFORMATION  
TECHNOLOGY ADVISORY  
COMMITTEE**

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COMMITTEE STAFF

*Ms. Jamel Jones*

*Tel. 415-865-4629*

May 13, 2024

Hon. Kyle S. Brodie, Chair  
Technology Committee

Dear Judge Brodie,

The purpose of this letter is to provide an update on the work of the Information Technology Advisory Committee's (ITAC) IT Modernization workstream; and submit to the Technology Committee for consideration, the advisory body's recommended list of court project proposals for approval within the program.

Beginning with the fiscal year (FY) 2023-24 program cycle, the Technology Committee directed ITAC to oversee this workstream activity on an ongoing basis. For the FY 2024-25 cycle, our workstream was formed and held its kickoff in early April and completed all project evaluations by early May.

## **Program Requirements and Evaluation**

The attached recommendations reflect the list of projects ITAC believes have met the project requirements for the program, including that each project must:

- Benefit the public
- Comply with branchwide policies and standards
- Be vetted and approved by the Technology Committee
- Fall within at least one of the approved program categories
- Be able to initiate project activities immediately after approval (July 2024)
- Show demonstrable progress by the end of the year (December 2024)
- Expend or encumber funds by end of the fiscal year (June 30, 2025)
- Be completed by the end of the third fiscal year (June 30, 2027)
- Report quarterly on measurable, successful outcomes

Additionally, as in years past, the workstream checked for alignment with the principles of the program, including that projects should involve modernization or innovation, and assume one-time (and not ongoing) funding. As a result, the workstream did not recommend projects that were primarily hardware replacements that should be considered part of regular maintenance, or fees for reoccurring subscriptions or licenses. The workstream recognized that court IT budgets and the additional “cluster” resource allocation that the trial courts receive separately is more intended for those purposes.

### **Review Process**

To arrive at our decisions, the workstream took the following steps:

- Reviewed all proposals without any budget information (as financials are intentionally not a consideration in this part of the process).
- Sought more information from courts when reviewers needed clarification.
- Flagged projects that did not meet the program and project requirements (previously cited), including any conflicts with branch standards or initiatives.
- Identified projects that could potentially be funded through alternate Judicial Council grant programs. (Staff then shared these referrals with the partner programs to maximize the court’s ability to receive funding from one or more sources).
- Reviewed final recommendations for consistency across decisions.
- Finalized and received approval from ITAC on the list of proposed project approval recommendations (Attachment A) for consideration by the Technology Committee.

### **Membership**

The workstream consisted of 16 members including judicial officers, court executives, technology leaders, and operations experts across the appellate and trial courts; and representing a mix of small, medium, and large courts.

### **FY 2024-25 IT Modernization Funding Project Recommendations**

Attached, please find the list of IT Modernization projects recommended by ITAC for approval.

Thank you, again, for designating ITAC to complete this evaluation process. We understand and appreciate the importance of this assignment, its impact on the courts, and to increasing access to justice through technology. Please let me know if I may provide any additional information.

Kind regards,

Hon. Sheila F. Hanson

Chair, Information Technology Advisory Committee

Hon. Kyle S. Brodie

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Attachment

cc: Hon. C. Todd Bottke, Vice-Chair  
Mr. John Yee, Interim Director/Chief Information Officer, Judicial Council  
Ms. Jamel Jones, IT Manager, Judicial Council

Attachment

## FY2024-25 IT Modernization Proposed Project Recommendations

Court	Priority Letter	Project Name	Workstream Recommendation	Notes
Court of Appeal First Appellate District	A	Disaster Recovery Project for the Supreme Court and Courts of Appeal	Yes	
Court of Appeal First Appellate District	B	Digitization of Court Records	Yes	
Alameda	A	Disaster Recover Site Expansion	Yes	
Amador	A	Digitization of Court Files	Yes	
Calaveras	A	Electronic Records Management (ERM)	Yes	
Calaveras	B	Automate TC31 Report	Yes	
Calaveras	C	HR Platform	No	
Contra Costa	A	Electronic Records Management	Yes	
Del Norte	A	MicroFilm	Yes	
Del Norte	B	Judicial Partner Interface	Yes	
Del Norte	C	Courtroom Audio Improvement	Yes	
Del Norte	D	Human Resources	No	
El Dorado	A	El Dorado Case Digitization	Yes	
Fresno	A	Jury self check-in kiosks	Yes	Project is also being considered by an alternative funding source
Fresno	B	New case management system data conversion	Yes	
Fresno	C	Payment terminals	Yes	
Fresno	D	Emergency Text messaging system	No	
Glenn	A	Glenn/Willows Courthouse Cellular Service Upgrade	Yes	
Glenn	B	Glenn Superior Court HR MIS	No	
Glenn	C	Glenn Superior Court: Laptops for Staff Training	No	
Humboldt	A	O365 Migration	Yes	
Humboldt	B	Courtroom remote Participant Display update	Yes	
Humboldt	C	Courtroom Evidence Display	Yes	
Humboldt	D	Documents and Archive Records Digitization	Yes	
Inyo	A	ReDigitization of Court Documents	Yes	
Kern	A	Hybrid Courtroom	Yes	
Kern	B	Long Term Storage for Digitalized Documents	Yes	
Kern	C	Digitalization of Documents	Yes	
Kings	A	Hybrid Courtroom	Yes	Project is also being considered by an alternative funding source
Kings	B	Multilingual Kiosk - Lobby	Yes	Project is also being considered by an alternative funding source
Kings	C	Multilanguage Kiosk - Jury	Yes	Project is also being considered by an alternative funding source
Kings	D	Video Remote Interpreting	Yes	Project is also being considered by an alternative funding source
Kings	E	Qmatic Upgrade for Self Help and Family Court Services	Yes	Project is also being considered by an alternative funding source
Lassen	A	Document Digitization	Yes	
Lassen	B	eFiling	Yes	
Los Angeles	A	CourtHelp – AI Powered Interactive Chatbot/Avatar	Yes	
Los Angeles	B	AI Powered Automated eFiling Document Processing	Yes	
Los Angeles	C	Virtual Clerk Platform	Yes	
Los Angeles	D	Digitization of Paper Documents	Yes	
Los Angeles	E	Public Wifi Improvement and Expansion	No	
Merced	A	Document Digitization Project	Yes	
Monterey	A	Case File Digitization Phase V	Yes	
Monterey	B	e-Filing Interface Enhancement	No	

Monterey	C	Air Gapped Data Protection Solution	Yes	
Monterey	D	AI Assisted Service Desk	Yes	
Napa	A	Judicial Assembly Room Upgrade	Yes	Project is also being considered by an alternative funding source
Napa	B	Digitization of records - Scanners replacement	No	
Nevada	A	Process Automation Enhancements	Yes	
Nevada	B	Remote Appearance and Evidence Sharing	Yes	
Nevada	C	Operations Data Dashboard	Yes	
Orange	A	GENERATIVE AI	Yes	
Orange	B	COURT STACK ENHANCEMENTS	Yes	
Orange	C	GRAND CENTRAL - Jail Management and Other Justice Partner Data Exchanges	No	
Orange	D	SECURITY - NETWORK DETECTION AND RESPONSE	Yes	
Orange	E	DATA ANALYTICS ENHANCEMENTS	Yes	
Orange	F	COMMUNITY COURT CASE MANAGEMENT SYSTEM	Yes	
Orange	G	ONLINE PROBATE CASE RECORD ACCESS	Yes	
Orange	H	EXPANSION OF CAP PROBATE CONSERVATORSHIP ACCOUNTING PORTAL	Yes	
Orange	I	CUP EXPANSION TO INCLUDE E-CHECK PAYMENTS	Yes	
Orange	J	IVR UPGRADE	Yes	
Orange	K	MAGISTRATE SOLUTION	Yes	
Orange	L	UNIFIED ELECTRONIC LEGAL FILE (ELF)	Yes	
Orange	M	APPLICATION STACK UPGRADES	Yes	
Orange	N	COLDFUSION APPLICATIONS UPGRADE	Yes	
Orange	O	DOCUMENT MANAGEMENT SYSTEM (DMS) SECURITY UPGRADE	Yes	
Orange	P	ELECTRONIC LEGAL FILE (ELF) LITE	No	
Placer	A	Network Detection and Response	Yes	
Placer	B	Privileged Access Management	Yes	
Placer	C	Courtroom AV	Yes	
Riverside	A	Data Warehouse Project	Yes	
Riverside	B	Zero Trust Network POC and Full Scale Implementation	Yes	
Riverside	C	OmniChannel Support System POC	Yes	
Riverside	D	Legal Navigator	Yes	Project is also being considered by an alternative funding source
Riverside	E	Cert Request	Yes	
Riverside	F	CourtPass	Yes	Project is also being considered by an alternative funding source
Riverside	G	CourtPro Coach	Yes	
Riverside	H	Jury Room Digital Signage	Yes	Project is also being considered by an alternative funding source
Riverside	I	Digital Evidence Proof of Concept	Yes	
Riverside	J	Interpreter Equipment	Yes	Project is also being considered by an alternative funding source
Sacramento	A	eCourt Implementation Team	Yes	
Sacramento	B	Hybrid Courtroom - Audio Video-Remote Hearings Software	Yes	
Sacramento	C	Hybrid Courtroom - Evidence Management System	Yes	
San Benito	A	Courtroom Upgrade	Yes	
San Benito	B	Data Dashboard	No	
San Benito	C	FOAH Expedited System	Yes	
San Benito	D	Wireless Microphones for Courtrooms	Yes	Project is also being considered by an alternative funding source
San Benito	E	eCase Exchange and Criminal Comprehensive Case Flow Management	No	
San Benito	F	Printer/scanner in courtrooms	No	
San Benito	G	NeoGov for HR	Yes	
San Benito	H	CourtBoard external Hearing Display	Yes	Project is also being considered by an alternative funding source
San Francisco	A	IT Penetration Test Audit Assessment	Yes	
San Francisco	B	Court's Update Signage System&Display	Yes	
San Francisco	E	Document Digitization	Yes	



Santa Barbara	A	AI Assisted Customer Service Center	Yes	
Santa Barbara	B	Digital Evidence	Yes	
San Diego	A	Odyssey Integrations Project	Yes	
San Diego	B	SQL Server AAG	Yes	
San Diego	C	Odyssey Automated Testing Project	No	
San Diego	D	Microfilm Conversion to Digital Records	Yes	
San Diego	E	Implementing Storage Infrastructure for Microfilm Conversion	Yes	
San Diego	F	Data Analytics Project	Yes	
San Diego	G	Document Processing Using AI Solutions	Yes	
San Diego	H	Cybersecurity Apps Penetration Test	Yes	
San Diego	I	Network Upgrades	No	
San Diego	J	WIN 11 Hardware Upgrade	No	
San Mateo	A	Juvenile File Scanning	Yes	
San Mateo	B	1st Floor HOJ Audio/Video Project	Yes	
San Luis Obispo	A	Courtroom A/V Continued	Yes	
San Luis Obispo	B	Digitize Court Records Continue	Yes	
Santa Clara	A	Digitization of Paper Documents	Yes	
Santa Clara	B	Business Intelligence & Data Analytics	Yes	
Santa Clara	D	SharePoint	Yes	
Santa Cruz	A	Casefile Digitization	Yes	
Santa Cruz	B	DocuSign	Yes	
Shasta	A	Cyber Security Insurance	No	
Shasta	B	Video Conferencing Upgrade	Yes	
Solano	A	Public Internet Bandwidth Upgrade	Yes	
Solano	B	CMS Interfaces	Yes	
Solano	C	Digitization of Case Files	Yes	
Solano	D	Wireless Interpreting Equipment	Yes	Project is also being considered by an alternative funding source
Solano	E	Criminal Courtroom A/V Upgrades	Yes	Project is also being considered by an alternative funding source
Solano	F	Jury Self-Check in Kiosks	Yes	Project is also being considered by an alternative funding source
Sonoma	A	Uninterruptible Power Supply	Yes	
Sonoma	B	Audio-Visual Systems Upgrade	Yes	Project is also being considered by an alternative funding source
Stanislaus	A	Phase 2 enhancements to the Eforms system	Yes	
Stanislaus	B	Phase 2 enhancements to court RPA/AI automation project	Yes	
Stanislaus	C	Microsoft Office Copilot: Enhancing Collaborative Workflows	Yes	
Stanislaus	D	Disaster recovery solution	Yes	
Sutter	A	Omnigo Evidence Management System	Yes	
Sutter	B	Tyler Products- Re:search, Defendant Access, Notifications	Yes	
Tehama	A	Tehama-ProjectA-DigitizationOfRecords	Yes	
Tulare	A	Virtual Counter	Yes	
Ventura	A	Courtroom Video Upgrades for Remote Proceedings	Yes	Project is also being considered by an alternative funding source
Ventura	B	Ventura Court Public Website Redesign	Yes	
Ventura	C	Implement Microsoft Endpoint Config Manager	Yes	
Yolo	A	Workshops/Training Rooms AV upgrade	Yes	Project is also being considered by an alternative funding source
Yuba	A	Document Imaging	Yes	
Yuba	B	Tyler Notifications	Yes	
Yuba	E	Microsoft Virtual Machine Manager	No	



# California Courts Connected


The California Courts Connected technology framework represents a model of the foundational systems needed to operate courts and how those systems can be extended to provide digital services for the public and justice system partners.



## Foundational Systems

Operational Efficiencies


- Case Management System
- Electronic Records Management
- Jury Management
- Courthouse
- Facilities Management
- Financials
- Human Resources
- Collaboration & Office Tools



## Integrations












Collaboration and Sharing

- Branch & Court Development
- State & Local Partnerships




## Public & Partner Services

Self-Service

-  Self Help
-  Forms
-  Filings
-  Case Records
-  Notifications
-  Payments
-  Jury Service
-  Proceedings
-  Dispute Resolution
-  Customer Service
-  Branch Solutions

Live Interaction

Enhanced Language Access




Security & Infrastructure