



Superior Court of California  
County of Fresno

CHAMBERS OF  
GARY D. HOFF  
Presiding Judge

1100 VAN NESS AVENUE  
FRESNO, CALIFORNIA 93724-0002  
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August 9, 2013

Hon. Steven Jahr - Administrative Director of the Courts  
Administrative Office of the Courts – Judicial Council of California  
455 Golden Gate Avenue  
San Francisco, California, 94102

Re: Temporary Consolidation of Services – Notification Pursuant to Government Code §68106

Dear Judge Steven Jahr:

Due to a diminished caseload during the holidays and severe budget reductions, the Fresno Superior Court intends to close the main and B.F. Sisk Courthouses temporarily and consolidate the Clerk's Offices into the M Street Courthouse and the Juvenile Justice Campus on the following dates in 2013: December 23, 24, 26, and 27. This temporary closure will also include the Self-Help Center.

These changes are a result of the Court's strategic planning for operational efficiency during the slower holiday season. The temporary relocation of departments from the main and B.F. Sisk Courthouses to the M Street Courthouse on these days will provide the Court the opportunity to better utilize staff resources.

The Court will have employees available to assist the public for Traffic, Civil, Small Claims, Probate, Family Law, Family Support, and Criminal to ensure equal access to justice is not compromised. Our Court facility located at the Juvenile Justice Campus will also be open to serve court-users for Juvenile Delinquency and Dependency matters. Our organization will keep the Clerk's Office hours of operation intact during this timeframe, which will remain 8:00 AM to 4:00 PM. Court employees who are assisting the public during this time will also be able to perform all normal Clerk's Office duties, with no change in the scope of services provided.

Pursuant to Government Code §68106, this Court has solicited for public comment in writing regarding the Court's plan for closing the Clerk's Office and reducing operations as set out above. A copy of the public notice is attached.

Thank you again for your continued courtesy and cooperation.

Sincerely,

A handwritten signature in blue ink that reads "Gary D. Hoff".

Hon. Gary D. Hoff  
Presiding Judge

GDH:kpa



## SUPERIOR COURT OF CALIFORNIA, COUNTY OF FRESNO



# NOTICE OF LIMITED COURT CLOSURES

**DECEMBER 23, 24, 26 and 27, 2013**

Due to severe budget reductions and following the required public comment procedures for 60 days with no comments received, the Fresno Superior Court hereby announces that it will temporarily close the Main Criminal Courthouse and B.F. Sisk Courthouse (including the Self-Help Center and Archives Department) and relocate essential hearings and consolidate the Clerk's Offices into the M Street Courthouse and the Juvenile Justice Campus only on the following days:

- December 23 and 24, 2013, the Monday and Tuesday before Christmas
- December 26 and 27, 2013, the Thursday, and Friday after Christmas

### COURTROOMS

The following courtrooms **WILL** be open:

- Departments 95 and 96 at the North Annex Jail (located at 1265 M Street) for adult criminal arraignment hearings and previously set matters.
- Department 97C at the M Street Courthouse (located at 2317 Tuolumne Street) for traffic and criminal infraction walk-in arraignments morning only, and will assist Department 95, 96. This department will also process emergency orders.
- Departments 97A and 97B at the M Street Courthouse (located at 2317 Tuolumne Street) as standby trial courtrooms for adult criminal trials, should they need to proceed due to a statutory timeframe limitation, and domestic violence and restraining order matters, process emergency orders and urgent cases with statutory timeframe limitations.
- Department 99A at the Juvenile Justice Campus (located at 3333 East American Avenue) for all juvenile delinquency and dependency matters including detention hearings and urgent cases with statutory timeframe limitations.
- Department 99B at the Juvenile Justice Campus (located at 3333 East American Avenue) as standby trial courtroom for juvenile trial should they need to proceed due to a statutory timeframe limitation, and provide assistance to 99A should the need arise.

**All other courtrooms will be closed during these days.**

### CLERK'S OFFICE

For Clerk's Office services on the above dates, the Fresno Superior Court will have at least one window open at the M Street Courthouse, 2317 Tuolumne Street, for each of the following departments: Traffic, Civil/Small Claims, Probate, Family Law/Family Support, and Criminal. The Clerk's Office at the Juvenile Justice Campus (located at 3333 East American Avenue) will remain open for juvenile related matters (both Delinquency and Dependency). The Clerk's Office hours on those days will remain 8:00 AM to 4:00 PM. Each case specific window will be open and available to perform all normal Clerk's Office duties. Services from the Self-Help Center and Archives Department will not be available.

These changes are a result of the Court's strategic planning for operational efficiency during this time of year. The temporary relocation of departments from the Main and B.F. Sisk Courthouses to the M Street Courthouse on these days will provide the Court the opportunity to better utilize staff resources.