

Northern California Tribal Court Coalition (NCTCC)

(Hoopa Valley Tribe ❖ Karuk Tribe ❖ Yurok Tribe ❖ Smith River Rancheria)

Protocol for Registering Tribal Court Protective Orders with the Superior Court

1. Tribal Court protection orders shall be registered with the Superior Court in order to assure prompt entry into CLETS to ensure victim safety.
2. The Tribal Court will register its orders in the following manner:
 - a. The Tribal Court issues protective order. (Including firearm prohibition; using Project Passport cover sheet). Have **DV-600 form** in court for Petitioner to sign: <http://www.courtinfo.ca.gov/forms/fillable/dv600.pdf>
 - b. **Call** the contact person at the Superior Court to inform them that the order registration is pending (*see following page for contact information*).
 - c. **Fax** a certified copy of the Tribal Court order, along with a copy of the signed Form DV-600, to the Superior Court office.
 - d. Promptly follow up by **mail** with a certified copy of the Tribal Court order and original DV-600 form to the Superior Court office.
3. Superior Court will open a file and assign a case number.
4. Superior Court will **fax** a copy of the order to the Tribal Court, with the case number and either **mail** certified originals back to the Tribal Court or put originals in Tribe's box at the courthouse, as agreed.
5. Superior Court will deliver order to Sheriff's office for entry into CLETS. (Hoopa will bring to Substation.)
6. Tribal Court will inform Petitioner of service requirements – provide information cover sheet from Sheriff's Office if requested from Sheriff's Office.
7. Petitioner files original Proof of Service in Superior Court, gives a copy to Tribal Court.
8. Petitioner [or Tribal Court] provides Sheriff copy of information cover sheet and Proof of Service (can fax) for enforcement. *Note - law enforcement cannot enforce until the restrained party is served.*

CONTACT INFORMATION:

Humboldt County Sup. Ct:

Jay Gerstein, Family Scvs
Mgr Family Court Services
825 5th St.
Eureka, CA 95501
(707) 269-1237 (Tel)
(707) 445-7632 (Fax)
jgerstein@humboldtcourt.ca.gov

**Del Norte County
Superior Court**

Sandy Linderman
Court Executive Officer
450 H. St., Room 209
Crescent City, CA 95531
(707) 464-8115, ext. 112 (Tel)
(707) 465-4005 (Fax)
sandy.linderman@
delnorte.courts.ca.gov

Siskiyou Co. Sup. Court:

Larry Gobelman
P. O. Box 1026
311 Fourth Street
Yreka, CA 96097
(530) 842-8238 (Tel)
(530) 842-0164 (Fax)

Humboldt County Sheriff

Attn: Dispatch
826 4th St.
Eureka, CA 95501

Del Norte County Sheriff

Mike Leavitt, Civil Office
650 Fifth Street
Crescent City, CA 95531
(707) 464-4191 (Tel)
(707) 464-6527 (Fax)
Mleavitt@co.del-norte.ca.us

Siskiyou Co. Sheriff

311 Lane St.
Yreka, CA 96097
(530) 842-831 (Tel)

Hoopa Valley Tribal Court:

Falene Blake Lewis
Court Administrator
P.O. Box 1389
Hoopa, CA 95546
(530) 625-4305 (Tel)
(530) 625-4307 (Fax)

Karuk Tribal Court:

April Attebury
Court Administrator
PO Box 629
Yreka, CA 96097
(530) 842-9228 (Tel)
(530) 842-9227 (Fax)
aattebury@karuk.us

**Smith River Rancheria
Tribal Court:**

Devon White, Court Clerk
P.O. Box 992
Smith River, CA 95567
(707) 487-6425 (Tel)
(888) 486-8221 (Fax)
devon.white@tolowa.com

Yurok Tribal Court:

Jeanne Riecke
Court Administrator
P.O. Box 963
Klamath, CA 95548
(707) 482-1350 (Tel)
(707) 482-1377 (Fax)
jeriecke@yuroktribe.nsn.us